



Board of Director's Meeting Minutes

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| October 28, 2021 | 5:00 PM | Via Conference Call |
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| Call to Order | Board Chair Mickey Cartner welcomed everyone that called in to the Zoom meeting and called the meeting to order. |
| Approval of Agenda | <p>Mickey asked for additions to or a motion to approve the agenda. There were no changes.</p> <p>Motion by Larry Johnson to approve the agenda Second by Sylvia Jessup Motion Carried</p> |
| Invocation Memorials/ Remembrances | Chaplain Mike Crouse gave the invocation and asked that we remember an unusually large number of staff and Board members who were ill or recently lost loved ones. |
| Attendance | Sylvia Jessup, Secretary, called the roll. A Quorum was met with 12 of 22 members in attendance. A Quorum must meet the requirement of 50% of the membership. |
| Approval of Minutes | <p>Mickey asked for changes to or a motion to approve the August 26, 2021 Board minutes. There were no questions or changes.</p> <p>Motion by Sylvia Jessup to approve the minutes Second by Richard Lasky Motion Carried</p> |
| Seating of New Board Member | <p><u>Seating of Representatives – Yadkin County Public Sector</u> Mickey said Marlana Riley's seat was open and the commissioners appointed Natalie Williams as the designee Public Sector Representative of Yadkin County. Mickey noted that Ms. Williams works as a County Health Educator in Yadkin but lives in Wilkes County. He stated he felt she was in touch with the needs of those in poverty through her work in the county. Mickey asked if there were any concerns and there were none. Mickey asked for a motion to approve the seating of Natalie Williams.</p> <p>Motion by Richard Lasky to approve the seating of Natalie Williams Second by Jim Brown Motion Carried</p> |

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| Introductions of Staff & Recognitions | <p>David Smith, New Domestic Violence / Sexual Assault Director (Retired Chief Probation Officer Surry County) was introduced to the Board and staff members.</p> <p>The following staff and Board members were recognized for their length of service and were awarded service pins.</p> <p><u>5 Years</u></p> <ul style="list-style-type: none"> ○ Crystal Ellis, HS ○ Holly Felts, HS ○ Darlene Nelums, HS ○ Angela Honeycutt, HS ○ Lori Moore, Senior Services ○ Janet Phillips, IDC <p><u>10 Years</u></p> <ul style="list-style-type: none"> ○ Debra Jessup, Board ○ Donna Flippen, HS ○ Elisha Harris, CSBG ○ Glennadean Tenney, HS ○ Donna Rutledge, IDC <p><u>20 Years</u></p> <ul style="list-style-type: none"> ○ Regina DeWitt, HS <p><u>25 Years</u></p> <ul style="list-style-type: none"> ○ Rhonda Wrenn, HS |
| Executive Director Report | <p>Mrs. Kathy Payne bid a good evening and thanked everyone for being on the Zoom call.</p> <p>Kathy drew attention to the following items:</p> <ul style="list-style-type: none"> ➤ The Executive Director Report on page 25 ➤ Program Service Statistics on page 59 ➤ Pages 65-81 – 3 Senior Centers in Yadkin County recertified as a “Center of Excellence”. This is a wonderful accomplishment and we commend our Senior Service Team. <p>HS Monthly Reports begin on page 83</p> <ul style="list-style-type: none"> ➤ Board orientations completed: Danny Royall, Tom Bachmann, and Brent Ward ➤ Board Vacancies: <ul style="list-style-type: none"> ○ Davie Low Income Rep ○ Stokes Commissioners – Andy Nickelston to ask commissioners to appoint another rep due to having extreme staff shortages in his business and overseeing his parent’s business. I am also trying to reach the county manager to see if Mr. Barneycastle will be attending or stepping down. |

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| | <ul style="list-style-type: none"> ➤ Performance Evaluations will be about 2 months late due to challenges caused by staff shortages ➤ 30 position vacancies in the agency. A third of HS workforce is vacant and managers have been going into classrooms to cover required child/staff ratios. Some classroom closures may become necessary. We are short 13 MOW drivers and may be forced to continue 1x per week meal deliveries. We have NO qualified applicants for finance director. ➤ MHS Closure: Kathy spoke with Mrs. Alvarado, Chief Innovations Officer with ECMHSP on October 27, 2021 to discuss closure of the grant and inventory. In summary, East Coast asked for a year to transition the program. They hope to operate the summer of 2022 as a direct service model. The plan is to turn over ownership of the MHS building to YVEDDI thereafter. ➤ Today's Bank balance \$1,903,650 after just meeting a payroll of \$155,351. |
| Board Development | Kathy discussed the roles and responsibilities of the Board, staff, and the executive director on page 29 and 30 of the Board packet. |
| Committee / Council Reports | <p><u>Planning & Evaluation – Canceled</u></p> <p><u>Executive Committee</u> Mickey said they had a meeting in reference to the FRC facility/building being put up for sale by the County. Kathy said money is an issue and ideally, we would find a grant to help us with the maintenance. Larry visited the site and talked to Bristol and some other ladies at the facility and stated the county has offered the property to YVEDDI and apparently the Board is not comfortable with that due to the cost of maintaining the facility. JFRC Manager Bristol Mitchem said she gave the visitors a tour of the facility and stated the programs there all support each other and hope they're all able to stay together if we move or stay.</p> <p>Motion by Larry Johnson to approve the Executive minutes Second by Richard Lasky Motion Carried</p> <p><u>Personnel Committee</u> Richard Lasky said our committee discussed a way to attract new hires with a slightly increased salary schedule that we will approve if the Finance Committee will also approve. Janet said to clarify, the salary schedule change was to drop the lowest level on the pay schedule.</p> |

