

## Frequently Asked Questions

### YVEDDI Head Start Application Process

Please visit [www.yveddi.com/head-start](http://www.yveddi.com/head-start) to download the Application Download and Save on your computer.

#### Questions while completing the application?

Feel free to contact a Family Advocate from your area (listed below) or **Jessicca Smith** if you have any questions while filling out the application. We would be happy to help you!

#### **ATTENTION:**

**Sections that should not be filled out by families:**

- **Page 2 – SSN (Social Security Number) is not required**
- **Page 3 – Family Income section – Office use only (Fill out Family Information and Emergency Contact only)**

#### **I was unable to sign the application on the computer before emailing it, what should I do?**

- Complete the rest of the application and leave signature blank, or type your name.
- If you type your name on the application, we will assume that will take place of your signature until we can contact you for an in person appointment.

#### **I have more than 3 children, where do I list their information?**

- On page 2 of the application it requests information on your additional children (that are not applicants) in the household.
- We have included an additional page for households with more than 3 children, please add any children you were unable to place on page 2.
- If page 2 had enough space to list your children in the household please leave page 4 blank and skip to page 5.

#### **What do I do next with my completed Head Start application?**

- Email: [jsmith@yveddi.com](mailto:jsmith@yveddi.com)
  - Print & Mail to: **YVEDDI Head Start • P.O. Box 309 Boonville, NC 27011**
  - Print & Drop it off at the Head Start center
- (If you are unsure what location to drop off your application please call **Jessicca Smith at (336) 367-4993 ext. 246**)
- Call the Family Advocate for your area
  - Print & Fax it: **(336) 367-4997**
  - Ensure you have signed and dated each section that has a signature line
  - Once the application is received and reviewed, a staff member will contact you regarding the status.

*\*Reminder: Please call the Family Advocate in your county to get a drop off address.*

### Where do I send my application?

Please see contact list below for your Family Advocate's contact information)

Davie County	Surry County	Stokes County	Yadkin County
<b>Patricia Hernandez</b> Ph.#: 336-284-2374 Fax #: 336-284-2361 Email: <a href="mailto:phernandez@yveddi.com">phernandez@yveddi.com</a>	<b>Clara Urquiza</b> Ph. #: 336-786-6155 x508 Fax #: 336-786-1514 Email: <a href="mailto:curquiza@yveddi.com">curquiza@yveddi.com</a>  <b>Lashonda Griffith</b> Ph. #: 336-786-6155 x506 Fax #: 336-786-1514 Email: <a href="mailto:lgriffith@yveddi.com">lgriffith@yveddi.com</a>  <b>Sharon Branch</b> Ph. #: 336-786-6155 x507 Fax #: 336-786-1514 Email: <a href="mailto:sbranch@yveddi.com">sbranch@yveddi.com</a>	<b>London/Mt Olive/Sandy Ridge</b> <b>Melissa Graham</b> Ph. #: 336-871-5022 (Sandy Ridge) Fax #: 336-871-5023 (Sandy Ridge)  Ph. #: 336-983-2344 (King) Fax#: 336-985-3302 (King) Email: <a href="mailto:mgraham@yveddi.com">mgraham@yveddi.com</a>  <b>Sharon Branch - Danbury</b> Ph. #: 336-786-6155 x506 Fax #: 336-786-1514 Email: <a href="mailto:sbranch@yveddi.com">sbranch@yveddi.com</a>	<b>Boonville/Jonesville/Oak Grove</b> Maria "Lulu" Galicia Ph. #: 336-367-7175 Fax #: 336-367-7146 Email: <a href="mailto:mgalicia@yveddi.com">mgalicia@yveddi.com</a>  <b>Cristina Alonzo – Yadkinville</b> Ph. #: 336-367-4993 x239 Fax #: 336-367-4997 Email: <a href="mailto:calonzo@yveddi.com">calonzo@yveddi.com</a>

### Is there anything else I need to do?

If you are able, please send copies of the following with your application:

