



Board of Director's Meeting Minutes

April 25, 2019	6:00 PM	District Office
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Call to Order	Board Chair Eddie Harris welcomed everyone and called the meeting to order.
Approval of Agenda	Eddie asked for additions to or a motion to approve the agenda. Motion by Larry Johnson to approve the agenda Second by Marion Welborn Motion Carried
Invocation Memorials/ Remembrances	Chaplain Mike Crouse gave the invocation and asked that we remember staff and Board members who were ill or recently lost loved ones.
Pledge of Allegiance	Eddie Harris led the group in reciting The Pledge of Allegiance.
Attendance	Terry Daniels, Staff Recorder called the roll. A Quorum was met with 18 of 24 members in attendance.
Approval of Minutes	Eddie asked for changes to or a motion to approve the February 28, 2019 minutes. Eddie asked if there were any questions and there were none. Motion by Rebecca VanHoy to approve the minutes Second by Mary Olvera Motion Carried

<p>National Volunteer Month</p>	<p><u>RSVP Volunteer Recognition by Carolyn Gentry, YVEDDI RSVP Manager</u></p> <p>Good Evening. Thank you for letting me share a little about RSVP. Retired Senior Volunteer Program is funded through a senior corp. grant administered through the Corporation for National and Community Service. RSVP assists Americans age 55 and older in finding volunteer opportunities in their communities. Volunteering enhances the lives of both the volunteer and the recipients. Volunteering keeps bodies, minds and spirits healthy and active longer. Our volunteers choose where and how they want to volunteer in the RSVP partner sites. RSVP volunteers complete a travel and time record and are reimbursed .50/mile which helps them be able to continue volunteering.</p> <p>Nationally there are over 220,000 volunteers working 7.8 Billion hours with an economic value of 184 billion dollars for the country.</p> <p>Locally, YVEDDI RSVP, for fiscal year ending 2018, had 158 registered volunteers logging 19,861 hours with a monetary value to our economy of \$490,368.00 based on the current national average of the volunteer hourly rate at \$24.69.</p> <p>RSVP volunteers are placed in various volunteer stations including Senior Nutrition, Meals on Wheels, local schools, Red Cross, hospice, local food pantries and the medical loan closet. The blessings these volunteers give and receive is immeasurable.</p> <p>This year, our top volunteers have all worked with senior nutrition serving in congregate meals and driving for the MOW program. Each of these volunteers has served over 600 hours.</p> <p>Mr. Harris presents certificates to top volunteers:</p> <p>From the Yadkinville nutrition site - Jimmy Bowman and Henry Hutchens</p> <p>From the Jonesville nutrition site - Ivan Orta-Gonzalez</p> <p>From the Pilot Mountain nutrition site – Dr. Ed Stevens</p> <p>We would also like to recognize Barbara George, who volunteers with the American Red Cross, Surry County chapter. Barbara has served 1,948 hours in the last year and has been chosen to receive the Governors Medallion Award. Each county in the state can nominate up to 10 people, but only 20-25 volunteers are selected to receive this award. What an honor to be chosen!</p> <p>Thank you all for your many hours of service to our community and thank you for allowing me a few minutes to explain our program and congratulate our volunteers. If you would like more information or wish to volunteer, please contact me at the Jones Family Resource Center.</p>
<p>Introduction of Staff & Recognitions</p>	<p>The staff and guests introduced themselves to the Board.</p> <p>Rhonda Wrenn introduced our guest from the Head Start Regional Office in Atlanta, Program Specialist Lola Montgomery. Lola said while here, she has visited several of our classrooms and interviewed many staff and parents. She stated she is quite impressed with our program and looks forward to continuing our partnership to serve children and families. Eddie thanked her for her remarks and for visiting with us.</p> <p>The following staff members were recognized for length of service and were awarded service pins.</p>

- 5 Years**
- Darry Groce, CTP
 - Maynard Quesinberry, CTP

10 Years
Tina Wishon, IDC

Annual Meeting Seating of Representatives

Eddie announced that we need to seat the following Representatives whose terms have expired and are willing to continue to serve.

