




Post Office Box 309, Boonville, NC 27011  
 533 N Carolina Avenue Highway 601 N  
 Telephone (336) 367-7251 – Fax (336) 367-3637  
 Serving: Davie, Stokes, Surry, and Yadkin Counties

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<b>To:</b>	<ul style="list-style-type: none"> <li>• Interested Persons</li> <li>• N. C. Dept. of Commerce – Workforce (ESC)</li> <li>• Local YVEDDI Service Centers</li> <li>• Surry Community College</li> <li>• Indeed.com</li> </ul>
<b>From:</b>	Kathy Payne, Executive Director Rhonda Wrenn, Head Start Director <div style="float: right; text-align: right;">  </div>
<b>Date:</b>	6-13-18
<b>Re:</b>	<b>JOB VACANCY</b>
<b>Position Title:</b>	<b>Part-Time Substitute Assistant Teachers</b>
<b>Location Address:</b>	Davie, Stokes, Surry and Yadkin Counties
<b>Work Schedule:</b>	Generally M-F , between the hours of 7:30-3:30 PM; hours will vary depending on program need- position is part-time
<b>Wage Range:</b>	\$8.00 per hour
<b>Starting Date:</b>	August 2018
<b>Job Objective:</b>	Assist in providing an age-appropriate, safe learning environment for pre-school children while promoting development in the eleven domains of learning to promote school readiness.
<b>Education Requirements:</b>	<b>Minimum requirement- High school diploma.</b> Work experience with children preferred. Must have access to personal vehicle for job use. Must meet state and federal employment standards (regulations).
<b>Close Out Date</b>	Until filled
<b>Contact:</b>	<b>Qualified applicants</b> should contact Rhonda Wrenn, Director 336-367-4993 ext. 225 <a href="mailto:rwrenn@yvheadstart.com">rwrenn@yvheadstart.com</a> Employment Application available for download at <a href="http://www.yveddi.com">www.yveddi.com</a>

*Employment with YVEDDI is "at will". You or YVEDDI may end your employment with us at any time for any reason within applicable state and federal laws.*