



YVEDDI Public Transportation Transportation Advisory Board (TAB) Meeting Minutes

Date: 8/3/2023	Time: 10:00 AM	Location: Conference Call
Call to Order	Bobby Todd thanked everyone for calling into the meeting and called the meeting to order. We did not have a quorum.	
Committee Members Attendance	Bobby Todd, Barry Norman, Carter Spradling, and Danny Thore	
Staff Attendance	Jeff Cockerham, David Torres, Penny Spainhour, Reginald Nichols, Mitzi Hutchens, Rochelle George-Mason, and Terry Daniels	
Excused	Lisa Hughes and Yolanda Lytton	
Absent	Tom Beckom, Mickey Cartner, Vicky East, Debbie Hunter, and Kim Shuskey	
Agenda Topic	Conflict of Interest Statement	
Discussion	Transportation Director, Jeff Cockerham read the Conflict of Interest Statement to the advisory board.	
Agenda Topic	Approval of Minutes	
Discussion	Bobby Todd said we needed to approve the minutes from the TAB meeting via conference call held on 5/4/23, but since there is no quorum we will have to put it off. No quorum – Not able to vote	
Agenda Topic	Seating New Member	
	Acting Board Chair Bobby Todd recognized new member Danny Thore and welcomed him to the group but we couldn't officially set him until the next meeting we have with a quorum. No quorum – Not able to vote	
Agenda Topic	Mobility Management	
Discussion	A. Rochelle George discussed the Mobility Management report on pages 3-4. These reports are for (April 2023 – June 2023). She asked if there were any questions and there were none. B. Jeff Cockerham discussed the Microtransit Routes update on pages 5-8. He said the Elkin route did approximately 28,000 miles at a cost of \$77,000 dollars and made 7,507 trips at a cost of \$10.00 each. The Mocksville route did approximately 39,000 miles at a cost of \$109,112 dollars and made 9,156 trips at a cost of \$12.00 each. Jeff also discussed the charts on pages 7 & 8 that indicated the year-over-year miles, cost, and cost per trip. Jeff said that we are trending up on rides and down on cost per trip.	
Agenda Topic	Operations	
Discussion	A. Dave Torres discussed the maintenance reports of the vehicles on pages 9-13 and said they were 100% on time and thanked Grayson Boles, the dispatchers, Mitzi Hutchens and her group, and the entire staff for their hard work. Wheel Chair lifts are 94.4% on time and we continue to meet our goal. B. Dave discussed Operational Issues – Just very busy	

Agenda Topic	Safety and Training
Discussion	<p>A. Redd Nichols discussed the employee new hire training report on page 14 and said we're doing our best to hire the very best staff for the driver positions.</p> <p>B. Redd Nichols and Dave Torres have a meeting with Jeff tomorrow, in regard to the Annual Training.</p> <p>C. Penny Spainhour discussed the DOT Drug Testing and said we had 13 Random tests total, 10 drug tests, 3 alcohol tests, 2 post-accident tests, and zero reasonable suspicion tests.</p>
Agenda Topic	NCDOT Updates
Discussion	Alex Rotenberry – Absent
Agenda Topic	N.W. Piedmont Rural Training Planning Office
Discussion	Carter Spradling –said he had two things to discuss. The first item is the completion of the transportation plan, and they're going before town boards to get the plan adopted. The second item was the funding proposal that gives us an opportunity to get funding if needed.
Agenda Topic	Review of Service and Veteran Statistics
Discussion	Jeff Cockerham discussed the service statistics on page 15. He said we had a total of 97,471 service trips and 1,855 veteran trips.
Agenda Topic	ROAP Service Report
Discussion	Jeff Cockerham discussed the ROAP Budget Service Report on pages 16-17. Jeff also discussed the transfer of ROAP funds both within each county and also between counties as allowed by the ROAP guidelines. Jeff informed the group that he had submitted the final report to NCDOT on July 31, 2023.
Agenda Topic	Advanced Software
Discussion	<p>A. NC TRACKS billing update – Penny said everything is good on her end.</p> <p>B. ModivCare and One Call/MTM – Penny said we no longer do business with One Call.</p> <p>C. Delegate software issues/concerns – Mitzi said several of the agencies use this software and they are doing great with the software.</p>
Agenda Topic	Board Chair and Vice Chair
	Did not have a quorum to vote. Jeff said he would continue to work to identify willing members to serve as the TAB Board Chair.
Agenda Topic	
Next Meeting	Bobby Todd reminded everyone to plan to be at the next meeting on Thursday, November 2, 2023, @ 10:00 AM.
Meeting Adjourned	<p>Due to not having a quorum, it was a general consensus to adjourn the meeting.</p> <p>The meeting adjourned at 10:30 AM</p>
Minutes Recorded By/Signature	<i>Terry Daniels</i>