Seating of Representatives

Public Sector	Current	New
Representative (Surry)	Larry Johnson	Larry Johnson
Representative (Davie)	Mark Jones	Mark Jones
Representative (Davie)	Suzanne Wright	Suzanne Wright
Low Income Sector		
MHS Policy Council - Yadkin	Ana Flores-Cortez	Ana Flores-Cortez
HS Policy Council - Surry	Rachel Horton	Rachel Horton
HS Policy Council - Surry	Wayne Frye	Wayne Frye
Private Sector		
Stokes – Attorney / Mandated	Debra Jessup	Debra Jessup

Eddie asked for a motion to approve the seating of the Public Sector Representatives.

**Motion by Sylvia Jessup to approve the seating of the Public Sector Representatives.
Second by Wayne Frye
Motion Carried**

Eddie asked for a motion to approve the seating of the Low-Income Sector Representatives.

**Motion by Larry Johnson to approve the seating of the Low-Income Sector Representatives.
Second by Sylvia Jessup
Motion Carried**

Eddie asked for a motion to approve the seating of the Private Sector Representative.

**Motion by Suzanne Wright to approve the seating of the Private Sector Representative.
Second by Mike Crouse
Motion Carried**

Election of Officers

Position/Board Member	Sector	County
Chair Mickey Cartner	Private / Business	Davie
Vice-Chair Eddie Harris	Public Official	Surry
Secretary Sylvia Jessup	Low Income	Stokes
Treasurer Jim Brown	Private / Business	Davie

Rick Seibert, Finance Director and Janet Phillips, HR Director assisted in collecting the ballots. The ballots were counted by Rick Seibert and Janet Phillips for each position.

Board Chair

Eddie asked if there were additional nominations from the floor. There were none.

The Board voted and Mickey Cartner received a unanimous vote of 18.

Vice Chair

Eddie asked if there were additional nominations from the floor. There were none.

The Board voted and Eddie Harris received a unanimous vote of 18.

Secretary

Eddie asked if there were additional nominations from the floor. There were none.

The Board voted and Sylvia Jessup received a unanimous vote of 18.

Treasurer

Eddie asked if there were additional nominations from the floor. There were none.

The Board voted and Jim Brown received a unanimous vote of 18.

Eddie congratulated members and thanked them for their service.

Appointments

Appointments

Eddie asked for a concurrence for these appointments or if there were other suggestions or questions regarding these appointments. There were none.

Appointments

Parliamentarian	Debra Jessup
Chaplain	Michael D. Crouse
Staff Recorder	Terry Daniels
CPA Auditor	Dixon Hughes and Goodson, LLP
Attorney	J. Gregory Matthews

The full Board was in consensus of the appointments as presented.