- Child's Birth Certificate (for age verification)
- Most recent Shot Records
- Child's Insurance/Medicaid card
- Proof of income for each parent/guardian living in the household
  - W2s/1040s (most recent)
  - One month's worth of paystubs from the month prior to application date  
(*example: Application filled out in June would need May paystubs*)
  - Child Support
  - Self Employed – 1099 Tax form/Self-declaration letter
  - SSI (Supplemental Security Income) – Letter w/ amount per month
  - TANF (Temporary Assistance for Needy Families) – Letter w/ amount per month
  - SSA (Social Security Administration) – Letter w/amount per month
  - SNAP/Food Stamp Card

*If you are unsure of what income to provide, please contact us.*

Thank you for completing an application with YVEDDI Head Start! We look forward to working with you further.

Date Application Completed \_\_\_\_\_

Date of Enrollment \_\_\_\_\_

☐ Classroom☐ NCPK**CHILD'S APPLICATION FOR ENROLLMENT***To be completed, signed, and placed on file in the facility by the first day of enrollment and updated as changes occur and at least annually*

How did you hear about us? \_\_\_\_\_

**CHILD INFORMATION**

Date of Birth: \_\_\_\_\_

Full Name: \_\_\_\_\_

Last

First

Middle

Nickname

Child's Physical Address: \_\_\_\_\_

**FAMILY INFORMATION**

Child lives with: \_\_\_\_\_

Father/Guardian's Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address (if different from child's): \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mother/Guardian's Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address (if different from child's): \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**CONTACTS**

Child will be released only to the parents/guardians listed above. The child can also be released to the following individuals, as authorized by the person who signs this application. In the event of an emergency, if the parents/guardians cannot be reached, the facility has permission to contact the following individuals.

Name	Relationship	Address	Phone Number

**HEALTH CARE NEEDS**

For any child with health care needs such as allergies, asthma, or other chronic conditions that require specialized health services, a medical action plan shall be attached to the application. The medical action plan must be completed by the child's parent or health care professional. Is there a medical action plan attached? Yes ☐ No ☐

List any allergies and symptoms and type of response required for allergic reactions. \_\_\_\_\_

List any health care needs or concerns, symptoms of and type of response for these health care needs or concerns. \_\_\_\_\_

List any particular fears or unique behavior characteristics the child has. \_\_\_\_\_

List any type of medication taken for health care needs. \_\_\_\_\_

Share any other information that has a direct bearing on assuring safe medical treatment for your child. \_\_\_\_\_

**EMERGENCY MEDICAL CARE INFORMATION**

Name of health care professional \_\_\_\_\_ Office Phone \_\_\_\_\_

Hospital preference \_\_\_\_\_ Phone \_\_\_\_\_

I, as the parent/guardian, authorize the center to obtain medical attention for my child in an emergency.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

I, as the operator, do agree to provide transportation to an appropriate medical resource in the event of emergency. In an emergency situation, other children in the facility will be supervised by a responsible adult. I will not administer any drug or any medication without specific instructions from the physician or the child's parent, guardian, or full-time custodian.

Signature of Administrator \_\_\_\_\_ Date \_\_\_\_\_

## Applicant & Family Member Information

Applicant								
First	Middle	Last	Suffix	Nickname	Birthday	Gender	SSN	Alt ID
Race		Hispanic	English Proficiency		Other Language		Other Language Proficiency	
<input type="checkbox"/> Asian	<input type="checkbox"/> American Indian/Alaska Native	<input type="checkbox"/> Yes	<input type="checkbox"/> Little				<input type="checkbox"/> Little	
<input type="checkbox"/> Black	<input type="checkbox"/> Hawaiian/Pacific Islander	<input type="checkbox"/> No	<input type="checkbox"/> Moderate				<input type="checkbox"/> Moderate	
<input type="checkbox"/> White	<input type="checkbox"/> Multi-Racial		<input type="checkbox"/> None				<input type="checkbox"/> None	
	<input type="checkbox"/> Other:		<input type="checkbox"/> Proficient				<input type="checkbox"/> Proficient	
Primary Health Coverage		Other Coverage	Insurance #	Medicaid Eligibility		Medicaid #		Doctor/Medical Home
				<input type="checkbox"/> Not Eligible				
				<input type="checkbox"/> On Medicaid				
				<input type="checkbox"/> Potentially				
Dental Coverage		Dental Coverage #		Dentist/Dental Home				

