



Board of Director's Meeting Minutes

April 28, 2022	6:00 PM	District Office
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Call to Order	Board Chair Mickey Cartner welcomed everyone and called the meeting to order.																		
Approval of Agenda	<p>Mickey asked for additions to or a motion to approve the agenda.</p> <p>Motion by Marion Welborn to approve the agenda Second by Amy Bryant Motion Carried</p>																		
Pledge of Allegiance	Larry Johnson led the group in reciting The Pledge of Allegiance.																		
Invocation Memorials/ Remembrances	Danny Royall gave the invocation and asked that we remember staff and Board Members who were ill or recently lost loved ones.																		
Attendance	Sylvia Jessup, Secretary, called the roll. A quorum was met with 12 of 22 members in attendance. A quorum must meet the requirement of 50% of the membership.																		
Approval of Minutes	<p>Mickey asked for changes to or a motion to approve the February 24, 2022 minutes. Mickey asked if there were any questions and there were none.</p> <p>Motion by Sylvia Jessup to approve the minutes Second by Richard Lasky Motion Carried</p>																		
Annual Meeting Seating of Representatives	<p>Mickey announced that we need to seat the following Representatives whose terms have expired and are willing to continue to serve.</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: center;">Seating of Representatives</th> </tr> <tr> <th style="width: 33%;">Public Sector</th> <th style="width: 33%;">Current</th> <th style="width: 33%;">New</th> </tr> </thead> <tbody> <tr> <td>Representative (Surry)</td> <td>Larry Johnson</td> <td>Larry Johnson</td> </tr> <tr> <td>Representative (Davie)</td> <td>Mark Jones</td> <td>Mark Jones</td> </tr> <tr> <td>Representative (Davie)</td> <td>Suzanne Wright</td> <td>Suzanne Wright</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>Mickey asked for a motion to approve the seating of Larry Johnson.</p> <p>Motion by Danny Royall to approve the seating of the Larry Johnson</p>	Seating of Representatives			Public Sector	Current	New	Representative (Surry)	Larry Johnson	Larry Johnson	Representative (Davie)	Mark Jones	Mark Jones	Representative (Davie)	Suzanne Wright	Suzanne Wright			
Seating of Representatives																			
Public Sector	Current	New																	
Representative (Surry)	Larry Johnson	Larry Johnson																	
Representative (Davie)	Mark Jones	Mark Jones																	
Representative (Davie)	Suzanne Wright	Suzanne Wright																	

Second by Amy Bryant
Motion Carried

Mickey asked for a motion to approve the seating of Mark Jones.

Motion by Sylvia Jessup to approve the seating of Mark Jones
Second by Richard Lasky
Motion Carried

Mickey asked for a motion to approve the seating of Suzanne Wright.

Motion by Kelly Craine to approve the seating of Suzanne Wright
Second by Marion Welborn
Motion Carried

Seating of Representatives

Low Income Sector		
HS Policy Council Rep – Surry	Amy Bryant	Amy Bryant
Davie County	David Jordan	David Jordan
Davie County	Brent Ward	Brent Ward

Mickey asked for a motion to approve the seating of Amy Bryant.

Motion by Kelly Craine to approve the seating of the Amy Bryant
Second by Larry Johnson
Motion Carried

Mickey asked for a motion to approve the seating of David Jordan.

Motion by Amy Bryant to approve the seating of David Jordan
Second by Richard Lasky
Motion Carried

Mickey asked for a motion to approve the seating of Brent Ward.

Motion by Larry Johnson to approve the seating of Brent Ward
Second by Sylvia Jessup
Motion Carried

Seating of Representatives

Private Sector		
Stokes – Attorney / Mandated	Debra Jessup	Debra Jessup
Yadkin County	Mike Crouse	Pam Crouse

Mickey asked for a motion to approve the seating of Debra Jessup.

**Motion by Danny Royall to approve the seating of Debra Jessup
 Second by Amy Bryant
 Motion Carried**

Mickey asked for a motion to approve the seating of Pam Crouse

**Motion by Sylvia Jessup approve the seating of Pam Crouse
 Second by Danny Royall
 Motion Carried**

**Election
 of Officers**

Position/Board Member	Sector	County
Chair Mickey Cartner	Private / Business	Davie
Vice-Chair Eddie Harris	Public Official	Surry
Secretary Sylvia Jessup	Low Income	Stokes
Treasurer Jim Brown	Private / Business	Davie

Janet Phillips, HR Director and Rhonda Wrenn, HS Director assisted in collecting the ballots. The ballots were counted by Janet Phillips and Rhonda Wrenn for each position.

