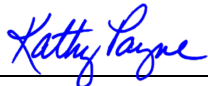




Post Office Box 309, Boonville, NC 27011
 533 N Carolina Avenue Highway 601 N
 Telephone (336) 367-7251 – Fax (336) 367-3637
 Serving: Davie, Stokes, Surry, and Yadkin Counties

YVEDDI provides equal employment opportunities for everyone. No person shall be discriminated against because of race, religion, color, sex, age, national origin, disability, political affiliation or veteran status.

To:	<ul style="list-style-type: none"> • Interested Persons • N. C. Dept. of Commerce – Workforce (ESC) • Local YVEDDI Service Centers • Indeed, Facebook, LinkedIn, Twitter
From:	Kathy Payne, Executive Director Jeff Cockerham, Transportation Director 
Date:	May 4, 2022
Re:	JOB VACANCY
Position Title:	Public Transportation County Coordinator
Job Location:	Stokes and Surry Counties
Work Schedule:	Generally, Monday–Friday, 6:00 AM – 6:00 PM depending on daily demand Some evening work with some flexibility in work schedule
Wage Range:	\$14.63 - \$17.00 per hour depending on qualifications and experience
Benefits:	Health and Life Insurance, 12 paid holidays, Vacation and Sick Leave (paid time off), Retirement Plan. Optional accident, vision, dental, and LegalShield
Starting Date:	As soon as filled
Job Objective:	Provide general administration, management and oversight in order to provide efficient and effective transportation services. Recruit, train, evaluate, and supervise assigned staff, manage fleet vehicles, maintain and monitor relations with area vendors, garages and fueling stations.
Education Requirements:	Associates degree in Human Services or Business Administration (preferred) with at least two years' experience working in the transportation field. CDL license with P endorsement a plus. Must be literate and able to learn and use electronic devices such as a tablet and computer. Must have access to personal vehicle for job use. Must meet state and federal employments standards, which includes a criminal background check and DOT drug testing.
Close Out Date	Until Filled
Contact:	HR Director, Janet Phillips at jphillips@yveddi.com or 336-367-3533 Employment Application available for download at www.yveddi.com

Employment with YVEDDI is “at will”. You or YVEDDI may end your employment with us at any time for any reason within applicable state and federal laws.