



Board of Director's Meeting Minutes

April 22, 2021	6:00 PM	District Office
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Call to Order	Board Chair Mickey Cartner welcomed everyone and called the meeting to order.
Approval of Agenda	<p>Mickey asked for additions to or a motion to approve the agenda. Kathy said we needed to make a correction on the agenda being that Sylvia Jessup should be listed from Stokes County.</p> <p>Motion by Kelly Craine to approve the agenda Second by Larry Johnson Motion Carried</p>
Attendance	Sylvia Jessup, Secretary, called the roll. A quorum was met with 13 of 19 active members in attendance. A quorum must meet the requirement of 50% of the membership.
Invocation Memorials/ Remembrances	Chaplain Mike Crouse gave the invocation and asked that we remember staff and Board members who were ill or recently lost loved ones.
Pledge of Allegiance	Mickey Cartner asked Eddie Harris to lead the group in reciting The Pledge of Allegiance.
Seating of New Board Members	<p><u>Seating of New Board Members (appointed by Stokes County Commissioners)</u></p> <p>Mickey said that Jamie Yontz will be replaced by Commissioner Wayne Barneycastle and Jimmy Walker will be replaced by Commissioner Andy Nickelston.</p> <p>Wayne Barneycastle 4511 NC Hwy. 66 South King, NC 27021 Phone # 336-462-7055 Email Address: firechief38@icloud.com or wbarneycastle@co.stokes.nc.us Representing: Public Sector Term Ends: 2023</p> <p>Andy Nickelston 2397 Moore Rd. Lawsonville, NC 27022 Phone: Home – 336-871-4162 or Cell-336-831-3085 Email Address: andynickelston@gmail.com Representing: Public Sector Term Ends: 2024</p>

Mickey asked for a motion to approve the seating of the Public Sector Representatives

**Motion by Kelly Craine to approve the seating of the Public Sector Representatives
Second by Marion Welborn
Motion Carried**

Mickey said Michael Hunt will be replaced by Candra Brown from Stokes County and Ana Flores-Cortez will be replaced by Ana Quintana from Yadkin County (*members elected by the Head Start Councils*)

Candra Brown
1085 Gene Martin Rd.
Walnut Cove, NC 27052
Phone: # 336-409-3107
Email Address: brianadillman@aol.com
Representing: Head Start Policy Council / Low-Income Sector (Stokes County)
Term Ends: 2022

Ana Quintana
4839 Deck Rd.
East Bend, NC 27018
Phone: # 336-428-6710
Email Address: None
Representing: Migrant Head Start Policy Council / Low-Income Sector (Yadkin County)
Term Ends: 2022

Mickey asked for a motion to approve the seating of the Low-Income Sector Representatives.

**Motion by Jim Brown to seat the new Low-Income Sector Representatives
Second by Wayne Frye
Motion Carried**

Mickey said Mary Olvera will be replaced by Robin Testerman Beeson from Surry County.

Robin Testerman Beeson
110 Freeman Street
Dobson NC 27017
Phone # 336-466-3090
robin@childrenscenternc.com or testermanrd@gmail.com
Representing: Head Start / Early Childhood Expertise
Term Ends: 2023

Mickey asked for a motion to approve the seating of the Private Sector Representative.

**Motion by Jim Brown to seat the new Private Sector Representative
Second by Larry Johnson
Motion Carried**

Annual Meeting

Mickey announced that we need to seat the following Representatives whose terms have expired

Seating of Representatives

and are willing to continue to serve.

Seating of Representatives

Public Sector	Current	New
Representative (Surry)	Eddie Harris	Eddie Harris
Representative (Yadkin)	Marlana Riley	Marlana Riley
Representative (Yadkin)	Marion Welborn	Marion Welborn
Low Income Sector		
Surry County - Beautician	Shelby King	Shelby King
Surry County - Retired	Jo Ann Layell	Jo Ann Layell
Stokes County – DV Representative	Carolyn Carrier	VACANT
Stokes County - Care giver	Sylvia Jessup	Sylvia Jessup
Yadkin County – HS Policy Council	Rebecca VanHoy	Rebecca VanHoy
Private Sector		
Davie - HS Mandated / Accountant	Jim Brown	Jim Brown
Davie - Retired – Ins. Bus.	Mickey Cartner	Mickey Cartner
Surry - Ret. Principal – OAA Rep	Dr. Edward Stevens	VACANT
Stokes – Retired Law Enforcement	Kelly Craine	Kelly Craine
Retired Principal (Yadkin)	Mike Crouse	Mike Crouse
Yadkin- Ret. Tech. Safe - RSVP Rep.	Richard Lasky	Richard Lasky

Mickey asked for a motion to approve the seating of the Public Sector Representatives.

