Postage Requisition

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| --- | --- | --- |
| Standard Envelopes | Quantity | Costs |
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| Manila Envelopes/Packages | Quantity | Costs |
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| --- | --- |
| Program/Project: |  |
| Date: |  |

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| Total Amount for Postage |  |
| Postage Requisition by CONS.WHSE. |  |
| Envelopes Supplies by CONS. WHSE. |  |
| **GRAND TOTAL** |  |

See back for additional space for Standard Envelope postage

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| --- | --- | --- |
| Standard Envelopes | Quantity | Costs |
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