Primary Adult								
First	Middle	Last	Suffix	Nickname	Birthday	Gender	SSN	Alt ID
Race		Hispanic	English Proficiency		Other Language		Other Language Proficiency	
<input type="checkbox"/> Asian	<input type="checkbox"/> American Indian/Alaska Native	<input type="checkbox"/> Yes	<input type="checkbox"/> Little				<input type="checkbox"/> Little	
<input type="checkbox"/> Black	<input type="checkbox"/> Hawaiian/Pacific Islander	<input type="checkbox"/> No	<input type="checkbox"/> Moderate				<input type="checkbox"/> Moderate	
<input type="checkbox"/> White	<input type="checkbox"/> Multi-Racial		<input type="checkbox"/> None				<input type="checkbox"/> None	
	<input type="checkbox"/> Other:		<input type="checkbox"/> Proficient				<input type="checkbox"/> Proficient	
Highest Grade Completed		Employment Status		Child's Relationship		Custody	Check all that apply:	
<input type="checkbox"/> Associate's	<input type="checkbox"/> Grade 10	<input type="checkbox"/> Full Time	<input type="checkbox"/> Full Time & Training	<input type="checkbox"/> Biological/Adopted/Step	<input type="checkbox"/> Yes	<input type="checkbox"/> Lives with Family		
<input type="checkbox"/> Bachelor's	<input type="checkbox"/> Grade 11	<input type="checkbox"/> Part Time	<input type="checkbox"/> Part Time & Training	<input type="checkbox"/> Grandchild	<input type="checkbox"/> No	<input type="checkbox"/> Provides Financial Support		
<input type="checkbox"/> Col Deg/Train	<input type="checkbox"/> Grade 12	<input type="checkbox"/> Seasonal	<input type="checkbox"/> Training or School	<input type="checkbox"/> Other Relative		<input type="checkbox"/> Teen Parent		
<input type="checkbox"/> Col or Adv Train	<input type="checkbox"/> < Grade 9	<input type="checkbox"/> Unemployed	<input type="checkbox"/> Retired or Disabled	<input type="checkbox"/> Foster		If teen parent, subsidized		
<input type="checkbox"/> GED	<input type="checkbox"/> HS Graduate			<input type="checkbox"/> Other		<input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> Master's							
Email Address:								

Secondary or Other Adult								
First	Middle	Last	Suffix	Nickname	Birthday	Gender	SSN	Alt ID
Race		Hispanic	English Proficiency		Other Language		Other Language Proficiency	
<input type="checkbox"/> Asian	<input type="checkbox"/> American Indian/Alaska Native	<input type="checkbox"/> Yes	<input type="checkbox"/> Little				<input type="checkbox"/> Little	
<input type="checkbox"/> Black	<input type="checkbox"/> Hawaiian/Pacific Islander	<input type="checkbox"/> No	<input type="checkbox"/> Moderate				<input type="checkbox"/> Moderate	
<input type="checkbox"/> White	<input type="checkbox"/> Multi-Racial		<input type="checkbox"/> None				<input type="checkbox"/> None	
	<input type="checkbox"/> Other:		<input type="checkbox"/> Proficient				<input type="checkbox"/> Proficient	
Highest Grade Completed		Employment Status		Child's Relationship		Custody	Check all that apply:	
<input type="checkbox"/> Associate's	<input type="checkbox"/> Grade 10	<input type="checkbox"/> Full Time	<input type="checkbox"/> Full Time & Training	<input type="checkbox"/> Biological/Adopted/Step	<input type="checkbox"/> Yes	<input type="checkbox"/> Lives with Family		
<input type="checkbox"/> Bachelor's	<input type="checkbox"/> Grade 11	<input type="checkbox"/> Part Time	<input type="checkbox"/> Part Time & Training	<input type="checkbox"/> Grandchild	<input type="checkbox"/> No	<input type="checkbox"/> Provides Financial Support		
<input type="checkbox"/> Col Deg/Train	<input type="checkbox"/> Grade 12	<input type="checkbox"/> Seasonal	<input type="checkbox"/> Training or School	<input type="checkbox"/> Other Relative		<input type="checkbox"/> Teen Parent		
<input type="checkbox"/> Col or Adv Train	<input type="checkbox"/> < Grade 9	<input type="checkbox"/> Unemployed	<input type="checkbox"/> Retired or Disabled	<input type="checkbox"/> Foster		If teen parent, subsidized		
<input type="checkbox"/> GED	<input type="checkbox"/> HS Graduate			<input type="checkbox"/> Other		<input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> Master's							
Email Address:								

