



YVEDDI Public Transportation Transportation Advisory Board (TAB) Meeting Minutes

Date: 5/2/24	Time: 10:00 AM	Location: Conference Call
Call to Order	Barry Norman thanked everyone for calling into the meeting and called the meeting to order.	
Committee Members Attendance	Barry Norman, Carter Spradling, Michelle Ellis (for Kim Shuskey), Danny Thore, Bobby Todd, Tom Beckom, Yolanda Lytton	
Staff Attendance	Jeff Cockerham, Reginald Nichols, Terry Daniels	
Excused	Lisa Hughes	
Absent	Mickey Cartner, Andrea Lane, Vicky East, Alex Rotenberry	
Agenda Topic	Conflict of Interest Statement	
Discussion	Transportation Director, Jeff Cockerham read the Conflict of Interest Statement to the advisory board on page 2 of the meeting packet. He asked for everyone on the call to please sign a Conflict of Interest and return it to him. They need to be updated every year.	
Agenda Topic	Approval of Minutes	
Discussion	Barry Norman said we needed to approve the minutes from the TAB meeting via conference call held on February 1, 2024. Barry Norman asked for a motion to approve the minutes. Motion by Tom Beckom Second by Carter Spradling Motion carried	
Agenda Topic	Mobility Management	
Discussion	<p>A. Jeff Cockerham said Rochelle Mason is no longer with us so he discussed the Mobility Management report on pages 6-8 that comes directly from our software. These reports are for (January, February, and March 2024). He asked if there were any questions and there were none.</p> <p>B. Jeff Cockerham discussed the Microtransit Routes on pages 9 and 10. He said the routes are both doing well and reasonably priced transportation.</p> <p>C. Jeff said the state sent a locally coordinated plan and he sent it out to all committee members and we are district 7. He discussed this plan in detail with the TAB committee members.</p>	
Agenda Topic	Operations	
Discussion	<p>A. Redd Nichols discussed the maintenance reports of the vehicles on pages 11-15. He said they we are doing a great job keeping up the maintenance with our vehicles. He said the Lift vehicles are 100% on time and we continue to meet our goal.</p> <p>B. Redd Nichols discussed Operational Issues and the items they were working on internally.</p>	
Agenda Topic	Safety and Training	

Discussion	<p>A. Redd Nichols discussed the employee new hire and annual refresher training report in detail on page 16 which noted 5 new hire trainings during the quarter and no annual trainings during the period.</p> <p>B. Redd Nichols discussed Human Trafficking training which is a new NCDOT requirement</p> <p>C. Jeff Cockerham discussed the DOT Drug Testing and said we had 12 Random tests total, 9 drug, 3 alcohol, 0 post-accident, and 0 reasonable suspicion.</p>
Agenda Topic	NCDOT Updates
Discussion	Alex Rotenberry – Absent
Agenda Topic	N.W. Piedmont Rural Training Planning Office
Discussion	Carter Spradling said they were awarded a \$250,000 grant for the engineering phase of a new greenway to be constructed in Walnut Cove. Carter said that this was the only project in NC that was awarded this particular grant.
Agenda Topic	Review of Service and Veteran Statistics
Discussion	Jeff Cockerham discussed the service and veteran’s statistics in detail that’s on page 17. Jeff said the numbers seem to be a little less this year compared to the previous year.
Agenda Topic	ROAP Service Report
Discussion	Jeff Cockerham discussed the ROAP Budget Service Report on page 18 and noted the spending for each county. There were no questions.
Agenda Topic	Advanced Software
Discussion	<p>A. NC Tracks billing update – Jeff said NCTracks is having some issues with uploads. Jeff said the issues are specifically with the billing approval uploads and it is with our agency and other counties outside our area so we know it is not a YVEDDI problem. Jeff said that Yadkin had some of the problems but NCTracks finally got Yadkin fixed and it is working good at this time. Stokes is still having trouble and NCTracks is working on theirs..</p> <p>B. ModivCare and MTM – We continue to provide transportation.</p> <p>C. Delegate software issues/concerns – No issues at this time.</p>
Agenda Topic	
Next Meeting	Barry Norman reminded everyone to be at the next meeting on Thursday, August 1, 2024, @ 10:00 AM.
Meeting Adjourned	<p>Barry Norman asked for a motion to adjourn the meeting.</p> <p>Motion by Carter Spradling Second by Bobby Todd Motion carried</p> <p>The meeting adjourned at 10:30 AM</p>
Minutes Recorded By/Signature	<i>Terry Daniels</i>