



# Board of Directors Meeting Minutes

Date: October 26, 2023	Time: 6:00 PM	Location: District Office
------------------------	---------------	---------------------------

<b>Call to Order</b>	Board Chair Mickey Cartner welcomed everyone and called the meeting to order.		
<b>Approval of Agenda</b>	<p>Mickey asked for additions to or a motion to approve the agenda.</p> <p><b>Motion by Amy Bryant to approve the agenda</b>  <b>Second by Larry Johnson</b>  <b>Motion Carried</b></p>		
<b>Pledge of Allegiance</b>	Vice Chair Tom Bachmann led the group in reciting The Pledge of Allegiance.		
<b>Invocation Memorials/ Remembrances</b>	Board Chaplain Pam Crouse gave the invocation and asked that we remember staff and Board Members who were ill or recently lost loved ones.		
<b>Attendance</b>	Sylvia Jessup, Board Secretary, called the roll. A Quorum was met with 16 of 22 members in attendance. A Quorum must meet the requirements of 50% of the membership.		
<b>Approval of Minutes</b>	<p>Mickey asked for questions, changes, or a motion to approve the August 24, 2023 minutes.</p> <p><b>Motion by Larry Hayes to approve the minutes</b>  <b>Second by Amy Bryant</b>  <b>Motion Carried</b></p>		
<b>Introduction of Staff &amp; Recognitions</b>	<p>The staff introduced themselves to the Board.</p> <p>The following staff members were recognized for their length of service and were awarded service pins:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px; width: 50%; vertical-align: top;"> <u><b>5 Years</b></u>  <ul style="list-style-type: none"> <li>○ Doug Akers, IDC</li> </ul> </td> <td style="padding: 5px; width: 50%; vertical-align: top;"> <u><b>10 Years</b></u>  <ul style="list-style-type: none"> <li>○ Tom Beckom, OAA</li> </ul> </td> </tr> </table>	<u><b>5 Years</b></u> <ul style="list-style-type: none"> <li>○ Doug Akers, IDC</li> </ul>	<u><b>10 Years</b></u> <ul style="list-style-type: none"> <li>○ Tom Beckom, OAA</li> </ul>
<u><b>5 Years</b></u> <ul style="list-style-type: none"> <li>○ Doug Akers, IDC</li> </ul>	<u><b>10 Years</b></u> <ul style="list-style-type: none"> <li>○ Tom Beckom, OAA</li> </ul>		

**Executive  
Director Report**

**Accomplishments Report**

Executive Director Kathy Payne said her report was in the packet but added that we have over 12 position openings. She asked if there were any questions. Hearing none she shared the following;

**Upcoming Program Monitoring**

- Piedmont Triad Regional Council will monitor Congregate and Homebound Nutrition, Legal, and Medical and General Senior Transportation on December 12 -14
- The Council for Women will monitor the DV Program on Feb 19<sup>th</sup>
- Weatherization will be here on November 13<sup>th</sup> to do their monitoring

**Ottenweller Upfit - YVEDDI Resource Center Update:**

The second Building and Fire Inspection was held on 10/18 and all passed except for one item on the fire inspection. The fire pull station was supposed to alarm the entire building but currently only alarms on our side of the building.

Johnson Controls has expedited the parts and they are expected by the end of day tomorrow, so all should wrap up by the end of next week. David Hill is now setting up a time for a walk-through with inspectors for next week then we can have the Certificate of Occupancy and move on November 15<sup>th</sup>. She added that punch list items are already being addressed.

Per your recommendation we had our attorney send a letter to the architect proposing some cost absorption. While we all knew there would probably be no financial compensation derived from it, we wanted them to know that we were not pleased with the outcome. In the letter, which is in the back of your Board Packet, you will notice that all of you were copied with your titles included. You know if I received a letter like that with that many important people in the loop I'd be doing all I could to remedy the matter. As it turns out, the architect's attorney called our attorney and acknowledged receipt of the letter and stated they were taking it very seriously and would be responding soon. Anyway, we got a letter back. As we suspected he had a lot of construction jargon which was designed to cover him no matter what he forgot or messed up and we get no compensation.

I say all this to let you know how very important and appreciated you all are to all of us here at YVEDDI and that each of you are VIP's to us!

**Today's Bank Balance is \$1,496,892.35 after payroll this week.**

- Dine Out for Domestic Violence – David shared they have collected \$1,640

from 16 + restaurants and expects more to come in. Over 35 restaurants participated.

- Kathy announced she has been your ED for 10 years as of 9-19-23
- Around the end of August, we learned that our rent for the Yadkinville DV office would go from \$600 - \$1200 per month under new ownership. Knowing our budget couldn't handle that, I sent an email to Yadkin County Board members asking if they knew of any space for rent. They stepped up and we now have a new, less expensive office space just around the corner from where we were. Special thanks to Pam Crouse, Melissa Ledbetter, and Cliff Collins for their assistance with finding the new office.

**Committee  
Council Reports**

**Planning & Evaluation**

Committee Chair Tom Bachmann said he had nothing to add. Mickey asked if there were any questions and there were none. He asked for a motion to approve the minutes.

