

Applicants Name

Street Address

City/State/Zip

February 14, 2013

Dear [enter name]

Thank you for applying for the [enter position title] position at YVEDDI. We appreciate your interest in YVEDDI and a career with us.

We had many qualified applicants for this position.

We are writing to inform you that we have selected the candidate we believe that most closely matches the job requirements for this position.

We do appreciate your interest in YVEDDI and encourage you to apply for other job openings as they become available in the future.

Please visit [www.yveddi.com](http://www.yveddi.com) for additional employment opportunities.

Thank you for your time and interest.

Sincerely,

[enter your name]

[enter your title]

P.O. Box 309 Boonville, NC 27011 ▪ 336-367-7251 ▪ [www.yveddi.com](http://www.yveddi.com)

**Head Start **

**Migrant Head Start**

**Community Services**

**Congregate Nutrition Sites**

**Domestic Violence Program**

**Meals on Wheels**

**Public Transportation**

**Senior Enrichment Program**

**Senior Services**

**Senior Centers of Excellence:**

**East Bend Community Senior Center**

**Family Resource Center**

**Yadkin Senior Center**

**Yadkin Valley Senior Center**

**Senior Center of Surry County**

**Retired & Senior Volunteer Program**

**Weatherization**

**Yadkin Home Place Group Home, Inc.**