**Motion by Jim Brown to approve the seating of the Public Sector Representatives.
Second by Sylvia Jessup
Motion Carried**

Mickey asked for a motion to approve the seating of the Low-Income Sector Representatives.

**Motion by Marion Welborn to approve the seating of the Low-Income Sector Representatives.
Second by Jim Brown
Motion Carried**

Mickey asked for a motion to approve the seating of the Private Sector Representative.

**Motion by Wayne Frye to approve the seating of the Private Sector Representative.
Second by Sylvia Jessup
Motion Carried**

Election of Officers

Position/Board Member	Sector	County
Chair Mickey Cartner	Private / Business	Davie
Vice-Chair Eddie Harris	Public Official	Surry
Secretary Sylvia Jessup	Low Income	Stokes
Treasurer Jim Brown	Private / Business	Davie

HR Director, Janet Phillips and Heat Start Director, Rhonda Wrenn assisted in collecting and counting the ballots.

Chairman Mickey Cartner asked board member Larry Johnson to conduct the officer election process.

Board Chair

Larry said we have incumbent Mickey Cartner on the slate and asked if there were additional nominations from the floor. There were none.

Motion by Marion Welborn to close the nominations

Second by Kelly Craine

Motion Carried

The Board voted and Mickey Cartner received a unanimous vote of 13.

Vice Chair

Larry said we have incumbent Eddie Harris on the slate and asked if there were additional nominations from the floor. There were none.

Motion by Mike Crouse to close the nominations

Second by Wayne Frye

Motion Carried

The Board voted and Eddie Harris received a unanimous vote of 13.

Secretary

Larry said we have incumbent Sylvia Jessup on the slate and asked if there were additional nominations from the floor. There were none.

Motion by Kelly Craine to close the nominations

Second by Larry Johnson

Motion Carried

The Board voted and Sylvia Jessup received a unanimous vote of 13

Treasurer

Larry said we have incumbent Jim Brown on the slate and asked if there were additional nominations from the floor. There were none.

Motion by Marion Welborn to close the nominations

Second by Mickey Cartner

Motion Carried

The Board voted and Jim Brown received a unanimous vote of 13

	Mickey congratulated members and thanked them for their service.														
Appointments	<p><u>Appointments</u> Mickey asked for a concurrence for these appointments or if there were other suggestions or questions regarding these appointments. There were none.</p> <p style="text-align: center;">Appointments</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td></td> <td></td> </tr> <tr> <td>Parliamentarian</td> <td>Debra Jessup</td> </tr> <tr> <td>Chaplain</td> <td>Michael D. Crouse</td> </tr> <tr> <td>Staff Recorder</td> <td>Terry Daniels</td> </tr> <tr> <td>CPA Auditor</td> <td>Bernard Robinson & Company</td> </tr> <tr> <td>Attorney</td> <td>J. Gregory Matthews</td> </tr> <tr> <td></td> <td></td> </tr> </table> <p>The full Board was in consensus of the appointments as presented.</p>			Parliamentarian	Debra Jessup	Chaplain	Michael D. Crouse	Staff Recorder	Terry Daniels	CPA Auditor	Bernard Robinson & Company	Attorney	J. Gregory Matthews		
Parliamentarian	Debra Jessup														
Chaplain	Michael D. Crouse														
Staff Recorder	Terry Daniels														
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Attorney	J. Gregory Matthews														
Approval of Minutes	<p>Mickey asked for questions, changes or a motion to approve the February 25, 2021 Executive Minutes.</p> <p>Motion by Sylvia Jessup to approve the minutes Second by Jim Brown Motion Carried</p>														
Introduction of Staff & Recognitions	<p>The staff and guests introduced themselves to the Board.</p> <p>The following staff members were recognized for length of service and were awarded service pins.</p> <p><u>5 Years</u></p> <ul style="list-style-type: none"> ○ Jim Brown, Board ○ Mark Jones, Board ○ Suzanne Wright, Board ○ Susan Lawrence, Senior Services <p><u>10 Years</u></p> <ul style="list-style-type: none"> ○ Eddie Harris, Board ○ Marion Welborn, Board ○ Sheila Harris, Head Start <p><u>20 Years</u></p> <ul style="list-style-type: none"> ○ Tracey Speight, HS 														
Executive Director Report	<p>Good evening and thank you for coming out to be with us tonight.</p> <p><u>In Your Board Packet:</u></p> <p>➤ The Executive Director Report is on page 25 and Kathy asked for questions and there were</p>														

