



# YVEDDI Public Transportation Transportation Advisory Board (TAB) Meeting Minutes

Date: 11/3/22	Time: 10:00 AM	Location: Conference Call
Call to Order	Jeff Cockerham thanked everyone for calling into the meeting and called the meeting to order	
Committee Members Attendance	Bobby Todd, Carter Spradling, Lisa Hughes, Debbie Hunter, Vicky East, Kim Shuskey, and Barry Norman,	
Staff Attendance	Jeff Cockerham, Dave Torres, Penny Spainhour, Reginald Nichols, Mitzi Hutchens, Rochelle George-Mason, and Terry Daniels	
Excused	Tom Beckom, Mickey Cartner, Danny Royall, and Lisa Money	
Absent	Yolanda Lytton and Bryan Lopez	
Agenda Topic	<b>Conflict of Interest Statement</b>	
Discussion	Jeff Cockerham read the Conflict of Interest Statement to the advisory board.	
Agenda Topic	<b>Approval of Minutes</b>	
Discussion	Bobby Todd said we needed to approve the minutes from the TAB meeting via conference call held on 8/4/22. Bobby asked if there were any questions and there were none.  <b>Motion by Carter Spradling</b> <b>Second by Barry Norman</b> <b>Motion Carried</b>	
Agenda Topic	<b>Mobility Management</b>	
Discussion	A. Rochelle George discussed the Mobility Management reports on page 3, which are the reports for July, August, and September. Rochelle asked if there were any questions and there were none. B. Jeff Cockerham discussed the Mocksville microtransit route on page 4 and the Elkin microtransit route on page 5. Jeff asked if there were any questions and there were none.	
Agenda Topic	<b>Operations</b>	
Discussion	A. Dave discussed the maintenance reports for the vehicles on pages 6-9.	
Agenda Topic	<b>Safety and Training</b>	
Discussion	Redd discussed the safety and training report on page 10, and said there were no refresher training. Penny discussed the DOT Drug Testing and said we had 12 Random tests, which included 9 drug and 3 alcohol tests.	
Agenda Topic	<b>NCDOT Updates</b>	
Discussion	No one on the conference call from NCDOT.	
Agenda Topic	<b>N.W. Piedmont Rural Training Planning Office</b>	
Discussion	Carter Spradling said they were working on training workshops on November 9, 2022 and December 7, 2022.	

Agenda Topic	<b>Review of Service and Veteran Statistics</b>
Discussion	Jeff discussed the service statistics and veteran trip statistics on page 11 and said we are seeing some progress in getting back to pre-covid trip numbers.
Agenda Topic	<b>ROAP Service Report</b>
Discussion	Jeff discussed the ROAP Budget Service Report on page 12. Jeff discussed the benchmark and that all counties are close to the anticipated spending for the period.
Agenda Topic	<b>Advanced Software</b>
Discussion	Penny said she had no updates.
Agency Topic	<b>Bylaws for TAB</b>
Discussion	Jeff discussed The Transportation Advisory Board Bylaws on pages 13–18. There was a very lengthy discussion among the members in reference to the bylaws. Bobby Todd said we need to clean up the bylaws before approving them. Jeff said he will clean them up for approval.
Next Meeting	Jeff reminded everyone to plan on being at the next meeting on Thursday, February 2, 2023, at 10:00 AM.
Meeting Adjourned	<p>Bobby Todd asked for a motion to adjourn the meeting.</p> <p><b>Motion by Barry Norman</b>  <b>Second by Carter Spradling</b>  <b>Motion carried</b></p> <p>The meeting adjourned at 10:47 AM</p>
Minutes Recorded By/Signature	<i>Terry Daniels</i>