Board Chair

Mickey asked if there were additional nominations from the floor. There were none.

**Motion by Marion Welborn to close the nominations
 Second by Sylvia Jessup
 Motion Carried**

The Board voted and Mickey Cartner received a unanimous vote of 11.

Vice Chair

Mickey asked if there were additional nominations from the floor. There were none.

**Motion by Sylvia Jessup to close the nominations
 Second by Larry Johnson
 Motion Carried**

The Board voted and Eddie Harris received a unanimous vote of 12.

Secretary

Mickey asked if there were additional nominations from the floor. There were none.

Motion by Jim Brown to close the nominations
Second by Richard Lasky
Motion Carried

The Board voted and Sylvia Jessup received a unanimous vote of 12.

Treasurer

Mickey asked if there were additional nominations from the floor. There were none.

Motion by Sylvia Jessup to close the nominations
Second by Richard Lasky
Motion Carried

The Board voted and Jim Brown received a unanimous vote of 12.

Mickey congratulated members and thanked them for their service.

Appointments

Appointments
Mickey asked for a concurrence for these appointments or if there were other suggestions or questions regarding these appointments. There were none.

Appointments

Parliamentarian	Debra Jessup
Chaplain	Danny Royall
Staff Recorder	Terry Daniels
CPA Auditor	TBD
Attorney	J. Gregory Matthews

The full Board was in consensus of the appointments as presented.

Committee Assignments

Kathy asked if there are any Board Members who would like to change committees. Per our Bylaws, we must balance our committees by counties and sectors to the extent feasible. Everyone was satisfied with the committee they're currently serving on and no changes were requested.

National Volunteer Month

Senior Services Director, Lisa Money said it was National Volunteer month and introduced the RSVP Manager, Emily Mauck. Emily explained how important our volunteers were and introduced volunteer Linda Blevins. Linda has been volunteering for Yadkin County since 2006. Lisa presented her with a plaque and certificate. Lisa then introduced volunteer Sue Thomas. Lisa stated that Sue has been volunteering for Surry County since 2015. Lisa presented Sue with a plaque and certificate. The Board Members and staff applauded the volunteers. Emily

	commented that if anyone present was aware of someone who may like to be a volunteer, please refer them to her.						
Introduction of Staff & Recognitions	<p>The staff and guests introduced themselves to the Board.</p> <p>The following staff members were recognized for length of service and were awarded service pins:</p> <table border="1" data-bbox="386 411 1531 747"> <tr> <td data-bbox="386 411 954 499"> <u>5 Years</u> ○ Jeffery Phillips, CTP </td> <td data-bbox="954 411 1531 499"> <u>20 Years</u> ○ Karl Allen, HS </td> </tr> <tr> <td data-bbox="386 499 954 621"> <u>10 Years</u> ○ Benjamin Pendleton, CTP </td> <td data-bbox="954 499 1531 621"> <u>25 Years</u> Bristol Mitchem, FRC </td> </tr> <tr> <td data-bbox="386 621 954 747"> <u>15 Years</u> Shelby, King, Board </td> <td data-bbox="954 621 1531 747"></td> </tr> </table>	<u>5 Years</u> ○ Jeffery Phillips, CTP	<u>20 Years</u> ○ Karl Allen, HS	<u>10 Years</u> ○ Benjamin Pendleton, CTP	<u>25 Years</u> Bristol Mitchem, FRC	<u>15 Years</u> Shelby, King, Board	
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<u>15 Years</u> Shelby, King, Board							
Executive Director Report	<p>Executive Director Kathy Payne began her report by saying that it was especially good to see everyone, noting that we had not been together in person since December 2019. Kathy commented that she hoped everyone enjoyed their meal that was arranged by Executive Assistant Terry Daniels and catered by Lorene’s Bakery of Dobson.</p> <p>Kathy noted that the Board Members had received her Accomplishment Report in their Board Packet. She gave the opportunity for questions and comments. There were none.</p> <p>Kathy reminded everyone that we have one Board Vacancy which is the Low-Income Sector in Yadkin County replacing the MHS Representative. Kathy asked the Members if they were aware of anyone who would make a good candidate for our Board. If so, she requested that they be referred to complete a Board Application and submit it to her.</p> <p>Kathy shared the Board and Committee Meeting calendar and asked if anyone would like to change their committee assignment. There were no requests to change committees.</p> <p>Kathy mentioned she’d had some questions about Senior Service operations. Currently, the nutrition sites will remain closed to in-person dining until the FDD (Federal Disaster Declaration) is lifted. This is because as long as the FDD is active, if we are open for in-person dining, we MUST provide alternate methods of service delivery for those who are still concerned about in-person dining. We would be REQUIRED to offer the following choices if congregate nutrition was open for in-person dining:</p> <ul style="list-style-type: none"> ● In-person ● Drive-thru pick-ups ● Delivery 						

