



Postage Requisition

Standard Envelopes	Quantity	Costs
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
Manila Envelopes/Packages	Quantity	Costs
1.		
2.		
3.		

Program/Project:	
Date:	

Total Amount for Postage	
Postage Requisition by CONS.WHSE.	
Envelopes Supplies by CONS. WHSE.	
TOTAL	



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