



# Board of Director's Meeting Minutes

December 14, 2017	6:00 PM	District Office
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<b>Call to Order</b>	<p>After enjoying a nice Christmas Dinner and in the absence of Eddie Harris, Board Chair and Mickey Cartner, Vice Chair a motion was made for Ernest Lankford to conduct the Board meeting.</p> <p><b>Motion by Kevin Austin for Ernest Lankford to conduct the Board meeting</b>  <b>Second by Larry Johnson</b>  <b>Motion Carried</b></p> <p>Mr. Lankford welcomed the Board members and called the meeting to order.</p>
<b>Approval of Agenda</b>	<p>Mr. Lankford asked if there were any changes to or for a motion to approve the Agenda.</p> <p><b>Motion by Jimmy Walker to approve the Agenda</b>  <b>Second by Richard Lasky</b>  <b>Motion Carried</b></p>
<b>Invocation Memorials/ Remembrances</b>	<p>Chaplain, Mike Crouse gave the invocation and asked that we remember staff and Board members who were ill or had recently lost loved ones.</p> <p><u>Board:</u></p> <ul style="list-style-type: none"> <li>➤ Suzanne Wright – surgery</li> </ul> <p><u>Staff:</u></p> <ul style="list-style-type: none"> <li>➤ Kari Jessup, HS Teacher – mother having health issues</li> <li>➤ Mary Osborne, HS Teacher - surgery</li> <li>➤ Lee Johnson, IDC Purchasing Manager – Mother passed away on 11/12/17</li> </ul> <p>Mark Jones also gave a very a heartfelt prayer.</p>
<b>Attendance</b>	<p>Secretary, Sylvia Jessup called the roll. A Quorum was met with 17 of 24 members in attendance. A Quorum must meet the requirements of 50% of the membership.</p>
<b>Approval of Minutes</b>	<p>Ernest Lankford asked for a motion to approve the October 26, 2017 Board Minutes.</p> <p><b>Motion by Larry Johnson to approve the minutes</b>  <b>Second by Sylvia Jessup</b>  <b>Motion Carried</b></p>
<b>Seating of New Representative Low Income Sector Yadkin County</b>	<p><b><u>Seating of Representative</u></b></p> <p>Ernest asked Kathy Payne, Executive Director, to introduce Trenae Munoz to the board in the absence of Rhonda Wrenn, Head Start Director, who is away at a training conference. Kathy said the Head Start Policy Council met on Tuesday, October 24, 2017 and elected Head Start parent Trenae Munoz as the Policy Council President and representative to the YVEDDI Board. Mrs. Munoz will be representing the low-income sector replacing Shinee Garcia.</p>

	<p>Ernest asked for a motion to seat the new Board Member</p> <p>Trenae Munoz 2000 Edgewood Pl. Ln. Unit #201 Mount Airy, NC 27030 336-648-1951 <a href="mailto:tucker@gardner-webb.edu">tucker@gardner-webb.edu</a></p> <p><b>Motion by Richard Lasky to seat the new Board member</b> <b>Second by Sylvia Jessup</b> <b>Motion Carried</b></p>
<p><b>Introduction of Staff &amp; Guests</b></p>	<p>The staff and guests introduced themselves to the Board.</p>
<p><b>Recognitions</b></p>	<p>The following staff and Board members were recognized for length of service and were awarded service pins.</p> <p><b><u>5 Years</u></b></p> <ul style="list-style-type: none"> <li>○ Angie Coe, CTP</li> </ul> <p><b><u>10 Years</u></b></p> <ul style="list-style-type: none"> <li>○ Teresa Mullis, HS</li> </ul> <p><b><u>35 Years</u></b></p> <ul style="list-style-type: none"> <li>○ Mike Crouse, Board</li> </ul> <p>Mike Crouse was ask to reflect on his past 35 years of service. Mike said he was told in 1982 that he was too young to run for county commissioner; however, he won and became a Yadkin County commissioner and was sent to YVEDDI to serve on the Board 35 years ago. He said it's been a blessing to serve on this Board and to help so many people in the community. Mike stated YVEDDI is the best it has ever been and as long as I am able to make a contribution, I will remain on the Board. Mike thanked everyone for his recognition.</p>
<p><b>Executive Director Report</b></p>	<p><b><u>Executive Director Accomplishment Report:</u></b> You have my report in your packet. Somethings that I wanted to mention:</p> <ul style="list-style-type: none"> <li>● There are several new initiatives listed in the Accomplishment Report and on the Financial Dashboard.</li> <li>● We should take great comfort knowing that we have ongoing Assessments with improvement plans, policy updates and Strategic Plans</li> <li>● We have our Articles of Inc. for YVEDDI Weatherization, Inc.</li> <li>● We have Board Fundraising in process and band sponsorships that total \$3,750</li> <li>● We just had our most successful United Fund Workplace Campaign raising a grand total of \$10,909 by YVEDDI Employees. This is truly amazing given that our employees average \$12.71 per hour.</li> <li>● In the last 2 weeks, we've had grantor monitoring from ECMHS, CSBG, DV/SA, and Senior Services with minimal findings</li> </ul>

