



YVEDDI Public Transportation Transportation Advisory Board (TAB) Meeting Minutes

Date: 2/4/21	Time: 10:00 AM	Location: Conference Call
Call to Order	JoAnn Ahrens thanked everyone calling into the meeting and called the meeting to order	
Committee Members Attendance	JoAnn Ahrens, Tom Beckom, Marilyn Lambert, Barry Norman, Danny Royall, Kim Shuskey, Carter Spradling, Vicky East, and Bobby Todd	
Staff Attendance	Jeff Cockerham, Rochelle Mason, Mitzi Hutchens, Reginald Nichols, Penny Spainhour and Terry Daniels	
Excused	Mickey Cartner, Cathy Ellis and Yolanda Lytton, Lisa Hughes,	
Absent	Bryan Lopez	
Agenda Topic	Conflict of Interest Statement	
Discussion	Jeff Cockerham read the Conflict of Interest statement and said if anyone had a conflict of interest it must be stated in today's meeting minutes.	
Agenda Topic	Approval of Minutes	
Discussion	<p>JoAnn said we needed to approve the minutes from the TAB meeting held on 11/5/20. JoAnn asked for a motion to approve the minutes.</p> <p>Motion by Danny Royall to approve the minutes Second by Bobby Todd The motion carried.</p>	
Agenda Topic	Mobility Management	
Discussion	<p>A. Rochelle Mason discussed the Mobility Management reports on pages 6.a.1,2,3; which are the reports for October 2020 – December 2020) She asked if there were any questions and there were none.</p> <p>B. Jeff Cockerham discussed the Mocksville Circulator in detail on page 6.b.1. Jeff said were only providing rides to essential destinations and we do not go to stops unless a rider calls to schedule the ride. This is for the purpose of social distancing the riders. He asked if there were any questions about the numbers and there were none.</p> <p>C. Jeff Cockerham discussed the Elkin Circulator in detail on page 6.b.2. Jeff reviewed the ride numbers and said like the other route, were only providing rides to essential destinations and we do not go to stops unless a rider calls to schedule the ride.</p>	
Agenda Topic	Operations	
Discussion	Redd discussed the maintenance reports of the vans on page 7.a.1 and lift vehicles on page 7.a.2. Redd said we're keeping up the maintenance on all of our vehicles as indicated by the column on the report that references how many mile until service is due. Jeff asked if there were any questions and there were none.	

Agenda Topic	Safety and Training
Discussion	<p>Redd Nichols discussed the safety and training reports and said we did not have any new hires. However because of the pandemic we worked out an alternate training plan for refresher training which was approved by NCDOT Safety Section. 35 employees received refresher training during December.</p> <p>DOT Drug Testing – Jeff said there were 11 random tests total, 8 drug, 3 alcohol, 0 post accident, 0 reasonable suspicion.</p> <p>Jeff said the NCDOT Safety Review has not being rescheduled due to COVID-19 pandemic.</p>
Agenda Topic	NCDOT Updates
Discussion	<p>Bryan Lopez was absent</p> <p>Jeff said there have been numerous changes in NCDOT. So each month we're having Zoom meetings to keep updated.</p> <p>Jeff discussed the clients receiving transportation rides to receive the Covid-19 vaccine shots and that he had sent emails to all Health Department Directors offering free transportation to vaccination sites for anyone that did not have a ride. So far we have not provided any rides for this purpose but think this will change when the vaccine is available to more of the public.</p>
Agenda Topic	N.W. Piedmont Rural Training Planning Office
Discussion	Carter Spradling said the N.W. Piedmont Rural Planning Office (RPO) said they are finishing up the comprehensive transportation training plan and we should have some definite documents for the May 2021 TAB meeting.
Agenda Topic	Review of Service Statistics
Discussion	Jeff discussed the service statistics on page 11. He asked if there were any questions and there were none.
Agenda Topic	ROAP Service Report
Discussion	Jeff discussed the ROAP Service Report. We have expended all of ROAP money in October and all of our expenses are being paid by the CARES Act. The same level of service is still being provided.
Agenda Topic	Advanced Software
Discussion	Penny Spainhour has no new updates.
Next Meeting	JoAnn reminded everyone to plan to be at the next meeting on Thursday, May 6, 2021.
Meeting Adjourned	<p>JoAnn asked for a motion to adjourn.</p> <p>Motion by Marilyn Lambert to adjourn the meeting</p> <p>Second by Tom Beckom</p> <p>The motion carried.</p> <p>The meeting adjourned at 10:45 AM</p>
Minutes Recorded By/Signature	Terry Daniels