



Board of Director's Meeting Minutes

December 16, 2021	6:00 PM	Via Conference Call
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Call to Order	Board Chair, Mickey Cartner welcomed everyone that called in and called the meeting to order.
Approval of Agenda	<p>Mickey asked for additions to or a motion to approve the agenda.</p> <p>Motion by Richard Lasky to approve the agenda Second by Tom Bachmann Motion Carried</p>
Invocation Memorials/ Remembrances	Jim Brown gave the invocation in the absence of Chaplain Mike Crouse and asked that we remember staff and Board members who were ill or had recently lost loved ones.
Attendance	Terry Daniels, Staff Recorder called the roll in the absence of Sylvia Jessup, Secretary. A Quorum was met with 11 of 22 members in attendance. A Quorum must meet the requirements of 50% of the membership.
Approval of Minutes	<p>Mickey asked for changes to or a motion to approve the October 28, 2021 Board minutes. Mickey asked if there were any questions and there were none.</p> <p>Motion by Jim Brown to approve the minutes Second by Richard Lasky Motion Carried</p>
Seating of New Representatives Low-Income Sector	<p><u>Seating of Representative – Davie County Low-Income Sector</u> Mickey said David Jordan has been recommended to fill the vacant position on the Board for the Low-Income Sector in Davie County. Mickey asked for any discussion. Hearing none, he asked for a motion to approve the seating of David Jordan.</p> <p>Motion by Brent Ward to approve the seating of David Jordan Second by Jim Brown Motion Carried</p> <p><u>Seating of Representative – Surry County Low-Income Sector</u> Mickey said Candra Brown will be replaced by Head Start Parent Representative Amy Bryant for the Surry County Low-Income Sector. Mickey asked for any</p>

	<p>discussion. Hearing none, he asked for a motion to approve the seating of Amy Bryant.</p> <p>Motion by Tom Bachmann to approve the seating of Amy Bryant Second by Shelby King Motion Carried</p>
Recognitions	<p>The following staff and Board members were recognized for their length of service and were awarded service pins.</p> <p><u>10 Years</u></p> <ul style="list-style-type: none"> ○ Michelle Edwards, HS <p><u>20 Years</u></p> <ul style="list-style-type: none"> ○ Debbie Lane, IDC
Executive Director Report	<p>Good evening and thank you for being with us this evening.</p> <p>Executive Director, Kathy Payne, said her report begins on page 21 of the Board packet. She said she wasn't going to read it but would answer any questions and there were none. Kathy discussed the monitoring and training reports on page 23 and 24 of the Board packet and asked if there were any questions and there were none. Kathy shared some program success stories with the Board on pages 25 - 27 of the Board packet.</p> <p>Kathy said on page 29 there is a donor thank you letter. The Senior Services program received a \$5,000 donation for Meals on Wheels. She added that Lisa has been on the news and in the newspaper recently for partnering with Second Harvest Food Bank. She then invited Lisa to share more information.</p> <p>Senior Services Director, Lisa Money stated you gave us permission to participate in the Subaru Share the Love Event again this year, which is a fund raising effort for Meals on Wheels. We can earn shares on how many Subarus are sold in NC 11/18 – 1/3, and we can earn shares based on activities we do; such as Facebook posts, flyers being handed out and those types of things, and we have been trying for years to get our foot in the door at Scenic Subaru in Mt. Airy as that counts for an additional activity and extra shares. Sandra Johnson, senior center manager at Yadkin Valley Senior Center, has a daughter-in-law who now works at Scenic Subaru, so we got our foot in the door. We partnered with Scenic Subaru to host a food drive which is one of the qualifying activities to earn additional funding. As you know we have a new partnership with Second Harvest Food Bank and they have a catering division called Providence Catering. We started our meal service with them on July 1, 2021 so they allowed us to do a food drive for them even though they are not doing in person food drives currently and only doing them virtually. They gave us permission to do one for them so we could count it towards our Share the Love Event, so they have connections to</p>

	<p>WXII, which made it possible for us to get on the news to inform everyone about the food drive. This has been a great partnership with Meals on Wheels of America and Second Harvest Food Bank, Scenic Subaru, and YVEDDI. We filled up 3 large collection containers like you would see on TV, plus we received a \$200 monetary donations. We are very pleased and hope to make that an annual event.</p>
Committee / Council Reports	<p><u>Planning & Evaluation Committee – Canceled</u></p> <p><u>Personnel Committee – Canceled</u></p> <p><u>Finance Committee</u> Jim Brown said he will let the Finance minutes stand as written unless there were questions. Mickey asked for any discussion. Hearing none, he asked for a motion to approve the Finance minutes.</p> <p>Motion by Richard Lasky to approve the Finance minutes Second by Marion Welborn Motion Carried</p>
Program Committees Councils	<ul style="list-style-type: none"> ○ Minutes – for information only
Program Statistical Reports (FY - November 21)	<ul style="list-style-type: none"> ○ Reports – for information only
Other	<p><u>CSBG</u> Director, Regina Chappell told a story about a client in her program that needed an air conditioner and the trouble the program had getting it to the client because it was sent to Florida then back to North Carolina but it eventually made it to YVEDDI and was given to the client. Regina read a very heartfelt statement of thanks from the client, stating that he appreciated all that YVEDDI had done for him and his one-year-old daughter and that he would never forget it.</p> <p><u>Senior Services</u> Lisa requested permission from the Board for all five of the Senior Centers to apply for the Sam’s/Walmart grants in an amount of \$5,000 for activities at each Senior Center. Mickey asked for any discussion. Hearing none, he asked for a motion to approve the applications to Sam’s/Walmart,</p> <p>Motion by Marion Welborn to approve the Sam’s/Walmart Applications Marion Danny Royall Motion Carried</p>

Intent to Apply - CSBG Renewal Application

Director, Regina Chappell said we received the fiscal year allocation FY 22-23 in the amount of \$439,817.00. The intent to file was published in local newspapers and a draft copy of the grant was submitted to our commissioners for a 30-day review. Regina asked permission from the Board to go ahead and submit the grant. Mickey asked for any discussion. Hearing none, he asked for a motion to file and submit the grant.

