



Post Office Box 309, Boonville, NC 27011
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 Serving: Davie, Stokes, Surry, and Yadkin Counties

YVEDDI provides equal employment opportunities for everyone. No person shall be discriminated against because of race, religion, color, sex, age, national origin, disability, political affiliation or veteran status.

To:	<ul style="list-style-type: none"> • Interested Persons • Indeed, FaceBook, Twitter • Local YVEDDI Service Centers
From:	Lisa Money, Senior Services Director Kathy Payne, Executive Director <i>Kathy Payne</i>
Date:	October 13, 2023
Re:	JOB VACANCY
Position Title:	Senior Center Manager
Job Location:	473 E. Main Street, East Bend, NC 27018
Work Schedule:	Generally, Monday–Friday 8 – 4:30 Some evening and weekend work
Wage Range:	Competitive DOE
Benefits:	Health and Life Insurance, 13 paid holidays, Vacation and Sick Leave (paid time off), Retirement Plan. Optional accident, vision, dental, and LegalShield
Starting Date:	October 9, 2023
Job Objective:	The Senior Center Manager is responsible for the coordination and supervision of all activities at the senior center. Will actively participate in program planning and development and will supervise the day-to-day center operations and activities.
Education Requirements:	Bachelor’s degree and/or equivalent high school diploma and three – to five years’ experience in elderly services.
Other Requirements:	Candidate must be able to pass a background check. Employment will be conditional pending the outcome.
Close Out Date	Until filled
Contact:	Senior Services Director, Lisa Money lmoney@yveddi.com or 336-367-3522 Employment Application available for download at www.yveddi.com

Employment with YVEDDI is “at will”. You or YVEDDI may end your employment with us at any time for any reason within applicable state and federal laws.