



YVEDDI Public Transportation Transportation Advisory Board (TAB) Meeting Minutes

Date: 8/1/24	Time: 10:00 AM	Location: Conference Call
Call to Order	Barry Norman thanked everyone for calling into the meeting and called the meeting to order.	
Committee Members Attendance	Bobby, Todd, Carter Spradling, Lisa Money, Vicky East, Michelle Ellis, Kim Shuskey, and Barry Norman	
Staff Attendance	Jeff Cockerham, Reginald Nichols, Terry Daniels, and	
Excused	Tom Beckom, Lisa Hughes and Mickey Cartner	
Absent	Andrea Lane, Yolanda Lytton, and Danny Thore	
Agenda Topic	Seating of New Member	
	<p>Kim Shuskey is transitioning off the TAB board and Michelle Ellis is coming on the board. Michelle introduced herself to the board members and explained her job title and duties. Barry Norman asked for a motion to seat the new member.</p> <p>Motion by Kim Shuskey to seat Michelle Ellis in her place Second by Bobby Todd Motion carried</p>	
Agenda Topic	Conflict of Interest Statement	
Discussion	Transportation Director, Jeff Cockerham read the Conflict of Interest Statement to the advisory board that is in the packet on page 2.	
Agenda Topic	Approval of Minutes	
Discussion	<p>Barry Norman said we needed to approve the minutes from the TAB meeting via conference call held on May 2, 2024. Barry Norman asked for a motion to approve the minutes.</p> <p>Motion by Carter Spradling Second by Bobby Todd Motion carried</p>	
Agenda Topic	Mobility Management	
Discussion	<p>A. Jeff Cockerham introduced our new Mobility Manager Paige Quesinberry, Jeff asked Paige to go over the mobility reports. Paige then called everyone's attention to the report on pages 5-7. These reports are for April, May, and June 2024. She briefly went over each report and asked if there were any questions and there were none.</p> <p>B. Jeff Cockerham discussed the Microtransit Routes on pages 8 and 9. He said both routes are both doing well and reasonably priced transportation. He asked if there were any questions and there were none.</p>	
Agenda Topic	Operations	
Discussion	<p>A. Dave Torres discussed the maintenance reports of the vehicles on pages 10-14. He said the reports were from the NCDOT software. He said we are currently at 100% and doing extremely well maintaining our buses. He said our lift vehicles</p>	

	<p>are also at 100%, so our lift vehicles are also doing extremely well.</p> <p>B. Dave Torres discussed Operational Issues and the items they were working on internally. He also thanked staff and board members.</p>
Agenda Topic	Safety and Training
Discussion	<p>A. Redd Nichols discussed the employee new hire training report in detail on page 15.</p> <p>B. Redd Nichols discussed the annual training and said all new hires go through human trafficking training.</p> <p>C. Penny Spainhour discussed the DOT Drug Testing and said we had 14 Random tests total which consisted of 10 drug tests, 4 alcohol tests, 0 post-accident tests , and 0 reasonable suspicion tests.</p>
Agenda Topic	NCDOT Updates
Discussion	Alex Rotenberry – Absent – However, he did send a powerpoint presentation to Jeff, and Jeff sent it out to everyone on the board.
Agenda Topic	N.W. Piedmont Rural Training Planning Office
Discussion	Carter Spradling had no new updates
Agenda Topic	Review of Service and Veteran Statistics
Discussion	Jeff Cockerham discussed the Service and Veterans statistics in detail which is on page 16 of the packet.
Agenda Topic	ROAP Service Report
Discussion	<p>Jeff Cockerham discussed the ROAP Budget Service Report for April - June in detail, which is on pages 17-18. He transferred some money to Surry County to prevent the agency from losing funding next year. Jeff explained that if one county does not spend their funding, the next year's funding will be reduced by the amount not spent.</p> <p>Motion by Bobby Todd Second by Carter Spradling Motion carried</p>
Agenda Topic	Advanced Software
Discussion	<p>A. NC Tracks billing update – Penny said everything was running smoothly.</p> <p>B. ModivCare and MTM – Penny had no new updates.</p> <p>C. Delegate software issues/concerns – Mitzi said everything was operating smoothly.</p>
Agenda Topic	
Next Meeting	Barry Norman reminded everyone to plan to be at the next meeting on Thursday, November 7, 2024, @ 10:00 AM.
Meeting Adjourned	<p>Barry Norman asked for a motion to adjourn the meeting.</p> <p>Motion by Carter Spradling Second by Bobby Todd Motion carried</p> <p>The meeting adjourned at 10:39 AM</p>
Minutes Recorded By/Signature	<i>Terry Daniels</i>