




Post Office Box 309, Boonville, NC 27011  
 533 N Carolina Avenue Highway 601 N  
 Telephone (336) 367-7251 – Fax (336) 367-3637  
 Serving: Davie, Stokes, Surry, and Yadkin Counties

***YVEDDI provides equal employment opportunities for everyone. No person shall be discriminated against because of race, religion, color, sex, age, national origin, disability, political affiliation or veteran status.***

<b>To:</b>	<ul style="list-style-type: none"> <li>○ Interested Persons</li> <li>○ N. C. Dept. of Commerce – Workforce (ESC)</li> <li>○ Local YVEDDI Service Centers</li> <li>○ Indeed, Facebook, LinkedIn, Twitter</li> </ul>
<b>From:</b>	Kathy Payne, Executive Director Rhonda Wrenn, Head Start Director 
<b>Date:</b>	1-7-24
<b>Re:</b>	<b>JOB VACANCY</b>
<b>Position Title:</b>	<b>Family &amp; Community Partnerships Coordinator</b>
<b>Job Location:</b>	116 Baptist Church Road, Boonville, NC 27011
<b>Work Schedule:</b>	Generally, Monday–Friday 8:00 AM-4:30 PM, some evenings
<b>Wage Range:</b>	Competitive DOE
<b>Benefits:</b>	Health and Life Insurance, 13 paid holidays, Vacation and Sick Leave (paid time off), Retirement Plan. Optional accident, vision, dental, and LegalShield
<b>Starting Date:</b>	Immediately
<b>Job Objective:</b>	Provide leadership and coordination for the Family Community Partnership content area to include Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA), Parent Involvement, and Family Literacy, Family Engagement and School Readiness. Maintain Parent Involvement/Family Engagement strategies in order to promote parent participation within the program. Assist parents in becoming advocates for their families and providing them with resources to help them become self-sufficient while supporting school readiness goals for their child.
<b>Education Requirements:</b>	<b>Minimum requirement-</b> BS Degree in Social Work or related field or combination of education and work experience. Work experience with children and families preferred. Must have access to personal vehicle for job use. Must meet state and federal employment standards. (Regulations). Passing criminal background and drug test required.
<b>Close Out Date</b>	Until Filled
<b>Contact:</b>	Qualified applicants should contact, Rhonda Wrenn <a href="mailto:rwrenn@yveddi.com">rwrenn@yveddi.com</a> Employment Application available for download at <a href="http://www.yveddi.com">www.yveddi.com</a>

***Employment with YVEDDI is “at will”. You or YVEDDI may end your employment with us at any time for any reason within applicable state and federal laws. Drug Testing and Criminal Background Checks Required.***

