



YVEDDI Public Transportation Transportation Advisory Board (TAB) Meeting Minutes

Date: 2-2-2023		Time: 10:00 AM	Location: Conference Call
Call to Order	Danny Royall called the meeting to order at 10:08 AM and thanked everyone for attending.		
Committee Members Attendance	Bobby Todd, Carter Spradling, Debbie Hunter, Barry Norman, Danny Royall, Vicky East		
Staff Attendance	Rochelle Mason, Penny Spainhour, Mitzi Hutchens, Reginald Nichols, Jeff Cockerham, Dave Torres		
Excused	Lisa Hughes, Kim Shuskey, Tom Beckon		
Absent	Mickey Cartner, Lisa Money, Yolanda Lytton, Terry Daniels, Bryan Lopez		
Agenda Topic	Roll Call		
Discussion	Jeff Cockerham apologized for phone echoing and called the roll.		
Agenda Topic	Conflict Of Interest Statement		
Discussion	Jeff Cockerham read the conflict of interest Statement. There were no conflicts noted.		
Agenda Topic	Approval of Minutes		
Discussion	<p>Danny called the group's attention to the minutes from the meeting held on November 3, 2022 and asked for a motion to approve the minutes.</p> <p>Motion by Bobby Todd Second by Barry Norman Motion Carried</p>		
Agenda Topic	Mobility Management		
Discussion	<p>Rochelle Mason discussed the mobility Management reports on page 3 for the months of October, November and December. Jeff Cockerham discussed and gave updates on the Microtransit Routes.</p>		
Agenda Topic	Operations		
Discussion	<p>Dave Torres discussed the Maintenance reports from pages 6-9 and said the transportation team does an extremely good job keeping maintenance within the guidelines</p> <p>.</p>		

Agenda Topic	Safety and Training
Discussion	<p>Redd Nichols gave the updates on the employee new hire and annual training using the documents from page 10.</p> <p>Penny Spainhour read from the agenda the DOT Drug Testing results.</p>
Agenda Topic	NCDOT updates
Discussion	<p>No one on Call to give NCDOT updates.</p> <p>Jeff Cockerham spoke about the Compliance Review and shared documents from pages 11-14. Carter Spradling asked Jeff Cockerham if he was satisfied with the results of the review. Jeff said that he always wants zero findings, and noted that the findings we had were administrative and easily correctable.</p>
Agenda Topic	NW Piedmont Rural Planning Office
Discussion	No discussion on this topic
Agenda Topic	Review of Service and Veterans Statistics
Discussion	<p>Jeff Cockerham discussed the service statistics on page 15 and noted that we are close to being back to pre-covid numbers. He also went over the Veterans trips and said we continue to try identifying veterans so that we can report their numbers on the report.</p>
Agenda Topic	ROAP Service Report
Discussion	<p>Jeff Cockerham discussed the benchmark for each county of the ROAP budget Service Report on page 16 and said that he was pleased that we not over-spent in any county.</p>
Agenda Topic	Advanced Software
Discussion	<p>Penny Spainhour gave the updated report on NC Tracks and Modivcare.</p> <p>Mitzi Hutchens updated everyone on new changes for a Tailored Plan that starts April 1. She said that she has a new Microtransit ridership report that is new for Mt. Airy</p>

Agenda Topic	ByLaws for TAB
Discussion	<p>Jeff Cockerham discussed and shared a copy of the bylaws on pages 17-22. Jeff said that Bobby Todd and Kim Shuskey had helped with the draft for the bylaws. Danny asked for a motion to approve the bylaws.</p> <p>Motion by Bobby Todd Second by Carter Spradling Motion Carried.</p>

Meeting Adjourned	
	<p>Danny Royall ask for a motion to adjourn the meeting.</p> <p>Motion by Carter Spradling Second by Barry Norman Motion carried</p>

Minutes Recorded By/Signature	<i>Penny Spainhour 2-2-2023</i>
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