



YVEDDI Public Transportation Transportation Advisory Board (TAB) Meeting Minutes

Date: 5/6/21	Time: 10:00 AM	Location: Conference Call
Call to Order	JoAnn Ahrens thanked everyone calling into the meeting and called the meeting to order	
Committee Members Attendance	JoAnn Ahrens, Tom Beckom, Vicky East, Cathy Ellis, Drew Hinkle, Marilyn Lambert, Kim Shuskey, Carter Spradling, and Bobby Todd	
Staff Attendance	Jeff Cockerham, Rochelle George, Mitzi Hutchens, Reginald Nichols, and Penny Spainhour	
Excused	Mickey Cartner, Barry Norman, Kim Shuskey, Danny Royall, and Terry Daniels	
Absent	Bryan Lopez, Yolanda Lytton,	
Agenda Topic	Conflict of Interest Statement	
Discussion	Jeff Cockerham read the Conflict of Interest statement and said if anyone had a conflict of interest it must be stated in today's meeting minutes.	
Agenda Topic	Approval of Minutes	
Discussion	JoAnn said we needed to approve the minutes from the TAB meeting via conference call held on 2/4/2021. JoAnn asked for a motion to approve the minutes. Motion by Bobby Todd to approve the minutes Second by Tom Beckom The motion carried.	
Agenda Topic	Mobility Management	
Discussion	<p>A. Rochelle George discussed the Mobility Management reports on pages 1 - 6; which are the reports for (January 2021 – March 2021). She asked if there were any questions and there were none.</p> <p>B. Jeff Cockerham discussed the Mocksville Circulator in detail on page 7-8. Jeff said look at the "Bus Stop Boarding's" in January they were 460, February they were 459 and in March they were 519. He said this is an all-time high for the Mocksville circulator and we're very proud. He asked if there were any questions and there were none.</p> <p>C. Jeff Cockerham discussed the Elkin Circulator in detail on page 9. Jeff said we had a little drop off during the pandemic but it's starting to come back and the numbers are increasing. He asked if there were any questions about the numbers and there were none.</p>	
Agenda Topic	Operations	
Discussion	Redd discussed the maintenance reports of the vans on page 10-11 and lift vehicles on page 12-13. Redd said we're keeping up the maintenance on all of our vehicles. Jeff asked if there were any questions and there were none.	
Agenda Topic	Safety and Training	
Discussion	Redd Nichols discussed the safety and training report on page 14 and said we only	

	<p>had one new hire. He said we're trying to get at least 5 more drivers by the end of next month.</p> <p>DOT Drug Testing – Jeff said there were 9 random tests total, 6 drug, 3 alcohol, 0 post accident, 0 reasonable suspicion.</p> <p>Jeff said the NCDOT Safety Review has not being rescheduled due to COVID-19 pandemic.</p>
Agenda Topic	NCDOT Updates
Discussion	Bryan Lopez was absent
Agenda Topic	N.W. Piedmont Rural Training Planning Office
Discussion	Carter Spradling said the N.W. Piedmont Rural Planning Office (RPO) said they have finished up the comprehensive transportation plan. However, NCDOT is still working on their portion of the plan and we should have an update later in the summer. Carter went on to say that the RPO has completed and the Yadkin Valley Regional Bicycle Plan and it has been adopted.
Agenda Topic	Review of Service Statistics
Discussion	Jeff discussed the service statistics on page 15. He said look at the numbers for FY 2021. He asked if there were any questions and there were none.
Agenda Topic	ROAP Service Report
Discussion	Jeff discussed the ROAP Budget Service Report on page 16.
Agenda Topic	Advanced Software
Discussion	Mitzi Hutchens has no new updates. Jeff said we're very pleased with our CTS software.
Next Meeting	JoAnn reminded everyone to plan to be at the next meeting on Thursday, August 5, 2021.
Meeting Adjourned	<p>JoAnn asked for a motion to adjourn.</p> <p>Motion by Bobby Todd to adjourn the meeting Second by Cathy Ellis The motion carried.</p> <p>The meeting adjourned at 10:30 AM</p>
Minutes Recorded By/Signature	Terry Daniels