**What to look out for in your packets:**

Our Board Assessment results are included in your packet. It looks like we had about 13 to respond. Thanks to Kevin Austin for collecting and compiling the data for us. Overall, the results are pretty good, but in the spirit of continuous improvements let's be thinking about how we can make things even better where the scores were lower.

**Thanks**

- On Dec 5<sup>th</sup>, a semi-truck dropped off two large pallets of boxes full of toys, enough for all 385 HS Children. A big thanks to Richard Lasky for connecting us with the Marine Corp League/Toys for Tots program!!
- We'd like to thank Jack Koontz for sending \$200 to buy Christmas presents for children at JGK HS
- Kathy asks Lisa Money to come up to share a message from a homebound client.
  - Lisa plays a voicemail over the sound system from a very frail sounding senior citizen who called to say thank you for providing meals to her homebound husband. She goes on to say that he had lost down to 100 pounds and since the meals began his appetite has returned and he was eating much better.
- Special thanks to all the staff for the hard work that you do every day and say that we appreciate you!

And lastly, a big thank you to every board member for your time to help lead this organization. As a token of our appreciation we have gift cards for you. Merry Christmas!

**Committee  
Council Reports**

**Planning & Evaluation Committee**

Committee Chairman, Kevin Austin said the Board self-assessments have been compiled and Kathy and her staff will have an opportunity to make adjustments. Kevin said the survey results had a lot of great comments and the agency is the best it's ever been. Kevin stated Yolanda had a Program Improvement Plan (PIP) that needed approval along with the minutes from the October 26, 2017. Ernest asked if there were any questions and there were none. Ernest asked for a motion to approve the minutes and the Migrant Head Start Program Improvement Plan.

**Motion by Richard Lasky to approve the minutes and the MHS Improvement Plan**

**Second by Dr. Edward Stevens**

**Motion Carried**

**Finance Committee**

Committee Chair, Jim Brown stated he was absent and Vice Chair, Marion Welborn conducted the meeting and stated the agency is in the black and moving forward and needs approval for the minutes for the December 5<sup>th</sup> meeting. Ernest asked if there were any questions and there were none. Ernest asked for a motion to approve the minutes.

**Motion by Jim Brown to approve the minutes**

**Second by Richard Lasky**

**Motion Carried**

**Personnel / Fundraising Committee**

Richard Lasky said they had a meeting on December 5, 2017, but did not have a quorum. Committee Chairman Larry Johnson thanked Kathy Payne for the gift cards the Board members all received as a Christmas gift. Larry said the Fundraising Committee had a joint meeting with the Personnel Committee