**Motion by Sylvia Jessup to approve the minutes**

**Second by Amy Bryant**

**Motion Carried**

**Personnel Committee**

Committee Vice-Chair Suzanne Wright said she had nothing to add to the minutes except that we ask Board members to remember to report sickness to Kathy so they could be recognized per our cheer and memorial process. Mickey asked if there were any questions and there were none. He asked for a motion to approve the minutes.

**Motion by Larry Hayes to approve the minutes**

**Second by Amy Bryant**

**Motion Carried**

**Finance Committee**

Committee Chair Jim Brown said he had nothing to add to the minutes. Mickey asked if there were any questions and there were none. He asked for a motion to approve the minutes

**Motion by Sylvia Jessup to approve the minutes**

**Second by Amy Bryant**

**Motion Carried**

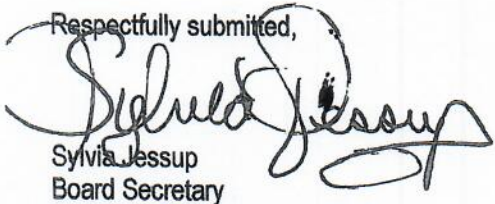
<b>Program Advisory Councils</b>	<ul style="list-style-type: none"> <li>○ Minutes – for information only</li> </ul>
<b>Program Statistical Reports</b>	<ul style="list-style-type: none"> <li>○ Minutes – for information only</li> </ul>
<b>Other</b>	<p><b><u>CSBG Grant Application</u></b>  CSBG Director Dawn Cheek asked for permission to apply for the fiscal year 2024-2025 grant for \$379,490. She reported that in addition to this funding we do expect to receive CarryForward Funding. The CarryForward Funding will allow us to provide additional assistance to the customers in the CSBG Program. Mickey asked if there were any questions and there were none. He asked for a motion to approve the FY2024-2025 grant submission in the amount of \$379,490.</p> <p><b>Motion by Larry Hayes to approve the application of FY2024-2025</b>  <b>Second by Cliff Collins</b>  <b>Motion Carried</b></p> <p><b><u>Shallow Ford Foundation Grants</u></b></p> <p>Senior Services Director, Lisa Money asked for permission to apply to The Shallow Ford Foundation for fresh produce bags and meals as follows:</p> <ul style="list-style-type: none"> <li>• East Bend Senior Center, \$5,000</li> <li>• Yadkin County Senior Center, \$12,000</li> <li>• Yadkin Valley Senior Center, \$12,000</li> </ul> <p>Mickey asked if there were any questions and there were none. He asked for a motion to approve the grant submission for the Shallow Ford Foundation.</p> <p><b>Motion by Cliff Collins to approve the application of the Shallow Ford Foundation Grants</b>  <b>Second by Suzanne Wright</b>  <b>Motion Carried</b></p> <ul style="list-style-type: none"> <li>• Chair, Mickey Cartner announced that we need (2) Board members to fill our vacancies and asked members to help with recruitment.</li> <li>• The December meeting / Christmas Dinner will be at the YRC location in Mt. Airy</li> </ul>

	<ul style="list-style-type: none"> <li>• Visitor Stephanie Holder announced she was there to visit and consider becoming a Board member. She was asked to tell a little about herself and she told the group she was a former teacher and now owns Grounded Coffee Shop in Dobson.</li> <li>• Executive Director Kathy Payne said that Head Start Director Rhonda Wrenn requests permission to apply for a Head Start grant to replace the roof on the Yadkinville building for \$74,375.00.</li> </ul> <p><b>Motion by Sylvia Jessup to approve</b>  <b>Second by Amy Bryant</b>  <b>Motion Carried</b></p>
<b>Adjournment</b>	<p>Mickey asked for a motion to adjourn.</p> <p><b>Motion by Amy Bryant to adjourn</b>  <b>Second by Larry Hayes</b>  <b>Motion Carried</b></p>

The meeting adjourned at 6:45 PM

**Next Board Meeting: December 14, 2023**

Respectfully submitted,

  
 Sylvia Jessup  
 Board Secretary

  
 Terry Daniels  
 Executive Assistant

Board Members				<u>Staff and Guests</u>
<u>October 26, 2023</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>	
Tom Bachmann	X			Terry Daniels
Jim Brown	X			Lisa Money
Amy Bryant	X			Dawn Cheek
Mickey Cartner	X			Janet Phillips
Brad Chandler			X	Stephanie Holder
Cliff Collins	X			Jeff Cockerham
Kelly Craine	X			Kathy Payne
Pam Crouse	X			
Benita Finney	X			
Eddie Harris			X	
Larry Hayes	X			
Debra Jessup	X			
Sylvia Jessup	X			
Larry Johnson	X			
Shelby King	X			
Richard Lasky			X	
Melissa Ledbetter		X		
Angie Walker		X		
Brent Ward	X			
Natalie Williams	X			
Keith Wood			X	
Suzanne Wright	X			
Vacant				
Vacant				