This Temporary Employment Contract (the “Contract” or “Temporary Employment Contract”) states the terms and conditions that govern the contractual agreement between **[Yadkin Valley Economic Development District, Inc.-YVEDDI]** having its principal place of business at **533 N. Carolina Ave. HWY. 601N Boonville, NC 27011** (the “Organization”), and [ENTER NAME] (the “Temp”) who agrees to be bound by this Contract.

WHEREAS, **Yadkin Valley Economic Development District, Inc.-YVEDDI** is engaged in Community Service; and

WHEREAS, **Yadkin Valley Economic Development District, Inc.-YVEDDI** desires to employ and retain the services of the TEMP on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE In consideration of the mutual covenants and promises made by the parties hereto, the Company and the Temp (individually, each a “Party” and collectively, the “Parties) covenant and agree as follows:

1. **TERM.** The term of this Temporary Employment Contract shall commence on [START DATE] and continue [TIME FRAME].
2. **TERMINATION.** The TEMP agrees and acknowledges that, just as they have the right to terminate their employment with **Yadkin Valley Economic Development District, Inc.-YVEDDI** at any time for any reason, **Yadkin Valley Economic Development District, Inc.-YVEDDI** has the same right, and may terminate their employment with **Yadkin Valley Economic Development District, Inc.-YVEDDI** at any time for any reason. Either Party may terminate said employment with written notice to the other Party.
3. **DUTIES.** **Yadkin Valley Economic Development District, Inc.-YVEDDI** shall employ the Temp as [POSITION TITLE] (the “Position”). The Temp accepts employment with the Organization on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his full time and attention (reasonable periods of illness expected to the performance of his duties as described on Exhibit A attached hereto).
4. **HOURS OF WORK.** The Temp’s hours of work shall be [DAY OF WEEK] to [DAY OF WEEK] at hours determined by the employer provided that ordinary working hours shall not exceed [AMOUNT] hours per week.
5. **COMPENSATION.** In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.
6. **RETURN OF PROPERTY.** Immediately upon termination of this Temporary Employment Contract, whether by expiration or otherwise, the Temp agrees to return to the Organization, all products, samples, or models, and all documents, retaining no copies or notes, relating to the Organization’s business including, but not limited to, [LIST OF ITEMS] obtained by the Temp during its representation of **Yadkin Valley Economic Development District, Inc.-YVEDDI**.
7. **ORGANIZATION PROCEDURES.** The Temp agrees and acknowledges that he or she shall comply with the Organization’s established disciplinary code as well as any other rules, policies, and procedures that may be introduced from time to time. Copies of such documents are available upon request.
8. **NO MODIFICATION UNLESS IN WRITING**. No modification of this Agreement shall be valid unless in writing and agreed upon by both Parties.
9. **APPLICABLE LAW**. This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of North Carolina and subject to the exclusive jurisdiction of the federal and state courts located in Yadkin County, North Carolina.

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract, Both Parties by its duly authorized officer, as pf the day and year set forth below.

|  |  |
| --- | --- |
| **Yadkin Valley Economic Development District, Inc.** | |
|  |  |
| Name/Title | Date |
| **TEMPORARY EMPLOYEE** | |
|  |  |
| Signature | Date |

**EXHIBIT A – DUTIES**

In general, the duties of the Position to be filled by the Temp shall encompass the following:

1. [LIST OF DUTIES]

**Exhibit B – COMPENSATION**

1. **COMPENSATION.** The Temp shall be entitled to receive a [TIME FRAME] rate of [DOLLAR AMOUNT] per [TIME FRAME] (the “Compensation”) for performance of the duties described in this Agreement for the term of the Agreement.
2. **TIMING OF PAYMNETS.** Compensation shall be paid by the Organization every [PAY PERIOD] (the “Pay Period”) within [NUMBER OF DAYS] from the end of the Pay Period for which the Compensation is paid. For example, payments from the Pay Period ending [DATE] will be paid on or before [DATE].
3. **NO OTHER COMPENSATION.** The compensation set out above shall be the Temp’s sole compensation under this agreement.
4. **TAXES**. Payments to the Temp shall be subject to employer withholding.