	<p>We do not have enough staff to man in-person dining, drive-thru pick-ups, or deliveries. We have been trying to recruit drivers through all possible venues. There is no funding to hire additional staff with a waiting list for Meals on Wheels.</p> <p>Kathy made the following remarks:</p> <ul style="list-style-type: none"> • Thanks to Danny Royall for assisting with the Boonville Water tie on • Thanks to Mickey Cartner and Brent Ward for attending the Personnel Committee meeting 3/29
<p>Committee Council Reports</p>	<p><u>Planning & Evaluation (P&E) Committee – Canceled due to the pandemic</u></p> <p><u>Personnel Committee</u> Committee Chair, Richard Lasky said they had an interesting meeting and discussed the 2022 Wage Comparability Study.</p> <p>Mickey asked for a motion to approve the Personnel Committee minutes.</p> <p>Motion to approve by Amy Bryant Second by David Jordan Motion Carried</p> <p>Richard Lasky explained the 2022 Wage Comparability Study and said the committee agreed to go on the mid-point of the Payscale based on funding.</p> <p>Motion by Sylvia Jessup going to the mid-point of the Payscale Second by Amy Bryant Motion Carried</p> <p><u>Finance Committee</u> Committee Chair, Jim Brown said he had nothing to add to the Finance Minutes. Mickey asked for a motion to approve the minutes.</p> <p>Motion by Larry Johnson to approve the minutes Second by Richard Lasky Motion Carried</p>
<p>Program Committees Councils</p>	<ul style="list-style-type: none"> ○ Minutes – for information only
<p>Program Statistical Reports (February 2022 – March 2022)</p>	<ul style="list-style-type: none"> ○ Reports – for information only

<p>Other</p>	<p>Head Start Director, Rhonda Wrenn discussed the Mid-Year Child Outcomes Report on page 71 of the Board Packet. She then continued on to page 74 to discuss the percentages gained by domain. She explained how important the reports are because it shows what the student knows when they begin Head Start and what they have learned for the specified period of time. Rhonda noted the report did not need approval, but was informational purposes for the Board. Board Member, Sylvia Jessup stated, “keep up the good work, Rhonda”.</p> <p>Rhonda discussed the COLA (Cost of Living Adjustment) Grant in the amount of \$63,575.00, which is a 2.28% increase for her staff, and needs board approval. The amount remaining after eligible staff receive the pay increase will be put in the IT line item to be used to upgrade and replace outdated computers and other IT equipment. Mickey asked if there were any questions and there were none. Mickey asked for a motion to approve the COLA application grant.</p> <p>Motion by Richard Lasky Second by Sylvia Jessup Motion Carried</p> <p>Rhonda requested board approval to apply for the Quality Improvement Grant in the amount of \$18,059.00. This is a supplemental grant that will be used to increase the salaries of classroom teaching staff in order to reduce staff turnover. Mickey asked if there were any questions and there were none. Mickey asked for a motion to approve the application for the Quality Improvement grant.</p> <p>Motion by Sylvia Jessup Second by Amy Bryant Motion Carried</p>
<p>Adjournment</p>	<p>Mickey asked for a motion to adjourn.</p> <p>Motion by Marion Welborn to adjourn Second by Kelly Craine Motion Carried</p>

The meeting adjourned at 7:30 PM

Next Board Meeting: June 23, 2022

Respectfully submitted,

Sylvia Jessup
Secretary

Terry Daniels
Staff Recorder

Board Members				<u>Staff and Guests</u>
<u>April 28, 2022</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>	
Tom Bachmann	X			Jeff Cockerham
Wayne Barneycastle		X		Terry Daniels
Robin T. Beeson			X	Emily Mauck
Jim Brown	X			Sue Thomas
Amy Bryant	X			Linda Blevins
Mickey Cartner	X			Janet Phillips
Kelly Craine	X			Rhonda Wrenn
Eddie Harris			X	Bristol Mitchem
Debra Jessup	X			Lisa Money
Sylvia Jessup	X			Regina Chappell
Larry Johnson	X			Kathy Payne
Mark Jones			X	
David Jordan	X			
Shelby King			X	
Richard Lasky	X			
Jo Ann Layell		X		
Andy Nickelston		X		
Danny Royall	X			
Brent Ward			X	
Marion Welborn	X			
Natalie Williams			X	
Suzanne Wright			X	
Vacant				
Vacant				