none.

- **Program Reports and Service Statistics** begin on page 27 and include specific projects going on in each of our programs.
 - Kathy reported that our Senior Services program was monitored by the PTRC on March 31st (page 31). Unit verifications for congregate and homebound nutrition in both Surry and Yadkin Counties, along with an audit of 46 client files were conducted with ZERO FINDINGS. I would like to commend our Senior Services Team for this great achievement.

Janet and Chris have been working on updating the **HR & Financial Policy Manuals**. The updates are 99% complete, but due to our heavy agenda tonight, we will bring them to you for review and approval at our June meetings.

Strategic Plan

The development of the agency's **strategic plan (SP)** is in its final phase, with expected completion within the next several weeks. You may recall that we have contracted SA (Shawn) Howell, LLC out of GA to do our Strategic Plan.

The SP process began with the development of surveys distributed to members of the governing body, administrative staff, and program staff in late February. These surveys were reviewed along with customer satisfaction data and other feedback collected from community members, partners, and local government representatives during the community assessment. The second part of the project included a thorough review of our foundational documents, annual reports, audits, risk assessment, program data, board minutes, etc.

Findings from the reviews were divided into two separate categories (controllable and uncontrollable).

Items that were considered to be **controllable** by the organization included governance, leadership, human resources, agency finance, partnerships, strategic operations, analytics, and public relations. Each of these areas were evaluated and separated into one of five categories (non-compliance, risk, complacency, growth, and excellence/innovation) with results being charted as either a strength (that the organization can use to build on) or a weakness (that needs to be addressed).

Items that were considered to be **uncontrollable** by the organization included political, economic, social, technological, legal, and environmental, with results being charted as either an opportunity (that the agency should be prepared to take advantage of) or a threat (that the agency should be prepared to address).

All YVEDDI programs were reviewed in an effort to identify (1) its primary purpose, (2) alignment with the mission, (3) impact on the community; (4) connection to the community needs assessment, and (5) financial viability. Preliminary data was documented in a series of Action Plans that can be used for performance monitoring during implementation.

The next phase, which will take place Tuesday and Wednesday April 27 & 28, will include (1) a

review of the Community Assessment data, (2) review/(re)adoption of the agency's mission, vision and values, (3) adoption of the agency's primary (F/A/C) goals, (4) a final review of agency programs to determine if any elements need to be strengthened/abandoned, (5) completion of Family/Community level Action Plans, (6) the collection of final input for the SWOT analysis, (7) a review of the external SWOT findings, (8) development of Agency level Action Plans, (9) development of an agency-wide data plan, and (10) development of the agency's storytelling plan. We have about 8 staff that will help us and need 2 board volunteers? (***SWOT stands for Strengths, Weaknesses, Opportunities, and Threats***)

Once the session is complete, all collected data will be reviewed for completion, with follow-up contact being conducted, as necessary, to ensure the plan meets all known applicable mandates and allows the governing body to easily measure success of all programs.

The final Strategic Plan and Annual Action Plans will be provided to the agency digitally for review/approval, with modifications made upon request.

Vacancies

Kathy reviewed our current vacancies noting we have 120 days to replace according to our bylaws.

Low Income Sector – see page 5 of the Bylaws
Seat open for Davie County replacing Wayne Frye
Seat open for Stokes County replacing Carolyn Carrier

Must be democratically elected by our HS Policy Council. Please encourage anyone you think might be a good fit to fill out an application. Application available on the YVEDDI Website, Board of Director's Tab.

Private Sector – see page 5 of the Bylaws
Seat open for Surry County replacing Dr. Stevens

This is a good opportunity to seek out a specific type of expertise that you feel could be beneficial to our board.