	<p>on December 5, 2017 to discuss the up-coming fundraiser and they are going to have the First Annual Car Show scheduled for April 21 2018, from 12-5, with music, raffle and prizes with a set goal of \$10,000. Larry said regular car shows use 50/50 giveaways, plaques are given out to the people that enter their cars in the show and they charge an admission, he's suggesting selling \$10 tickets. The band that will play at the car show is "Too Much Sylvia" and it's no cost to the agency due to sponsorships. He said Marion Welborn may have some extra entertainment who will play prior to the band. Larry said some of the prizes may be a gas grill or an outdoor patio set from Lowe's Hardware. He also spoke to Eddie Harris who's agreed to donate a pendant and bracelet from Harris Leather and that Walmart will be making a donation after the first of the year. We will have food trucks at the event and will try to get a flat donation or a percentage of what is sold from them. Larry said he wanted to bring the admission options to the full board. Option #1 - \$5 per car or Option #2 - \$5 per person. Ernest said he thinks the Fundraising committee needs to decide on what option to go with. Ernest asked if there were any questions and there were none. Ernest asked for a motion to approve the fundraising event scheduled for April 21, 2018 and the minutes.</p> <p><b>Motion by Richard Lasky to approve the fundraising event and the minutes</b>  <b>Second by Sylvia Jessup</b>  <b>Motion Carried</b></p> <p>Larry Johnson proposed changing the April Annual Board meeting date from April 26, 2018, to April 19, 2018, to give everyone the opportunity to turn their raffle ticket money in prior to the fundraiser event. Ernest asked if there were any questions and there were none. Ernest asked for a motion to change the meeting date.</p> <p><b>Motion by Richard Lasky to change the meeting date from April 26 to April 19, 2018</b>  <b>Second by Sylvia Jessup</b>  <b>Motion Carried</b></p>
<b>Program Committees Councils</b>	<ul style="list-style-type: none"> <li>○ Minutes – for information only</li> </ul>
<b>Program Statistical Reports (October 2017)</b>	<ul style="list-style-type: none"> <li>○ Reports – for information only</li> </ul>
<b>Grant Submission Approvals</b>	<p>Regina Chappell, CSBG Director, said her program will take a 23% cut in the next year and she is requesting approval to apply for the Renewal Grant.</p> <p><b>Motion by Mike Crouse to apply for the Renewal Grant</b>  <b>Second by Suzanne Wright</b>  <b>Motion Carried</b></p> <p>Linda Trivette, DV/SA Director, is requesting approval to apply for the following Renewal Grants:</p> <ul style="list-style-type: none"> <li>● United Fund of Surry County in the amount of \$11,500</li> <li>● Yadkin Valley United Fund in the amount of \$4,000</li> <li>● Yadkin County United Fund in the amount of \$10,000</li> </ul>

	<ul style="list-style-type: none"> <li>• Stokes United Fund in the amount of \$11,500</li> </ul> <p><b>Motion by Jimmy Walker to apply for the United Fund Renewal Grants</b>  <b>Second by Suzanne Wright</b>  <b>Motion Carried</b></p> <p>Lisa Money, Senior Services Director, is requesting approval to apply for the following Renewal Grants:</p> <ul style="list-style-type: none"> <li>• RSVP to Senior Corps</li> <li>• Senior Services United Fund</li> </ul> <p><b>Motion by Jimmy Walker to apply for the Renewal Grants</b>  <b>Second by Richard Lasky</b>  <b>Motion Carried</b></p>
<b>Board Development</b>	<p>Tommy Eads, Weatherization Director, introduced Mr. &amp; Mrs. Anthony Pysock that were Weatherization clients. Mrs. Pysock thanked Tommy Eads and the YVEDDI agency for making improvements in their home and she knew their home was secure and warm and that it softened her heart. Mr. Pysock said he appreciates everything that was done and would recommend our program. He said the work that was done by our program decreased his power bill significantly. He was paying anywhere from \$280 to \$300.00 per month, but after the work was completed the highest bill they have received was \$125.00. Mr. Pysock said Tommy Eads and Junior Eddleman were very professional, saved them a lot of money and praised Tommy and Junior some more and said he was just very appreciative and that YVEDDI was a true blessing. Mr. Pysock said he did not have money to offer but would offer his time and would volunteer to give back to the community and to help YVEDDI.</p> <p>Ernest Lankford said it feels great to help people.</p>
<b>Other</b>	There was no additional business.
<b>Adjournment</b>	<p>Ernest wished everyone a Merry Christmas and asked for a motion to adjourn.</p> <p><b>Motion by Suzanne Wright to adjourn</b>  <b>Second by Jim Brown</b>  <b>Motion Carried</b></p>

The meeting adjourned at 7:15 PM

**Next Board Meeting: February 22, 2017**

Respectfully submitted,

  
Sylvia Jessup  
Secretary

  
Terry Daniels  
Staff Recorder

Board Members				Staff and Guests
<u>December 14, 2017</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>	
Kevin Austin	X			Regina Chappell
Jim Brown	X			Janet Phillips
Catalina Campechano		X		Lisa Money
Mickey Cartner			X	Tommy Eads
Kelly Craine		X		Rick Seibert
Mike Crouse	X			Pamela Crouse
Beverley Essick	X			Bristol Mitchem
Wayne Frye	X			Linda Trivette
Eddie Harris			X	Jeff Cockerham
Debra Jessup		X		Yolanda Saffo
Sylvia Jessup	X			Dean Money
Larry Johnson	X			Kathy Payne
Mark Jones	X			Terry Daniels
Shelby King	X			
Ernest Lankford	X			
Richard Lasky	X			
Jo Ann Layell	X			
Mary Olvera	X			
Edward Stevens	X			
Rebecca VanHoy		X		
Jimmy Walker	X			
Marion Welborn	X			
Suzanne Wright	X			