

PARLIAMENTARY PROCEDURES AT A GLANCE

To Do This:	You Say This:	May You Interrupt Speaker?	Must You Be Seconded?	Is The Motion Debatable?	Is The Motion Amendable?	What Vote is Required?
Adjourn the meeting	I move that we adjourn	No	Yes	No	No	Majority
Recess the meeting	I move that we recess until...	No	Yes	No	Yes	Majority
Complain about noise, room temp. etc.	Point of privilege	Yes	No	No	No	No Vote
Suspend further consideration of something	I move we table it	No	Yes	No	No	Majority
End debate	I move the previous question	No	Yes	No	No	Two-thirds
Postpone consideration of something	I move we postpone this matter until...	No	Yes	Yes	Yes	Majority
Have something studied further	I move we refer this matter to a committee	No	Yes	Yes	Yes	Majority
Amend a motion	I move that this motion be amended by...	No	Yes	Yes	Yes	Majority
Introduce business (a primary motion)	I move that...	No	Yes	Yes	Yes	Majority
Object to procedure or personal affront	Point of order	Yes	No	No	No	No vote
Request information	Point of Information	Yes, if urgent	No	No	No	No Vote
Request vote by actual count to verify voice vote	I call for a division of the house	No	No	No	No (unless someone objects)	No Vote
Object to considering undiplomatic or improper matter	I object to consideration of this question	Yes	No	No	No	Two-thirds
Take up a matter previously tabled	I move we take from the table	No	Yes	No	No	Majority
Reconsider something already disposed of	I move we now (or later) reconsider our action to...	Yes	Yes	Yes	No	Majority
Consider something out of its scheduled order	I move we suspend the rules and consider	No	Yes	No	No	Two-thirds
Vote on a ruling by the chair	I appeal the chair's decision	Yes	Yes	Yes	No	Majority