Additional Child (Non Applicant) *								
First	Middle	Last	Suffix	Nickname	Birthday	Gender	SSN	
Race		Hispanic	English Proficiency		Other Language		Other Language Proficiency	
<input type="checkbox"/> Asian	<input type="checkbox"/> American Indian/Alaska Native	<input type="checkbox"/> Yes	<input type="checkbox"/> Little				<input type="checkbox"/> Little	
<input type="checkbox"/> Black	<input type="checkbox"/> Hawaiian/Pacific Islander	<input type="checkbox"/> No	<input type="checkbox"/> Moderate				<input type="checkbox"/> Moderate	
<input type="checkbox"/> White	<input type="checkbox"/> Multi-Racial		<input type="checkbox"/> None				<input type="checkbox"/> None	
	<input type="checkbox"/> Other:		<input type="checkbox"/> Proficient				<input type="checkbox"/> Proficient	

Additional Child (Non Applicant) *								
First	Middle	Last	Suffix	Nickname	Birthday	Gender	SSN	
Race		Hispanic	English Proficiency		Other Language		Other Language Proficiency	
<input type="checkbox"/> Asian	<input type="checkbox"/> American Indian/Alaska Native	<input type="checkbox"/> Yes	<input type="checkbox"/> Little				<input type="checkbox"/> Little	
<input type="checkbox"/> Black	<input type="checkbox"/> Hawaiian/Pacific Islander	<input type="checkbox"/> No	<input type="checkbox"/> Moderate				<input type="checkbox"/> Moderate	
<input type="checkbox"/> White	<input type="checkbox"/> Multi-Racial		<input type="checkbox"/> None				<input type="checkbox"/> None	
	<input type="checkbox"/> Other:		<input type="checkbox"/> Proficient				<input type="checkbox"/> Proficient	

\* If a family has more than one child applying for services, please complete a separate copy of this form for each applicant.

Applicant Name: \_\_\_\_\_ Birthday \_\_\_\_\_

**Family Information, Income & Contacts****Family Information****Family Physical Address**

Started Living At Date	Physical Address	Address Line 2	ZIP	City	State	County

**Family Mailing Address**

Same as Physical?	Started Using Date	Mailing Address	Address Line 2	ZIP	City	State
<input type="checkbox"/> Yes <input type="checkbox"/> No						

Phone Number(s)	Type (check one)	Note (extension or best time to call)	Opt In for Text Messages
	<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Other		<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Other		<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Other		<input type="checkbox"/> Yes <input type="checkbox"/> No

Parental Status (check one)	Primary Language at Home	Homeless Family	Active Duty Military	Referred by Child Welfare Agency	Receiving SNAP	WIC	WIC ID (if applicable)
<input type="checkbox"/> One <input type="checkbox"/> Two		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	

**Family Income (This section is for Agency Use Only)**

Income Verified by	Verification Date	TANF Status	SSI
		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Formerly on TANF/Not now	<input type="checkbox"/> Yes <input type="checkbox"/> No