Motion by Richard Lasky to approve the Intent to Apply / Renewal Application

Second by Jim Brown

Motion carried

Domestic Violence

Executive Director, Kathy Payne said David Smith, DV/SA Director is seeking permission to apply for a renewal grant with United Funds of Stokes in the amount of \$8,720. Mickey asked for any discussion. Hearing none, he asked for a motion to approve application to the United Funds of Stokes funding.

Motion by Richard Lasky to approve application to the United Funds of Stokes

Second by Shelby King

Motion Carried

CTP (Community Transportation Program)

Admin & Operations Budget FY 22

Transportation Director, Jeff Cockerham, said Admin & Operations Budget FY 22 was approved in the Finance minutes; but we still need Mickey's signature on the budget.

Public Hearing

Transportation Director, Jeff Cockerham said he advertised the public hearing in the Winston Salem Journal which included his phone number, email, and how to get on the zoom meeting tonight.

Jeff gave an overview on what the public hearing is about and stated he is requesting approval to convert our Elkin and Mocksville circulator routes to a Micro-transit model. He said we've been discussing these circulator routes at the past few Board meetings. We're proposing this conversion from the circulator routes from set stops and set times to more dynamic service model called Mircotransit. Which means having a defined area and accepting trip request within that area and then grouping all the request together to perform them on the

fly. Our current route goes in a circle and not all stops have riders. Microtransit does not go to stops with no riders waiting, which makes the service more efficient. We have converted already as an emergency measure to the Microtransit to comply with CDC social distancing rules at the onset of the pandemic. We have since doubled our ridership, reduced miles and the cost of the service also has been reduced. The Board's blessing and approval will make the change official from the emergency response to an official change of the service model. A public hearing is required and we have advertised it in the Winston Salem Journal. We need the Board to approve our conversion to Microtransit and forward that document to NCDOT. Mickey opened the public hearing and asked for comments from the public. There were no comments. He closed the public hearing due to nobody from the public attending. Mickey asked for any discussion. Hearing none, he asked for a motion to approve the conversion to Microtransit.

Motion by Tom Bachmann
Second by Marion Welborn
Motion Carried

Grant Application for Cameras

Transportation Director, Jeff Cockerham said we need approval for our 5311 Capital Funds, and we want to apply for \$61,000 - \$145,000 for new cameras for all of our vehicles and we're currently in the process of getting budgetary quotes now. We will put the application into NCDOT, then we'll get actual quotes. Mickey asked for any discussion. Hearing none, he asked for a motion to approve the 5311 Capital Funds.

Motion by Danny Royall
Second by Richard Lasky
Motion Carried

CARES #4 \$700,336

Transportation Director, Jeff Cockerham said we already have 3 rounds under our belt and this is the 4th round of CARES funding available to us. We need to do a change request in our budget and would like your approval. Mickey asked for any discussion. Hearing none, he asked for a motion to approve the change request.

Motion by Marion Welborn
Second by Richard Lasky
Motion Carried

	<p><u>Retention Incentives</u> Transportation Director, Jeff Cockerham noted this matter was discussed in the finance committee meeting, the minutes approved, and that he had nothing to add unless there were questions. There were none.</p> <p><u>Head Start</u> Head Start Director, Rhonda Wrenn said Head Start is mandating the COVID vaccine, and she has 16 employees that are not vaccinated and may refuse to get vaccinated. We currently have 14 open positions. Guilford County is offering a \$5,000 sign-on- bonus, so it's tough times trying to recruit help. She said there's a lot of sickness and quarantining at the present time. Rhonda ended her discussion by thanking the Board of Director's for their support.</p>
Adjournment	<p>Mickey asked for a motion to adjourn.</p> <p>Motion by Marion Welborn to adjourn Second by Richard Lasky Motion Carried</p> <p>Everyone wished each other a Merry Christmas</p>

The meeting adjourned at 7:00 PM

Next Board Meeting: February 24, 2022

Respectfully submitted,

Terry Daniels
Staff Recorder

Board Members				<u>Staff and Guests</u>
<u>December 16, 2021</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>	
Tom Bachmann	X			Lisa Money
Wayne Barneycastle		X		Regina Chappell
Robin T. Beeson		X		Jeff Cockerham
Jim Brown	X			Bristol Mitchem
Mickey Cartner	X			Rhonda Wrenn
Kelly Craine			X	David Smith
Mike Crouse			X	Janet Phillips
Eddie Harris			X	Jan Zachary
Debra Jessup		X		Kathy Payne
Sylvia Jessup			X	Terry Daniels
Larry Johnson			X	
Mark Jones		X		
Shelby King	X			
Richard Lasky	X			
Jo Ann Layell	X			
Andy Nickelston		X		
Danny Royall	X			
Nancy Vera Trujillo		X		
Brent Ward	X			
Marion Welborn	X			
Natalie Williams	X			
Suzanne Wright	X			
Vacant – David Jordan to be seated				
Vacant – Amy Bryant to be seated				