



Post Office Box 309, Boonville, NC 27011  
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 Telephone (336) 367-7251 – Fax (336) 367-3637  
 Serving: Davie, Stokes, Surry, and Yadkin Counties

|                                |   |
|--------------------------------|---|
| <b>To:</b>                     | <ul style="list-style-type: none"> <li>Interested Persons</li> <li>N. C. Dept. of Commerce – Workforce (ESC)</li> <li>Local YVEDDI Service Centers</li> <li>Surry Community College (Erica Smith) <a href="mailto:smithe@surry.edu">smithe@surry.edu</a></li> </ul> |
| <b>From:</b>                   | Kathy Payne, Executive Director<br>Rhonda Wrenn, Head Start Director   |
| <b>Date:</b>                   | 4-04-15   |
| <b>Re:</b>                     | <b>JOB VACANCY</b>  |
| <b>Position Title:</b>         | <b>Food Service Aide</b>  |
| <b>Location Address:</b>       | 7131 NC HWY 801 S, Mocksville, NC   |
| <b>Work Schedule:</b>          | Generally M-F , 8:00am – 1:00pm   |
| <b>Wage Range:</b>             | Competitive - DOE   |
| <b>Starting Date:</b>          | April 2015  |
| <b>Job Objective:</b>          | Serve food to preschool children and staff (food is prepared offsite and delivered to the facility). Clean up after meals. Follow sanitation guidelines to ensure compliance with food service and center cleanliness.  |
| <b>Education Requirements:</b> | Prefer High School Diploma or GED. Must be literate. Prefer bi lingual. Must have access to personal vehicle for job use. Must meet state and federal employment standards. (Regulations).  |
| <b>Close Out Date</b>          | Until filled  |
| <b>Contact:</b>                | Qualified applicants should contact<br>Rhonda Wrenn, Director<br>336-367-4993 ext. 225<br><a href="mailto:rwrenn@yvheadstart.com">rwrenn@yvheadstart.com</a> Employment Application available for<br>download at <a href="http://www.yveddi.com">www.yveddi.com</a> |

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