Family Member	Amount	Per (for example: week, month, year)	Annual Amount	Description (for example: SSI, Job, Child Support)	Verification (for example: W2, check stub)	Note
	\$		\$			
	\$		\$			
	\$		\$			

Income Notes \_\_\_\_\_

**Emergency Contacts**

<b>Contact 1</b>	Name	Relationship	Emergency Contact	Release To
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Address	ZIP	City	State
<b>Contact 2</b>	Phone Number 1	Phone Number 2	Phone Number 3	
	<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work	<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work	<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work	
	Name	Relationship	Emergency Contact	Release To
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Contact 3</b>	Address	ZIP	City	State
	Phone Number 1	Phone Number 2	Phone Number 3	
	<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work	<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work	<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work	

Certification: I certify that this information is true. If any part is false, my participation in this agency's programs may be terminated and I may be subject to legal action. I also understand that the information in this application will be held in strict confidence within the agency and is accessible to me during normal business hours.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**To Be completed ONLY if you have more than 3 children**

Additional Child (Non-Applicant) CONTINUED						
First Name	Middle	Last	Suffix	Nickname	Birthday	Gender
Race		Hispanic	English Proficiency		Other Language	Other Language Proficiency
<input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> White	<input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Hawaiian Pacific Islander <input type="checkbox"/> Multi-Racial <input type="checkbox"/> Other _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Little <input type="checkbox"/> Moderate <input type="checkbox"/> None <input type="checkbox"/> Proficient			<input type="checkbox"/> Little <input type="checkbox"/> Moderate <input type="checkbox"/> None <input type="checkbox"/> Proficient

Additional Child (Non Applicant)						
First Name	Middle	Last	Suffix	Nickname	Birthday	Gender
Race		Hispanic	English Proficiency		Other Language	Other Language Proficiency
<input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> White	<input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Hawaiian Pacific Islander <input type="checkbox"/> Multi-Racial <input type="checkbox"/> Other _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Little <input type="checkbox"/> Moderate <input type="checkbox"/> None <input type="checkbox"/> Proficient			<input type="checkbox"/> Little <input type="checkbox"/> Moderate <input type="checkbox"/> None <input type="checkbox"/> Proficient

Additional Child (Non Applicant)						
First Name	Middle	Last	Suffix	Nickname	Birthday	Gender
Race		Hispanic	English Proficiency		Other Language	Other Language Proficiency
<input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> White	<input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Hawaiian Pacific Islander <input type="checkbox"/> Multi-Racial <input type="checkbox"/> Other _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Little <input type="checkbox"/> Moderate <input type="checkbox"/> None <input type="checkbox"/> Proficient			<input type="checkbox"/> Little <input type="checkbox"/> Moderate <input type="checkbox"/> None <input type="checkbox"/> Proficient

Additional Child (Non Applicant)						
First Name	Middle	Last	Suffix	Nickname	Birthday	Gender
Race		Hispanic	English Proficiency		Other Language	Other Language Proficiency
<input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> White	<input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Hawaiian Pacific Islander <input type="checkbox"/> Multi-Racial <input type="checkbox"/> Other _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Little <input type="checkbox"/> Moderate <input type="checkbox"/> None <input type="checkbox"/> Proficient			<input type="checkbox"/> Little <input type="checkbox"/> Moderate <input type="checkbox"/> None <input type="checkbox"/> Proficient

Additional Child (Non Applicant)						
First Name	Middle	Last	Suffix	Nickname	Birthday	Gender
Race		Hispanic	English Proficiency		Other Language	Other Language Proficiency
<input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> White	<input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Hawaiian Pacific Islander <input type="checkbox"/> Multi-Racial <input type="checkbox"/> Other _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Little <input type="checkbox"/> Moderate <input type="checkbox"/> None <input type="checkbox"/> Proficient			<input type="checkbox"/> Little <input type="checkbox"/> Moderate <input type="checkbox"/> None <input type="checkbox"/> Proficient