Kathy thanked everyone and asked if there were any questions about the vacancies and there were none.

Financials

Finance Director Chris Fowler discussed the YVEDDI Financial Dashboard on page 39 and said that we are doing okay. The credit line has not been utilized and the agency and we remain in a strong cash position with \$1,373,000 on hand, which is enough to cover an estimated six weeks of operating expenses. For the eight months to date there has been a \$206,000 overspend that will clear up with reimbursements.

Head Start Itemized Budget

Chris reported the Head Start Cares program shows a slight overspend of \$26,000 which has now

been collected and Head Start program shows an \$337,000 overspend, which has also been collected.

Credit Card Statement

Chris reviewed our credit card statement and reminded us that we (Board) decided to use the rewards to refurbish the conference room.

Bank Selection

Chris reported that First Horizon bank has doubled our fees. With our treasurer Jim Brown's and Mickey Cartner's blessing, Chris shopped area banks and determined First Citizens in Boonville was our best option because their fees are much more reasonable, their interest rate is competitive, and they are local to our area.

Mickey asked if there were any questions and there were none. Mickey asked for a motion to select First Citizens Bank in Boonville.

Motion by Mickey Cartner to selecting First Citizens Bank in Boonville
Second by Kelly Craine
Motion Carried

Retirement Tax Deductions

When we began with Paychex, they identified a problem that began in 2019. Workforce was supposedly taking retirement deductions post tax when in actuality it was pre-tax. This prompted several phone calls and lawyers were involved to find a solution. We estimate the total to be paid out will be around \$22,000 before any fines or penalties. There will be negotiation between Workforce and YVEDDI to determine how much each pays out. A letter will be sent with the corrected W2s and YVEDDI will pay for any tax preparation fees.

Form 990 Submission FY 19-20

Chris said that our Form 990 tax return is on page 61 for your information and asked if there were any questions and there were none.

Eddie asked how Paychex was working and Janet Phillips said they were 84% complete with the transition.

Committee Council Reports

Finance Committee – Canceled due to not having a quorum

Personnel Committee – Canceled due to not having a quorum

Planning & Evaluation (P&E) Committee

Wayne Frye reported that the Annual Report has been reviewed by the committee, looks great and we propose approval from the full Board.

Mickey asked if there were any questions and there were none. Mickey asked for a motion to approve the Annual Report.

Motion by Wayne Frye to approve the Annual Report
Second by Sylvia Jessup
Motion Carried

Program Committees Councils	<ul style="list-style-type: none"> ○ Minutes – for information only
Program Statistical Reports (February 2021 – March 2021)	<ul style="list-style-type: none"> ○ Reports – for information only
Other	<p><u>Transportation Title VI Plan Revision</u> Transportation Director, Jeff Cockerham said his presentation started on page 67. The Title VI Plan Revision starts on page 68, which is updating the board chair. The dollar amounts for the previous year’s grants were updated on page 69, on page 70 the reference to the Surry Connector was removed because the route was terminated, and on page 71 the Transportation Organizational Chart was updated to reflect the department’s current makeup.</p> <p>Mickey asked if there were any questions and there were none. Mickey asked for a motion to approve the Title VI Plan Revision.</p> <p>Motion by Jim Brown to approve the Title VI Plan Revision Second by Wayne Frye Motion Carried</p> <p><u>Community Rides Grant and resolution signature</u> Transportation Director, Jeff Cockerham said the agency is collaborating with Surry County regarding a grant focused on substance abuse called “Ride the Road to Recovery” on page 72. Jeff said he is requesting board approval of the Community Rides Grant. The grant will pass thru funding to the Surry County Substance Abuse Recovery Program. YVEDDI will be the applicant because we are the designated 5311 recipient in our area. Surry County is requesting \$25,135 for operating costs. Jeff said he needed the board to vote to authorize the application and Board Chair to sign the resolution.</p> <p>Mickey asked if there were any questions and there were none. Mickey asked for a motion to approve the Community Rides Grant and Resolution signature.</p> <p>Motion by Larry Johnson to approve the Community Rides Grant and Resolution signature Second by Marion Welborn Motion Carried</p> <p><u>DSS & Medicaid Rates</u> Transportation Director, Jeff Cockerham requested approval to increase the direct mile rate 2%, from \$3.65 to \$3.72 per direct mile. He said the increase will help offset operating cost expense increase. Eddie Harris asked if the rate increase was competitive with our competitors and Jeff</p>

said he was not sure. Sylvia asked when was the last time there was a rate increase and Jeff said last year.

