



# YVEDDI Public Transportation Transportation Advisory Board (TAB) Meeting Minutes

Date: 11/5/20	Time: 10:00 AM	Location: Conference Call
Call to Order	JoAnn Ahrens thanked everyone calling into the meeting and called the meeting to order	
Committee Members Attendance	Drew Hinkle for Lisa Hughes, JoAnn Ahrens, Tom Beckom, Vicky East, Yolanda Lytton, Barry Norman, Kim Shuskey, Carter Spradling, and Bobby Todd	
Staff Attendance	Jeff Cockerham, Rochelle George, Mitzi Hutchens, Reginald Nichols, Penny Spainhour	
Excused	Mickey Cartner, Cathy Ellis, Lisa Hughes, Marilyn Lambert, and Danny Royall	
Absent	Bryan Lopez	
Agenda Topic	<b>Conflict of Interest Statement</b>	
Discussion	Jeff Cockerham read the Conflict of Interest statement and said if any member has a conflict of interest, it must be stated in today's meeting minutes.	
Agenda Topic	<b>Approval of Minutes</b>	
Discussion	<p>JoAnn said we needed to approve the minutes from the TAB meeting held on August 6, 2020. JoAnn asked for a motion to approve the minutes.</p> <p><b>Motion by Barry Norman to approve the minutes</b>  <b>Second by Tom Beckom</b>  <b>The motion carried</b></p>	
Agenda Topic	<b>Mobility Management</b>	
Discussion	<p>A. Rochelle George discussed the Mobility Management reports on pages 6.a.1, 6.a.2 and 6.a.3. She asked if there were any questions and there were none.</p> <p>B. Jeff Cockerham discussed the Mocksville Circulator in detail on page 6.b.1 and 6.b.2. Jeff said the route would not make stops unless a rider had called and scheduled a trip so that social distancing the riders is possible. He asked if there were any questions about the numbers and there were none.</p> <p>C. Jeff Cockerham discussed the Elkin Circulator in detail on page 6.b.3. Jeff said we reached our peak last year and asked Mitzi if she had any additional information to add. Mitzi said they were providing a lot of trips from the ARK to their work locations, but we don't have as many riding recently. Jeff said it's still cost efficient at \$8.00 per trip. He asked if there were any questions about the</p>	

	numbers and there were none.
<b>Agenda Topic</b>	<b>Operations</b>
Discussion	<p>Jeff discussed the maintenance reports of the vans on page 7.a.1 and lift vehicles on page 7.a.2. Jeff said he was pleased with our maintenance department keeping the vehicles serviced. Redd Nichols said the drivers are keeping up on cleaning and sanitizing the vehicles before and after each rider. Jeff asked if there were any questions and there were none.</p> <p><b><u>Managed Care</u></b></p> <p>Jeff said we have received contracts (the redline agreements) from the 2 brokers and we're working on negotiating rates. The plan for NC is to be up and running by June 1, 2021 and to start transporting by July 1, 2021. Jeff asked if there were any questions and there were none.</p>
<b>Agenda Topic</b>	<b>Safety and Training</b>
Discussion	<p>Redd Nichols discussed the safety and training reports from July – September and said there were 2 new hires. We also had 2 refresher employee training courses.</p> <p>DOT Drug Testing – Jeff said there were 10 random tests total, 7 drug, 3 alcohol, 0 post accident, 0 reasonable suspicion.</p> <p>Jeff said the NCDOT Safety Review was postponed due to COVID-19. Now, NCDOT is going to do a desk review due to the pandemic. JoAnn asked if there were any questions and there were none.</p>
<b>Agenda Topic</b>	<b>NCDOT Updates</b>
Discussion	Bryan Lopez was absent
<b>Agenda Topic</b>	<b>N.W. Piedmont Rural Planning Office</b>
Discussion	<p>Carter Spradling said the N.W. Piedmont Rural Planning Office (RPO) said this is just an advisory that NCDOT are in the finishing stages of our Comprehensive Transportation Plan for the counties of Surry, Yadkin and Davie. This will take transportation through the year of 2045. Carter said the public input period is over with but he wanted to make sure everyone could see the transit slides and has forward them to Jeff to share with everyone.</p> <p>Carter introduced Tammy Caudill the Strategic Initiatives Coordinator with Workforce Development at the PTRC. Tammy discussed a project they are working on and she said they did some research and found the number 1 barrier of entering the work force is transportation. We (Workforce Development), applied for a \$200,000 Golden Leaf "GLOW" technical assistance grant to close that gap. Tammy went on to explain that the grant will allow their program to work with transportation providers to research and develop a strategic plan then develop solutions to the transportation barriers.</p>

<b>Agenda Topic</b>	<b>Review of Service Statistics</b>
Discussion	Jeff discussed the service statistics on page 11. He asked if there were any questions and there were none.
<b>Agenda Topic</b>	<b>ROAP Service Report</b>
Discussion	<p>Jeff said we still had ROAP funding left over from FY20 in all 4 counties. There is a new report that's going to be due to NCDOT by December 11th. They are working on a Milestone report but we currently do not have a report to share.</p> <p>NC Legislature did not fund ROAP for FY21. They expect us to use CARES Funds for any losses. Jeff asked if there were any questions and there were none.</p>
<b>Agenda Topic</b>	<b>Software Issues</b>
Discussion	Mitzi Hutchens said everything was running smoothly. Penny Spainhour also said everything is running smoothly. She said all the counties have done well but Surry County has done an awesome job and they are no longer a week behind her; they are now working on the same week. Jeff said our billing model has improved since they started using the CTS software.
Next Meeting	JoAnn reminded everyone to plan to be at the next meeting on Thursday, February 4, 2021.
Meeting Adjourned	<p>JoAnn asked for a motion to adjourn.</p> <p><b>Motion by Barry Norman to adjourn the meeting</b>  <b>Second by Bobby Todd</b>  <b>The motion carried.</b></p> <p>The meeting adjourned at 10:30 AM.</p>
<b>Minutes Recorded By/Signature</b>	Terry Daniels