



Post Office Box 309, Boonville, NC 27011
 533 N Carolina Avenue Highway 601 N
 Telephone (336) 367-7251 – Fax (336) 367-3637
 Serving: Davie, Stokes, Surry, and Yadkin Counties

To:	<ul style="list-style-type: none"> • Interested Persons • N. C. Dept. of Commerce – Workforce (ESC) • Local YVEDDI Service Centers • Surry Community College (Erica Smith) smithe@surry.edu
From:	Rhonda Wrenn, Director
Date:	11-07-14
Re:	JOB VACANCY
Position Title:	Education Supervisor
Location Address:	116 Baptist Church Road, Boonville, NC
Work Schedule:	Generally M-F , 8:00am – 4:30pm
Wage Range:	Competitive - DOE
Starting Date:	December 2014
Job Objective:	Supervise Head Start classrooms in Yadkin and Davie Counties. Work with teaching staff and provide supervision, monitoring and technical assistance to ensure that program goals are met. Position involves daily travel to facilities and detailed record keeping.
Education Requirements:	Must have Birth-Kindergarten Degree. One year of work experience with preschool children required. Must have access to personal vehicle for job use. Must meet state and federal employment standards. (Regulations).
Close Out Date	Until filled
Contact:	Employment Application available for download at www.yveddi.com

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