Mickey asked if there were any other questions and there were none. Mickey asked for a motion to approve the 2% rate increase.

Motion by Jim Brown to approve the 2% Rate Increase

Second by Larry Johnson

Motion Carried

Larry Johnson thanked Jeff and said YVEDDI has been very frugal.

COLA & CRRSA Grants

Head Start Director, Rhonda Wrenn, asked the board for approval of the Cost of Living Adjustment (COLA) grant that has been submitted to Region IV office. It was previously submitted because the deadline fell before the governing board had their next scheduled meeting. Rhonda stated that Head Start staff will receive a COLA increase effective 7-1-21. The COLA will be 1.22%, which amounts to \$33,608. All staff who are not over the wage cap will receive the increase. She said after giving the staff their pay increases, any remainder of the funding will be used to improve and upgrade program technology.

Mickey asked if there were any questions and there were none. Mickey asked for a motion to approve the COLA grant.

A motion was made by Sylvia Jessup to approve the COLA Grant

A second was made by Candra Brown

The motion carried

Head Start Director, Rhonda Wrenn, presented information about the Corona Virus Response and Relief Supplemental Appropriations Act (CRRSA) grant. This grant is one-time funding in the amount of \$104,436. It does not need governing board or Policy Council approval because it is a prepopulated grant that was calculated as a certain dollar amount per child by the Department of Health and Human Services. Our program has planned on using the money to improve outdoor learning spaces/playgrounds with these funds. Creating safer, more natural playgrounds will support our five-year Head Start goals of increasing child physical activity and promoting healthier lifestyles for our children. Rhonda said she is going to make changes to the playgrounds by adding more natural items for the children. Board member Eddie Harris asked what kind of changes and Rhonda explained things such as adding natural hills for climbing, bringing indoor learning areas outdoors, and adding more natural elements to the playgrounds. Kathy asked Rhonda to take before and after pictures of the playgrounds.

Mid-Year Outcomes and CLASS Scores

Head Start Director, Rhonda Wrenn, discussed the Head Start mid-year outcomes report on pages 75-81 of the board packet. Ms. Wrenn stated that the program generates child outcomes three times per year. She explained that the attached report gives details about how much the children gained developmentally in all the different learning domains. She asked if there were any

questions and there were none.

Additionally, Rhonda directed everyone's attention to the handout on the Head Start Program's CLASS scores. She explained that CLASS is an observation that is completed three times per year that measures the interactions between the teaching staff and the children. She noted the chart in the packet compares our scores to the national scores and to the lowest national ten percent scores in each of the three domains. Rhonda asked if there were any questions and there were none.

NFS Waiver Request

Head Start Director, Rhonda Wrenn, requested board approval for a previously submitted Non-Federal Share Waiver for the CARES Act funding received July 2020. The NFS Waiver was submitted prior to the board meeting because of when the next board meeting was scheduled. Rhonda noted that this is the first time she has ever applied for a waiver for in-kind but with the COVID pandemic, the Head Start Program was not able generate the regular in-kind requirements and the additional in-kind needed for the CARES Act funding. Rhonda asked if there were any questions and there were none.

**A Motion made for NFS Waiver by Sylvia Jessup
Second by Jim Brown
Motion Carried**

Approval of Supplemental Roof Grants

Rhonda Wrenn, Head Start Director, requested approval from the board to submit a one-time supplemental grant to replace the roof at the Yadkinville Head Start center. YVEDDI owns this building. Mickey asked if there were any questions and there were none.

**A motion was made for a one-time supplemental grant to replace the roof at Yadkinville Head Start by Marion Welborn
A second by Kelly Craine
The motion carried**

Rhonda Wrenn, Head Start Director, requested approval from the board to submit a one-time supplemental grant to replace the roof at the Jack G Koontz Head Start center. YVEDDI owns this building. Mickey asked if there were any questions and there none

**A motion made for a one-time supplemental grant to replace the roof at Jack G Koontz Head Start by Mike Crouse
A second was made by Kelly Craine
The motion carried**

United Fund of Surry County Grant for the FRC Center

Head Start Director, Rhonda Wrenn presented this grant to the board in the absence of Bristol Mitchem due to limiting the number of people that were allowed to attend the board meeting to maintain social distancing.

