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To:	<ul style="list-style-type: none"> Interested Persons N. C. Dept. of Commerce – Workforce (ESC) Local YVEDDI Service Centers Surry Community College (Erica Smith) smithe@surry.edu
From:	Kathy Payne Executive Director
Date:	June 4, 2015
Re:	JOB VACANCY
Position Title:	Part Time Domestic Violence & Sexual Assault Advocate
Location Address:	1012 Main Street, Danbury, NC 27016
Work Schedule:	8:00 a.m.—5:00 p.m. Monday-Friday Occasional weekend work
Wage Range:	12.00/hr.
Starting Date:	September 28, 2015
Job Objective:	Assist to implement and operate new and/or existing program services; To provide direct services and assistance to victims and children of domestic violence & sexual assault; Client files and records, reports, Community Outreach, court advocacy, financial literacy to victims/survivors of domestic violence and/or sexual assault; To assist with the implementation of special projects/programs and initiatives. Develops and maintains working relationships with community partners, contributes to development of the local program goals and measurement criteria; Must have valid driver's license; Must have own vehicle. Exhibits and demonstrates compassion, understanding, diversity, and effectively communicate verbally and written, displays proficient counseling skills, computer literate, demonstrates knowledge and understanding of Word and Excel;
Education Requirements:	Associate Degree Preferred/ Equivalent Job Experience
Close Out Date	Until position is filled
Contact:	Employment Application available for download at www.yveddi.com

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