# Child Health History

Child's Name: \_\_\_\_\_ Child's DOB: \_\_\_\_\_ Date: \_\_\_\_\_ Center: \_\_\_\_\_

Health Issues: Does child have any:				
Allergies: – Allergy Form/Med Form required	Yes	No	If Yes, Explain	Medication?
Food allergies?	<input type="checkbox"/>	<input type="checkbox"/>		
Allergy to bees?	<input type="checkbox"/>	<input type="checkbox"/>		
Environmental, medications or other?	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Illnesses/Conditions:</b>				
Asthma?	<input type="checkbox"/>	<input type="checkbox"/>		
Eczema/Rashes?	<input type="checkbox"/>	<input type="checkbox"/>		
Diabetes?	<input type="checkbox"/>	<input type="checkbox"/>		
Heart murmur/disorder?	<input type="checkbox"/>	<input type="checkbox"/>		
Constipation/Stomach pain?	<input type="checkbox"/>	<input type="checkbox"/>		
<b>1. Has Child ever had a seizure/febrile seizure?</b>	<input type="checkbox"/>	<input type="checkbox"/>		
Last 12 months?	<input type="checkbox"/>	<input type="checkbox"/>		
Currently on medication?	<input type="checkbox"/>	<input type="checkbox"/>		
<b>2. Frequent symptoms of any conditions not listed above?</b>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>3. Ear/hearing problems? Tubes?</b>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>4. Eye/vision problems?</b>	<input type="checkbox"/>	<input type="checkbox"/>		
Glasses prescribed/worn? If so, date of last checkup?	<input type="checkbox"/>	<input type="checkbox"/>		
<b>History of:</b>				
Whooping cough/severe coughing?	<input type="checkbox"/>	<input type="checkbox"/>		
Hospitalization/surgery/serious accident?	<input type="checkbox"/>	<input type="checkbox"/>		
Premature birth?	<input type="checkbox"/>	<input type="checkbox"/>		
<b>5. Concerns about development?</b>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>6. Diagnosed with a disability?</b>	<input type="checkbox"/>	<input type="checkbox"/>		
IEP?	<input type="checkbox"/>	<input type="checkbox"/>		
Therapist/Specialist: _____	<input type="checkbox"/>	<input type="checkbox"/>		
Phone number: _____	<input type="checkbox"/>	<input type="checkbox"/>		
<b>7. Is your child on a special diet?</b>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>8. Does your child currently have any of these problems daily, weekly or monthly? If so, please indicate which.</b>				
<input type="checkbox"/> Vomiting <input type="checkbox"/> Diarrhea <input type="checkbox"/> Constipation <input type="checkbox"/> Dental pain <input type="checkbox"/> Pain with chewing <input type="checkbox"/> Difficulty swallowing				
<b>12. Please check if your child:</b>				
<input type="checkbox"/> Does not feed him/herself <input type="checkbox"/> Uses a baby bottle/sippy cup				
<b>10. Does your child have any special needs when it comes to mealtimes?</b>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>11. Do you have any concerns regarding your child's weight and/or their eating habits?</b>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>15. Is your child/family receiving WIC?</b>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Are there any other medical or dental conditions that we have NOT discussed which interfere with activities?</b>	<input type="checkbox"/>	<input type="checkbox"/>		

I have answered the questions above to the best of my knowledge:

**Parent Signature**

**Date**

I have staffed the above areas highlighted and completed necessary forms/follow-up as required:

**Family Advocate**

**Date**



Child's Name \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Classroom \_\_\_\_\_  
Program Year \_\_\_\_\_

## AUTHORIZATION FOR RELEASE OF **MEDICAL** INFORMATION

### 1. Patient Information

Name (Last, First, MI)			
Date of Birth			
Parent/Legal Guardian Full Name			
Street Address			
City/State/Zip Code			
Home Phone		Cell Phone	

