




Post Office Box 309, Boonville, NC 27011
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 Serving: Davie, Stokes, Surry, and Yadkin Counties

YVEDDI provides equal employment opportunities for everyone. No person shall be discriminated against because of race, religion, color, sex, age, national origin, disability, political affiliation or veteran status.

To:	<ul style="list-style-type: none"> • Interested Persons • N.C. Works (ESC) • Indeed, LinkedIn, Facebook, Twitter • Local YVEDDI Service Centers
From:	Kathy Payne, Executive Director 
Date:	August 18, 2021
Re:	JOB VACANCY
Position Title:	Finance Director
Location Address:	533 NC Ave, Hwy 601N, Boonville, NC 27011
Work Schedule:	Generally M-F, 8:00-4:30 PM Occasional evenings
Wage Range:	\$55,000 – \$66,000 DOE
Benefits:	Health and Life Insurance, 12 paid holidays, Vacation and Sick Leave (paid time off), Retirement Plan. Optional accident, vision, dental, and LegalShield
Starting Date:	September 3, 2021
Job Objective:	The Finance Director ensures legal and regulatory compliance of all accounting and financial systems under the supervision of the Executive Director. Position is responsible for monitoring and maintaining internal controls, cash management, monitoring financial systems and reporting, technical support, purchasing management, audit coordination, banking, and supervision of fiscal staff. Requires the ability to communicate complex financial information to a variety of listeners.
Education Requirements:	BA degree in Business Administration, Finance or Accounting and 5 years related experience. CPA with nonprofit experience preferred.
Other Requirements:	Candidate must be able to pass a background check. Employment will be conditional pending the outcome.
Close Out Date	Until filled
Contact:	Qualified applicants may contact Janet Phillips, HR Director by email at jphillips@yveddi.com Employment Application available for download at www.yveddi.com

Employment with YVEDDI is “at will”. You or YVEDDI may end your employment with us at any time for any reason within applicable state and federal laws.