



Board of Directors Meeting Minutes

December 15, 2022	6:00 PM	Via Zoom
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Call to Order	In the absence of our Chairman, Vice Chairman Eddie Harris welcomed everyone and called the meeting to order.
Approval of Agenda	Eddie asked for additions to or a motion to approve the agenda. Motion by Marion Welborn Second by Tom Bachmann Motion Carried
Invocation Memorials/ Remembrances	Chaplain Danny Royall gave the invocation and asked that we remember staff and Board Members who were ill or recently lost loved ones.
Attendance	Board Secretary Sylvia Jessup called the roll. A Quorum was met with 18 of 23 members in attendance. A Quorum must meet the requirements of 50% of the membership.
Approval of Minutes	Eddie asked for changes to or a motion to approve the October 27, 2022 minutes. He asked if there were any questions and there were none. Motion by Sylvia Jessup to approve the minutes Second by Richard Lasky Motion Carried
Introduction of Staff & Recognitions	Staff on the call announced themselves and gave their title. There were no guests present. Eddie acknowledged that Head Start staff member Teresa Mullis has reached 15 Years of Service and asked Head Start Director Rhonda Wrenn forward our appreciation and the Service Pin.
Executive Director Report	Accomplishments Report – Kathy said her report is in the packet and asked if there were any questions. There were no questions. <u>Otteweller Building Upfit</u> Executive Director Kathy Payne shared that our most recent report is included in the Finance Committee Meeting Minutes. On December 1 st the preconstruction meeting was held with five general contractors (GCs) in attendance including J.G. Coram, Colt Simmons, David Hill Builders, Hayco Construction, and Simcon. Some really good questions were asked and the GCs looked at the existing facilities and materials. I am aware that some HVAC vendors were invited to bid by the GCs the next day. Bids are due on December 22 nd .

	<p>Mr. Ottenweller is holding off on the lease until we have the bids back to ensure it aligns with our budget and we can establish a timeline for occupancy.</p> <p>The only new development is that we've received invoices from Architect Tony Chilton on 12/8/22 in the amounts of \$21,000 and another one for \$5,361.36 for oversight of the bid documents and for advertising the bid invitations in the MA News and with the WS Journal. Kathy stated we have already paid Mr. Chilton \$9,000.</p> <p>Kathy added that she had a meeting with House Representative Sarah Stevens earlier this afternoon to discuss payouts from the state and asked that she direct us to potential funding opportunities for the upfit of this building. Sarah stated she has spoken with Commissioner Johnson about this too and that she would look into the matter and get back to us.</p> <p>Cannon Foundation met with us via conference call on 11/3 to learn about the project but put it on hold until we know the actual cost. I will contact them again when we get to that point.</p> <p>Eddie asked that the board be notified when the bids come in.</p>
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<p>Public Hearing</p>	<p>Vice Chairman Eddie Harris Opened Public Hearing regarding the YVEDDI FY24 capital grant application.</p> <p>Eddie asked if there was anyone in attendance from the general public. There were none.</p> <p>Eddie closed the public hearing.</p> <p>Jeff gave a presentation to the board.</p> <ul style="list-style-type: none"> • The FY24 capital grant will provide YVEDDI with 10 replacement vehicles that have met their useful life and need to be replaced. These vehicles will have over 200K miles before the new vans will arrive. 6 of these vans were on a previous order for FY22 but the vehicle manufacturer canceled the order with the state due to inflation and difficulty getting the vehicle chassis. • The total grant request will be for \$980,010 with a local share of 10% which will be \$98,001. This match will come from our excess revenue. • Jeff noted that the public hearing was advertised in the WSJ on December 4, 2022, on our website, in our vans, and at local businesses and public locations. In our advertisement, we said if anyone wanted to attend the public hearing or submit comments or questions, they could contact me. No one has responded. • Jeff asked for Board approval to submit the grant applications.
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	<p>Eddie Harris asked for a motion to approve.</p> <p>Motion by Tom Bachmann Second by Richard Lasky Motion Carried</p>
Committee Council Reports	<p><u>Planning & Evaluation</u> Committee Chair, Tom Bachmann said the P & E Committee met this evening and we need approval for the October 27, 2022 minutes that is included in your packet. Eddie asked for any discussion and there was none. He asked for a motion to approve the minutes.</p> <p>Motion by Danny Royall Second by Kelly Craine Motion Carried</p> <p><u>Personnel Committee</u> Committee Chair, Richard Laskey stated our report stands as written. We did table a few items so we only need to approve the minutes.</p> <p>Motion by Sylvia Jessup Second by Tom Bachmann Motion Carried</p> <p><u>Finance Committee</u> Committee Chair Jim Brown reported that he has nothing to add to the minutes and we will be seeking approval as published.</p> <p>Eddie asked for any discussion and there was none. He asked for a motion to approve the minutes.</p> <p>Motion by Richard Lasky Second by Marion Welborn Motion Carried</p>
Program Committees Councils	<ul style="list-style-type: none"> ○ Minutes – for information only
Program Statistical Reports (November 2022)	<ul style="list-style-type: none"> ○ Reports – for information only
Other	<ol style="list-style-type: none"> 1. <u>CSBG Intent to File</u> CSBG Director Regina Chappell reported she is applying for the fiscal year 2023-2024 grant for the amount of \$362,005. This fiscal year is the first of a three-year plan. We advertised in the local newspapers and on our website. We held a Facebook Public Hearing for all counties. Regina asked for approval of the Intent to File for the 23-24 fiscal year.