**AUTHORIZES:** ☐ Release of information to: **or** ☐ Exchange of information with: (must select one or both)

\_\_\_\_\_  
Name of Health Care Provider, Clinic, Other

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Phone Number Fax Number

YVEDDI Head Start  
PO Box 309  
Boonville, NC 27011  
Phone: (336)-367-4993  
Fax: (336)-367-4997

### DISCLOSURE OF MEDICAL RECORD COPIES

Information to be disclosed:

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Physical Exams/Summary                   | <input type="checkbox"/> History/Consultations | <input type="checkbox"/> Immunization       | <input type="checkbox"/> Lead Screenings |
| <input type="checkbox"/> Dental Exam/Treatment                    | <input type="checkbox"/> PT/SP/OT              | <input type="checkbox"/> Labs - EKG/EEG/EMG |  |
| <input type="checkbox"/> Mental Health/Psychology/Neuropsychology |  | <input type="checkbox"/> Other: _____       |  |

### VERBAL COMMUNICATION

- ☐ Communication between those listed in Section 2 (includes any information unless limited below), or
- ☐ Limited communication (specified): \_\_\_\_\_

### PURPOSE OF DISCLOSURE:

- ☐ Required for enrollment ☐ Further medical care ☐ Coordination of health services ☐ Other: \_\_\_\_\_

**EXPIRATION DATE:** This authorization will remain in effect for the duration of the child's enrollment in YVEDDI Head Start. Note: This authorization will apply to medical information generated during the extended time period.

**RE-RELEASE:** I understand the information used or disclosed based on this authorization may possibly be re-disclosed by the recipient and/or no longer protected by Federal Privacy standards.

### ADDITIONAL INFORMATION REGARDING DISCLOSURE OF PATIENT MEDICAL INFORMATION

- **Right to Receive Copy of this Authorization:** I understand that if I agree to sign this authorization, I can receive a copy of it.
- **Right to Inspect or Copy the Health Information to be Used or Disclosed:** I understand that I have the right to inspect or copy the health information I have authorized to be used or disclosed per this authorization.
- **No Obligation to Sign:** I understand that I am under no obligation to sign this form and that the person(s) and/or organization(s) listed above who I am authorizing to use and/or disclose my information may not condition treatment, payment, enrollment in a health plan or eligibility for health care benefit on my decision to sign this authorization.
- **Revocation:** I have the right to revoke this authorization by notifying the YVEDDI Head Start Administrative Office in writing of my desire to revoke it. However, I understand that any action already taken in reliance to this authorization, cannot be reversed and my revocation will not affect those actions.

I have had an opportunity to review and understand the content of this authorization form. By signing this authorization, I am confirming that it accurately reflects my wishes for the minor child listed above.

Print Name \_\_\_\_\_ Date: \_\_\_\_\_

**Signature** \_\_\_\_\_

Authority to sign: ☐ Parent ☐ Guardian





Child's Name \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Classroom \_\_\_\_\_  
Program Year \_\_\_\_\_

## AUTHORIZATION FOR RELEASE OF **DENTAL** INFORMATION

### 1. Patient Information

Name (Last, First, MI)			
Date of Birth			
Parent/Legal Guardian Full Name			
Street Address			
City/State/Zip Code			
Home Phone		Cell Phone	

**AUTHORIZES:** ☐ Release of information to: **or** ☐ Exchange of information with: (must select one or both)

\_\_\_\_\_  
Name of Health Care Provider, Clinic, Other

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Phone Number Fax Number

YVEDDI Head Start  
PO Box 309  
Boonville, NC 27011  
Phone: (336)-367-4993  
Fax: (336)-367-4997

### DISCLOSURE OF MEDICAL RECORD COPIES

Information to be disclosed:

- ☐ Dental Exam/Treatment  
☐ History/Consultations  
☐ Other: \_\_\_\_\_

### VERBAL COMMUNICATION

- ☐ Communication between those listed in Section 2 (includes any information unless limited below), or  
☐ Limited communication (specified): \_\_\_\_\_

### PURPOSE OF DISCLOSURE:

- ☐ Required for enrollment ☐ Further medical care ☐ Coordination of health services ☐ Other: \_\_\_\_\_

**EXPIRATION DATE:** This authorization will remain in effect for the duration of the child's enrollment in YVEDDI Head Start. Note: This authorization will apply to medical information generated during the extended time period.