Committee Assignments	<p>Kathy asked if there are any board members who would like to change committees to indicate such on an index card that we will collect them at the end of the meeting. Per our Bylaws, we must balance our committees by counties and sectors to the extent feasible. No one filled out an index card.</p>
Executive Director Report	<p><u>Good evening. Thanks to each of you for being here tonight.</u></p> <p><u>Executive Director Accomplishment Report:</u></p> <p>You have my report in your packet. Some additional things that I wanted to mention:</p> <ol style="list-style-type: none"> 1. March 30 - 5k/10k for Meals on Wheels - \$10,210.61 2. It is time for the Executive Committee to begin working on my Performance Evaluation. I plan to send it to the committee electronically by May 10th if that is your pleasure. Target date for completion will be the June Board meeting. 3. Friday, June 14th is Flag Day. Our East Bend Senior Center will have a Flag Day Celebration starting at 11 am. Honorable guest will be Virginia Foxx and local veterans who will bring memorabilia. We will have speakers, live entertainment, good food and would love to have some of our Board members attend. You can come and meet the most decorated medalist, Rick Matthews, Purple Heart recipient, Larry Adams and Randy Lovette, who marched in JFK's Funeral. 4. It's time to review and update our Bylaws, which should occur every 2 years. Our last revision was completed June of 2017. You have a working copy at your table to take home and begin your review. I will work with our Chairman to schedule future working meetings to accomplish this task. 5. On April 15th, Jeff Cockerham, myself and Bristol Mitchem attended the Surry County Commissioners meeting to give them a little overview of YVEDDI. It went well; we showed our 3-minute agency video and talked about Return on Investment and ask for a funding increase. Commissioners and Board members Eddie Harris and Larry Johnson said some very nice things about our organization. We were all feeling pretty good. Then this elderly gentleman raises his hand and asks, <i>"what are the eligibility requirements for meals on wheels"</i>, to which I answered with the nutshell version, <i>homebound with no one to prepare meals for them</i>. He then replied, <i>"that ain't so, I know people who receive meals and I see them out and about"</i>. To which I also responded with a nutshell answer, <i>we serve private-pay also</i>. <p>Kathy shows a 3-minute video, a story about why perspective is so important.</p> <p>Kathy then shares the following information about Meals on Wheels:</p> <ul style="list-style-type: none"> • Persons are considered homebound by reason of illness or incapacitating disability • People who are homebound and chronically disabled may leave their homes infrequently for special occasions and for short periods of time without being disqualified. • Physical/mental impairments are not always visible • We ask that they notify us of any change of condition • We have private pay clients who do not have to meet the eligibility requirements

	<ul style="list-style-type: none"> • We reassess homebound clients every six months to determine ongoing eligibility. We do not have the manpower to investigate more frequently. <p>6. Transportation - we have been struggling to reduce our transportation expenses in this ever-changing environment with the roll out of Medicaid Managed Care (MMC). We feel we have reduced expenses all that we can and now must reduce services. We are seeking consensus from you to allow us to constrict our services further to avoid more overspend.</p> <p>Continue: ROAP with the life-sustaining service like dialysis and cancer center, Davie Circulator, Migrant and Regular HS, LogistiCare and Elderly Transportation.</p> <p>Reduction: Other non-critical, DSS Medicaid clients, Elkin Circulator, schools will soon let out.</p> <p>Kathy invited Rick Seibert, Finance Director up to say a few words about MMC and the limited visibility we have going forward into the next year.</p> <p>Rick said MMC is going to impact our Transportation program and it's having a negative impact on our agency. We need to reduce cost to stay afloat to maintain our ability to sustain some service and unfortunately, we must make reductions in our services. Rick asked if there were any questions and there were none. Jeff said he would like to add that we have made reductions in every way possible and will do what we can to maintain critical rides.</p> <p>Eddie Harris asked if there were any questions and there were none. Eddie asked for a motion to approve the service changes.</p> <p>Motion by Larry Johnson to approve the minutes Second by Richard Lasky Motion Carried</p>
<p>Committee Council Reports</p>	<p><u>Planning & Evaluation (P&E) Committee</u> In the absence of P&E Chair Kevin Austin, Eddie said we discussed the monitoring and training reports and Rhonda gave a very in-depth presentation on the assessment.</p> <p>Eddie asked if there were any questions and there were none. Eddie asked for a motion to approve the minutes.</p> <p>Motion by Jim Brown to approve the minutes Second by Rebecca VanHoy Motion Carried</p> <p><u>Executive Committee</u> Eddie said the biggest part of the discussion was the Transportation shortfall and you have that</p>

report in your packet. He said Jeff discussed route proposals along with Rick, as well as the challenges, trying to get ahead of the curve with the rate per mile modification.

Eddie asked if there were any questions and there were none. Eddie asked for a motion to approve the minutes.

Motion by Jim Brown to approve the minutes
Second by Wayne Frye
Motion Carried

Personnel Committee
 Committee Vice Chair Suzanne Wright said we discussed the 2019 Proposed Pay Schedule with Job Title Revisions on page 55-58 of your board packet. We did not have a quorum so we could not vote.

