



YVEDDI Public Transportation Transportation Advisory Board (TAB) Meeting Minutes

Date: 2/1/24	Time: 10:00 AM	Location: Conference Call
Call to Order	Barry Norman thanked everyone for calling into the meeting and called the meeting to order.	
Committee Members Attendance	Bobby Todd, Barry Norman, Carter Spradling, Mickey Cartner, Vicky East, Kim Shuskey, and Danny Thore	
Staff Attendance	Jeff Cockerham, David Torres, Penny Spainhour, Reginald Nichols Mitzi Hutchens, Rochelle George-Mason, and Terry Daniels	
Excused	Lisa Hughes, Debbie Hunter	
Absent	Tom Beckom, Yolanda Lytton	
Agenda Topic	Conflict of Interest Statement	
Discussion	Transportation Director, Jeff Cockerham read the Conflict of Interest Statement on page two of the handout.	
Agenda Topic	Approval of Minutes	
Discussion	<p>Barry Norman said we needed to approve the minutes from the TAB meeting via conference call held on November 2, 2023. Barry Norman asked for a motion to approve the minutes.</p> <p>Motion by Kim Shuskey Second by Carter Spradling Motion carried</p>	
Agenda Topic	Seating New Member	
	<p>Barry Norman said we have a new member to seat named Andrea Lane. He said Debbie Hunter has changed jobs and Andrea Lane is taking her place and willing to sit on our board. Barry Norman asked if there were any questions and there were none. He asked for a motion to seat the new member.</p> <p>Motion by Bobby Todd Second by Carter Spradling Motion carried</p>	
Agenda Topic	Mobility Management	
Discussion	<p>A. Rochelle George discussed the Mobility Management report on pages 6 and 7. These reports are for (October, November, and December 2023). She asked if there were any questions and there were none.</p> <p>B. Jeff Cockerham discussed the Microtransit Routes on pages 8 and 9. He said the routes are both doing well with higher trip counts during October and fewer trips during December. Jeff said this is typical for our system. Jeff asked if there were any questions and there were none.</p>	

Agenda Topic	Operations
Discussion	<p>A. Dave Torres discussed the maintenance reports of the vehicles on pages 10-13. He said they were 100% on time, and the Lift vehicles are 100% on time and we continue to meet our goal.</p> <p>B. Dave discussed Operational Issues and the items they were working on internally. He thanked everyone for their support.</p>
Agenda Topic	Safety and Training
Discussion	<p>A. Redd Nichols discussed the employee new hire training report and the annual training on page 14.</p> <p>B. Penny Spainhour discussed the DOT Drug Testing and said we had 12 Random tests total, 9 were drug tests, 3 were alcohol tests with 0 post-accident and 0 reasonable suspicion tests.</p>
Agenda Topic	NCDOT Updates
Discussion	<p>Alex Rotenberry was not present. However, he did send an email to Jeff Cockerham to share with the TAB committee. He wanted Jeff to share the two updates</p> <ol style="list-style-type: none"> 1. Bicycle Helmet Initiative 2. NCDOT quarterly webinar <p>Jeff said that he had forwarded the email to the board and the TAB members can see the email and reference the links that Alex had in the email.</p>
Agenda Topic	N.W. Piedmont Rural Training Planning Office
Discussion	<p>Carter Spradling said something to be aware of coming up this year is identifying safety issues and coming up with a Safety Action Plan. Carter said that Jeff and Dave could participate in the development of the plan.</p>
Agenda Topic	Review of Service and Veteran Statistics
Discussion	<p>Jeff Cockerham discussed the service statistics on page 15 and noted the trip counts are typical for this time of the year. Jeff also said we continue to identify veterans who ride our system. There were no questions or discussions on the matter.</p>
Agenda Topic	ROAP Service Report
Discussion	<p>Jeff Cockerham discussed the ROAP Budget Service Report on page 16. The Davie and Yadkin budgets are right on target. Stokes is a little low and Surry is a little high. Jeff said that we are working on moving trips to other fund sources for Surry and we are trying to improve ridership in Stokes County.</p>
Agenda Topic	Advanced Software
Discussion	<p>A. Penny Spainhour said she doesn't have any issues with NCTracks billing.</p> <p>B. ModivCare and MTM – Nothing to report.</p> <p>C. Mitzi Hutchens said everything was going well as far as the Tripmaster software was concerned.</p>
Agenda Topic	
Next Meeting	<p>Barry Norman asked if there was anything that the members would like to share with the group. Kim Shuskey from Davie County Senior</p>

	<p>Services briefed the group on their 5-year plan which is in the process of being updated.</p> <p>With no other business, Barry reminded everyone to plan on being at the next meeting on Thursday, May 2, 2024, @ 10:00 AM.</p>
Meeting Adjourned	<p>Barry Norman asked for a motion to adjourn the meeting.</p> <p>Motion by Carter Spradling Second by Bobby Todd Motion carried</p> <p>The meeting adjourned at 10:30 AM</p>
Minutes Recorded By/Signature	<i>Terry Daniels</i>