



YVEDDI Public Transportation Transportation Advisory Board (TAB) Meeting Minutes

Date: 8/4/22	Time: 10:00 AM	Location: Conference Call
Call to Order	Jeff Cockerham thanked everyone for calling into the meeting and called the meeting to order	
Committee Members Attendance	Vicky East, Lisa Hughes, Debbie Hunter, Danny Royall, Kim Shuskey, Carter Spradling, and Bobby Todd	
Staff Attendance	Jeff Cockerham, Terry Daniels, Rochelle George, Mitzi Hutchens, Penny Spainhour, and Dave Torres.	
Excused	Cathy Ellis	
Absent	Tom Beckom, Mickey Cartner Bryan Lopez, Yolanda Lytton, Barry Norman	
Agenda Topic	TAB Chair	
	<p>Bobby Todd nominated Danny Royall for the Board Chair Motion by Bobby Todd Second by Lisa Hughes Motion carried</p> <p>Danny Royall nominated Bobby Todd for Vice Chair Motion by Lisa Hughes Second by Danny Royall Motion carried</p>	
Agenda Topic	Conflict of Interest Statement	
Discussion	Jeff Cockerham read the Conflict of Interest Statement to the advisory board.	
Agenda Topic	Approval of Minutes	
Discussion	<p>Danny Royall said we needed to approve the minutes from the TAB meeting via conference call held on 5/5/21. Danny asked if there were any questions and there were none. Motion by Carter Spradling Second by Bobby Todd Motion Carried</p>	
Agenda Topic	Mobility Management	
Discussion	<p>A. Rochelle George discussed the Mobility Management reports on page 5; which are the reports for (April, May, and June). She asked if there were any questions and there were none.</p> <p>B. Jeff Cockerham discussed deviated fixed routes, which are the Mocksville and Elkin Circulator in detail on pages 6-7. He asked if there were any questions and there were none.</p> <p>C. Jeff discussed the difference between a fixed route and a Microtransit route.</p>	
Agenda Topic	Operations	
Discussion	<p>A. Dave discussed the maintenance reports for the vehicles on pages 8-11. Jeff said we're keeping up the maintenance on all of our vehicles and our staff is doing a good job.</p>	

	B. Dave discussed the operational issues and said the operations staff were all doing a good job.
Agenda Topic	Safety and Training
Discussion	Dave discussed the safety and training report on page 12. He thanked the council for the incentives for new hires. Dave said Redd has been in training and is now a Certified Safety and Security Officer. Penny discussed the DOT Drug Testing and said we had 12 Random tests, 9 drug, 3 alcohol.
Agenda Topic	NCDOT Updates
Discussion	No updates
Agenda Topic	N.W. Piedmont Rural Training Planning Office
Discussion	Carter Spradling said they were in a holding pattern as far as NCDOT matters. Danny asked if there were any questions and there were none.
Agenda Topic	Review of Service and Veteran Statistics
Discussion	Jeff discussed the service statistics on page 15 and said we are seeing some progress. Mitzi Hitchens said they're asking clients if they're veterans. Danny Royall said we're trying to get the word out.
Agenda Topic	ROAP Service Report
Discussion	Jeff discussed the ROAP Budget Service Report on page 16. Danny said we need a motion to accept this report as Jeff presented it. Motion by Lisa Hughes Second by Carter Spradling Motion carried
Agenda Topic	Advanced Software
Discussion	Penny Spainhour said there were no major issues, but we still have some outstanding collections. Mitzi Hutchens said everything is going well with the software. Mitzi discussed the delegates on the new software. The delegate is allowed to go into our system and make the appointment and they will get an email to confirm the appointment. Jeff said this is not mandatory but an option for our clients.
Next Meeting	Jeff reminded everyone to plan on being at the next meeting on Thursday, November 3, 2022 at 10:00 AM.
Meeting Adjourned	Danny asked for a motion to adjourn the meeting. Motion by Lisa Hughes Second by Carter Spradling Motion carried The meeting adjourned at 10:45 AM
Minutes Recorded By/Signature	<i>Terry Daniels</i>