**RE-RELEASE:** I understand the information used or disclosed based on this authorization may possibly be re-disclosed by the recipient and/or no longer protected by Federal Privacy standards.

### ADDITIONAL INFORMATION REGARDING DISCLOSURE OF PATIENT MEDICAL INFORMATION

- **Right to Receive Copy of this Authorization:** I understand that if I agree to sign this authorization, I can receive a copy of it.
- **Right to Inspect or Copy the Health Information to be Used or Disclosed:** I understand that I have the right to inspect or copy the health information I have authorized to be used or disclosed per this authorization.
- **No Obligation to Sign:** I understand that I am under no obligation to sign this form and that the person(s) and/or organization(s) listed above who I am authorizing to use and/or disclose my information may not condition treatment, payment, enrollment in a health plan or eligibility for health care benefit on my decision to sign this authorization.
- **Revocation:** I have the right to revoke this authorization by notifying the YVEDDI Head Start Administrative Office in writing of my desire to revoke it. However, I understand that any action already taken in reliance to this authorization, cannot be reversed and my revocation will not affect those actions.

I have had an opportunity to review and understand the content of this authorization form. By signing this authorization, I am confirming that it accurately reflects my wishes for the minor child listed above.

Print Name \_\_\_\_\_ Date: \_\_\_\_\_

**Signature** \_\_\_\_\_

Authority to sign: ☐ Parent ☐ Guardian

# Head Start Consent Form

<b>Child's Name</b>											
<b>Center Name</b>											
<b>INITIAL ALL</b>	<b>(Please INITIAL each and sign below)</b>										
	I understand that my child has been selected to participate in Head Start. The parent involvement will be critical to the success of my child. I commit to participate as much as possible at the Head Start/NCPK site.										
	I understand there may be a waiting list for Head Start/NCPK services.										
	I understand that transportation to and from Head Start/NCPK sites may be the responsibility of the family										
<b>Initial Beside Each Screening</b>	I give permission for my child to receive the following screenings while attending Head Start: <table border="0"> <tr> <td>_____ Developmental</td> <td>_____ Hearing</td> </tr> <tr> <td>_____ Vision</td> <td>_____ Dental exam</td> </tr> <tr> <td>_____ Behavioral</td> <td>_____ Weight</td> </tr> <tr> <td>_____ Speech and language screening</td> <td>_____ Height</td> </tr> <tr> <td>_____ Mental health classroom observation</td> <td></td> </tr> </table>	_____ Developmental	_____ Hearing	_____ Vision	_____ Dental exam	_____ Behavioral	_____ Weight	_____ Speech and language screening	_____ Height	_____ Mental health classroom observation	
_____ Developmental	_____ Hearing										
_____ Vision	_____ Dental exam										
_____ Behavioral	_____ Weight										
_____ Speech and language screening	_____ Height										
_____ Mental health classroom observation											
	I understand that if there is any change in my child's status of address, attendance in any type of licensed care, phone numbers, guardianship, etc. I will contact my child's teacher and/or Family Advocate immediately and inform them of the changes.										
	I understand that if my child participates in Head Start he/she may be photographed and the pictures may be used in the following ways: center display, center scrapbook, newspaper, TV broadcasts, School website, and Head Start/NCPK related publications, etc.										
	I give permission for Head Start to access my child's information on NC Tracks (for Medicaid/NC Health Choice verification), NC Immunization Registry (for updated immunization records), and NC Lead (for lead testing results).										

<b>Parent/Guardian Signature:</b>	<b>Date:</b>

**\* PARENT/GUARDIAN SIGNATURE IS REQUIRED \***

**This form is valid for the current school year**