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| | <p><u>Finance Committee</u> Jim Brown commented that the Finance Committee went along with the recommendation in the Personnel Committee minutes to approve the salary schedule revision. Mickey asked the Board for any discussion. There was none. He asked for a motion to approve both the Personnel and Finance minutes.</p> <p>Motion by Mike Crouse to approve the salary schedule change and the minutes for Personnel and the Finance committees Second by Danny Royall Motion Carried</p> |
| Program Committees Councils | <ul style="list-style-type: none"> ○ Minutes – for information only |
| Program Statistical Reports (FY August 21 – September 21) | <ul style="list-style-type: none"> ○ Reports – for information only |
| Other | <p><u>Permission to Participate in 2021 Subaru Share the Love Event</u> Tom Beckom, Senior Services Deputy Director, asked for permission to apply for the grant which is based on revenue that comes into North Carolina for Subaru vehicles sold in North Carolina. Senior Services received \$3,450.81 last year. This will be shared equally for Yadkin and Surry homebound meals. Mickey asked if there were any questions and there were none. Mickey asked for a motion to approve the Subaru Share the Love Grant Application.</p> <p>Motion by Jim Brown to participate in 2021 Subaru Share the Love Event Second by Richard Lasky Motion carried</p> <p>Mickey said our Weatherization program made the newspaper by working on a client's home. They insulated their home and gave them a new heat pump and made their home a warm and comfortable place for the upcoming cold weather.</p> <p>Mickey asked Jeff to tell the Board about microtransit. Jeff said that the Mocksville Circulator operates in Mocksville and circles around the town with about 15 stops which takes about 1 hour and 15 minutes to make the circuit. The microtransit conversion will eliminate stops where nobody is waiting. We will use technology to schedule trips on a smartphone app or the riders can call in and schedule with a dispatcher. Microtransit is reducing ride time from an hour to 30 minutes and so far has doubled trips from 300 to 600 per month. The conversion is a process required by NCDOT and we are currently doing public awareness meetings to inform the public. Genesis Harrod is the planner that is spearheading the project. Jeff said that he will likely have something for the Board to approve at the December meeting.</p> |

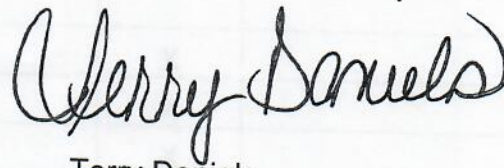
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| Adjournment | Mickey asked for any other business. There was none and he asked for a motion to adjourn. Motion by Richard Lasky to adjourn Second by Larry Johnson Motion Carried |
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The meeting adjourned at 7:05 PM

Next Board Meeting: December 16, 2021

Respectfully submitted,

Sylvia Jessup
Secretary



Terry Daniels
Staff Recorder

| Board Members | | | | Staff and Guests |
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| October 28, 2021 | Present | Absent | Excused | |
| Tom Bachmann | X | | | Jan Zachary |
| Wayne Barneycastle | | X | | Tom Beckom |
| Robin T. Beeson | X | | | Regina Chappell |
| Candra Brown | | | X | Jeff Cockerham |
| Jim Brown | X | | | Kathy Payne |
| Mickey Cartner | X | | | Terry Daniels |
| Kelly Craine | X | | | Bristol Mitchem |
| Mike Crouse | X | | | Janet Phillips |
| Eddie Harris | | | X | |
| Debra Jessup | X | | | |
| Sylvia Jessup | X | | | |
| Larry Johnson | X | | | |
| Mark Jones | | X | | |
| Shelby King | X | | | |
| Richard Lasky | X | | | |
| Jo Ann Layell | X | | | |
| Andy Nickelston | | | X | |
| Danny Royall | X | | | |
| Nancy Vera Trujillo | | | X | |
| Brent Ward | X | | | |
| Marion Welborn | | X | | |
| Suzanne Wright | | | X | |
| Vacant / Natalie Williams | | | | |
| Vacant | | | | |