

Post Office Box 309, Boonville, NC 27011 533 N Carolina Avenue Highway 601 N Telephone (336) 367-7251 – Fax (336) 367-3637 Tax I.D. **56-0851147** 

Serving Davie, Stokes, Surry, and Yadkin Counties

To:	<ul> <li>Interested Persons</li> </ul>								
	□ N.C. Employment Security Commission								
	Fax: (336) 679-7350								
	How would you like the Employment Service to contact you?								
	□ Phone □ Fax □ Mail □ Email								
	Number of Positions: Number of Referrals Desired:  Minimum Age:  Keep Job Order Open Until: (cannot exceed 30 days without notifying ES office staff)								
	☐ Unsuppressed-Contact	☐ Partially Suppressed-Contact	☐ Suppressed-Contact						
	information is available to	information is available to	information is available to						
	potential job seekers and <u>anyor</u> else with access to the internet		qualified job seekers after staff has contacted employer and						
	Does not require staff	Some stan intervention.	received permission to refer. Will						
	intervention.		require staff intervention for <u>each</u>						
			referral.						
	<ul><li>Federal Contractor</li><li>Under affirmative action</li></ul>	n compliance							
<b>F</b>	onder ammative action	1 compilarice							
From:									
Date:									
Regarding:	JOB VACANCY								
Position Title:									
Job Location/Address:									
Work Schedule:	☐ Full-time Hours po	er week:							
	☐ Part-time Hours per week:								
	☐ Seasonal Duration:								
		:							
Wage/Salary Range:			ary Information to Jobseeker						
		_ Show Sale	ary miorination to Jobsocker						
Starting Date:									

Job Summary - The most important Task/Skills performed in the position						
Education Requirements:						
	☐ High School Diploma/GED					
	☐ Certificate/Certification					
	☐ College Degree					
	☐ Experience					
	☐ Other					

Driver's License Required:		No I Class A	☐ Cla	nss B	□ Class C	
Languages Preferred:	☐ English	□ Sp	panish	☐ Bi-ling	gual	
Requirements	☐ Drug Test	Required		Background C	Check Required	
Benefits	☐ Pension P			☐ Dental  Education Assis	☐ Vision stance	
For Questions Contact:						
Apply	Mail resume/a	pplication to:				

Employment applications available at www.yveddi.com