	<p>Motion to approve by Kelly Craine to approve Second by Larry Johnson Motion carried</p> <p>2. <u>Domestic Violence Grants</u> Domestic Violence / Sexual Assault Director David Smith reported that he had a total of 5 grants that he was seeking permission to apply for. The first grant is a two-year grant with the Governors Crime Commission that begins October 2023 – September 2025. YVEDDI has been approached by the Dept of Public Safety for this grant in the amount of \$447,352.45. The second grant is for Stokes United Fund which we would like to apply for the same amount as last year of \$8720. The third grant is for the United Fund of Surry for the same amount as last year in the amount of \$11,000. The fourth grant would be for the Yadkin Valley United Fund for the same amount as last year in the amount of \$4,500. The fifth and last grant would be to Yadkin County United Fund for the same amount as last year of \$3,000.</p> <p>Eddie asked for a motion to approve the submission of the aforementioned grants</p> <p>Motion to approve by Robin Beeson Second by Danny Royall Motion carried</p> <p>3. <u>United Fund Grants – Senior Services</u> Senior Services Director Lisa Mon</p> <p>ey stated we are seeking approval to apply for renewal grants to the United Fund of Surry for \$40,000 and to the Yadkin County United Fund for \$20,000 and to the Yadkin Valley United Fund for \$9,000.</p> <p>Vice Chairman Eddie Harris asked for a motion to approve the submission of the aforementioned grants.</p> <p>Motion to approve by Kelly Craine Second by Richard Lasky Motion Carried</p>
Upcoming Meetings	<p>Eddie announced the upcoming February meeting dates on the agenda and asked if there is any other business before this board tonight.</p> <p>Richard Laskey asks for an update on the boiler at the FRC. Bristol was disconnected from the call so Kathy reported that it had been repaired at a cost upwards of \$7,000 and we are submitting invoices and proof of payment to the AAHGS, who will submit to the County for reimbursement.</p>
Adjournment	<p>Eddie stated they will be looking for that invoice and will take care of it. He asks Kathy if she has anything to add. Kathy stated we did the right thing by meeting via Zoom due to the high numbers of COVID in our area and wished everyone a healthy and Merry Christmas.</p>

	Hearing no other business, Eddie wishes everyone a Merry Christmas and asks for a motion to adjourn. Motion by Amy Bryant to adjourn Second by Angie Walker Motion Carried
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The meeting adjourned at 6:33

Respectfully submitted,

Kathy Payne,
Executive Director

Sylvia Jessup
Board Secretary

Board Members				<u>Staff and Guests</u>
<u>December 15, 2022</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>	
Tom Bachmann	X			Regina Chappell
Wayne Barneycastle		X		Dawn Cheek
Robin T. Beeson	X			Jeff Cockerham
Jim Brown	X			Bristol Mitchem
Amy Bryant	X			Lisa Money
Mickey Cartner			X	Kathy Payne
Kelly Craine	X			Janet Phillips
Pam Crouse	X			David Smith
Eddie Harris	X			Rhonda Wrenn
Debra Jessup		X		Jan Zachary
Sylvia Jessup	X			
Larry Johnson	X			
Mark Jones	X			
Shelby King	X			
Richard Lasky	X			
Jo Ann Layell		X		
Andy Nickelston		X		
Danny Royall	X			
Angie Walker	X			
Brent Ward	X			
Marion Welborn	X			
Natalie Williams	X			
Suzanne Wright	X			
Vacant				