



Post Office Box 309, Boonville, NC 27011
 533 N Carolina Avenue Highway 601 N
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 Serving: Davie, Stokes, Surry, and Yadkin Counties

YVEDDI provides equal opportunities for employment to all employees and job applicants. No person shall be discriminated against because of race, religion, color, sex, age, national origin disability, political affiliation or veteran status.

To:	Interested Persons: <ul style="list-style-type: none"> • YVEDDI Service Centers • Surry Community College • Employment Security Commission
From:	Kathy Payne, Executive Director Rick Seibert, Finance Director <div style="text-align: right;"><i>Kathy Payne</i></div>
Date:	June 15, 2016
Re:	JOB VACANCY
Position Title:	Purchasing Manager (Part-Time)
Location Address:	533 N. Carolina Ave, Hwy 601 N. Boonville, NC
Work Schedule:	Generally Monday–Friday 5-6 hours per day
Wage Range:	\$12.93
Starting Date:	Immediately
Job Objective:	Assist with providing overall direction and coordination of Inventory Management and Procurement Compliance.
Education Requirements:	<ul style="list-style-type: none"> • High school graduate or equivalent and have computer training/experience. • Prefer 2 year Business Degree in Business Administration or • 5 years' experience as Purchasing Agent or • 5 years' experience in Inventory Control
Close Out Date	Until Filled
Contact:	<p style="text-align: center;">Qualified applicants should contact Kathy Payne at kpayne@yveddi.com or 336-367-3520.</p> <p style="text-align: center;">Employment Application available for download at www.yveddi.com</p>

EQUAL OPPORTUNITY EMPLOYER AND SERVICE PROVIDER