Eddie asked if there were any questions and there were none. Eddie asked for a motion to approve the 2019 Pay Schedule with Job Title Revisions.

Motion by Mike Crouse to approve the 2019 Pay Schedule with Job Title Revisions
Second by Marion Welborn
Motion Carried

Eddie asked for a motion to approve the minutes.

Motion by Mary Olvera to approve the minutes
Second by Rebecca VanHoy
Motion Carried

Finance Committee
 Jim Brown said much of what was discussed at the finance meeting has already been discussed here tonight, especially regarding the Transportation program. He said he would like to draw everyone's attention to page 3 of the finance section / page 63 of the board packet. The line of credit has been set to renew on May 9, 2019, and typically the line of credit is used at the beginning of the fiscal year which is July 1st.

Eddie asked if there were any questions and there were none. Eddie asked for a motion to approve the minutes.

Motion by Kelly Craine to approve the minutes
Second by Richard Lasky
Motion Carried

Program Committees Councils	<ul style="list-style-type: none"> ○ Minutes – for information only

Program Statistical Reports (February 2019 – March 2019)	<ul style="list-style-type: none"> ○ Reports – for information only
Other	<p>Yolanda Lytton discussed the FY 2019-20 Migrant Head Start Renewal Grant in detail requesting approval to apply for the annual refunding grant. She reported on the goals for the grant application and the total amount of funding of \$424,245.</p> <p>Eddie asked if there were any questions and there were none. Eddie asked for a motion to approve FY 2019-20 Migrant Head Start Renewal Grant.</p> <p>Motion by Sylvia Jessup to approve the FY 2019-20 Migrant Head Start Renewal Grant Second by Mary Olvera Motion Carried</p> <p><u>Raffle Tickets / Money Collection/Volunteer Signup</u> Larry said he would like to thank Kathy, Janet, Terry, Jeff and others for all their help but added that we might need a little more help on Saturday afternoon. We have staff that are all helping and would appreciate any and all help even if it's only for an hour. Eddie asked what time the volunteers need to be here, and Larry said it starts at 2:00 so maybe 1:00. Larry asked if there was anyone that would like to volunteer to give us an hour or two.</p> <p>Kathy said we're also having a silent auction and Eddie Harris has donated a beautiful bracelet to auction off. Kathy showed the bracelet to the Board members noting the craftsmanship that went into their work. She recommended that everyone look them up at www.harrisleather.com. Eddie thanked Kathy for her kind words.</p>
Adjournment	<p>Eddie asked for a motion to adjourn.</p> <p>Motion by Jim Brown to adjourn Second by Marion Welborn Motion Carried</p>

The meeting adjourned at 7:15 PM

Next Board Meeting: June 27, 2019

Respectfully submitted,

Sylvia Jessup
Secretary

Terry Daniels
Staff Recorder

Board Members				Staff and Guests
April 25, 2019	Present	Absent	Excused	
Kevin Austin			X	Rhonda Wrenn
Jim Brown	X			Yolanda Lytton
Mickey Cartner			X	Allison Chappell
Kelly Craine	X			Lola Montgomery
Mike Crouse	X			Ivan Orta
Beverley Essick	X			Barbara George
Ana Flores-Cortez		X		Jimmy Bowman
Wayne Frye	X			Henry Hutchens
Eddie Harris	X			Jeff Cockerham
Rachel Horton	X			Janet Phillips
Debra Jessup	X			Janet Phillips
Sylvia Jessup	X			Dawn Cheek
Larry Johnson	X			Terry Daniels
Mark Jones			X	Tom Beckom
Shelby King	X			Carolyn Gentry
Richard Lasky	X			Linda Trivette
Jo Ann Layell	X			Kathy Payne
Mary Olvera	X			
Dr. Edward Stevens	X			
Rebecca VanHoy	X			
Jimmy Walker			X	
Marion Welborn	X			
Suzanne Wright	X			
Jamie Yontz			X	