Rhonda Wrenn asked for the board's approval to apply for a \$15,000 grant from the United Fund of Surry County to support Grace's closet. The grant would be used to support a book bag program, pay additional rent for seasonal clothing, and purchase a new air conditioner window unit for the room and to otherwise support the needs of the program in the way of needed supplies and materials.

Rhonda gave some information on how Grace's Closet provides a needed resource for the community- allowing men and women to take 15 free clothing items per visit and children up to 10 free clothing items per visit and has been a critical service for many especially during the COVID 19 pandemic.

Bristol Mitchem, FRC Manager, has worked to keep the program open, even with the challenge of only having volunteers staffing the "store" and working to keep donated items sorted, clean and displayed for customers. YVEDDI Executive Director, Kathy Payne, also noted that keeping Grace's closet open would help with cost sharing within the facility.

Mickey asked if there were any questions and there were none. Mickey asked for a motion to approve the United Funded of Surry County grant.

Motion by Sylvia Jessup to apply for the United Fund of Surry County grant

Second by Kelly Craine

Motion Carried

Recruitment & Selection Process

Migrant Head Start Coordinator, Yolanda Lytton, explained the ERSEA handout that she distributed to the board members. She said her program will reopen on June 8, 2021. She shared in detail how the Eligibility, Recruitment, Selection, Enrollment, and Attendance process flows for the MHS Program.

Renewal Grant

Migrant Head Start Coordinator, Yolanda Lytton requested approval to apply for the renewal grant for FY 2021-2022 in the amount of \$425,781 with a funded enrollment of 39 children.

Mickey asked if there were any questions and there were none. Mickey asked for a motion to approve the Migrant Head Start renewal grant.

Motion by Wayne Frye to approve the Migrant Head Start Renewal grant

Second by Eddie Harris

Motion Carried

Bylaws

Executive Director, Kathy Payne reported that we have completed our Bylaws revision by incorporating our attorneys' recommendations and she thinks we have a version ready for approval.

However, since the pandemic it is recommended that we give more attention to remote meetings to include Zoom Meetings or telephone conference calls. She discussed some new language for electronic meetings that we might want to consider. Eddie Harris said we're in new territory due to the pandemic and growth in technology.

	<p>Kathy proposed that we approve the Bylaws as they are and do more research on the electronic meetings for consideration and possibly amendment at the upcoming June meeting.</p> <p>Mickey asked if there were any questions and there were none. Mickey asked for a motion to approve the Bylaws.</p> <p>Motion by Marion Welborn to approve the Bylaws Second by Mike Crouse Motion Carried</p> <p>Executive Director, Kathy Payne, introduced our new Domestic Violence Director, Madison Wright.</p>
Adjournment	<p>Mickey asked for a motion to adjourn.</p> <p>Motion by Sylvia Jessup to adjourn Second by Kelly Craine Motion Carried</p>

The meeting adjourned at 8:05 PM

Next Board Meeting: June 24, 2021

Respectfully submitted,

Sylvia Jessup
Secretary

Terry Daniels
Staff Recorder

Board Members				<u>Staff and Guests</u>
<u>April 22, 2021</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>	
Jim Brown	X			Terry Daniels
Mickey Cartner	X			Kathy Payne
Kelly Craine	X			Yolanda Lytton
Mike Crouse	X			Rhonda Wrenn
Ana Flores-Cortez			X	Chris Fowler
Wayne Frye	X			Madison Wright
Eddie Harris	X			Jeff Cockerham
Debra Jessup	Phone			Janet Phillips
Sylvia Jessup	X			
Larry Johnson	X			
Mark Jones			X	
Shelby King	X			
Richard Lasky			X	
Jo Ann Layell	X			
Mary Olvera		X		
Marlana Riley	X			
Dr. Edward Stevens			X	
Rebecca VanHoy.			X	
Marion Welborn	X			
Suzanne Wright			X	
Candra Brown	X			
Vacant – Andy Nickelston		Seated		
Vacant – Wayne Barneycastle		Seated		
Vacant – Ana Quintana		Seated		
Vacant – Robin T. Beeson			Seated	