



Post Office Box 309, Boonville, NC 27011
 533 N Carolina Avenue Highway 601 N
 Telephone (336) 367-7251 – Fax (336) 367-3637
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To:	<ul style="list-style-type: none"> Interested Persons N.C. Dept. of Commerce-Workforce (ESC) YVEDDI Service Centers Surry Community College-(Rachel Hiatt) haittr@surry.edu
From:	Kathy Payne, Executive Director Yolanda Saffo, Program Coordinator/Center Director 
Date:	10/31/16
Re:	JOB VACANCY
Position Title:	Health/Nutrition/Disabilities/Family Services Specialist
Location Address:	113 Maple Street, Boonville, NC 27011
Work Schedule:	Monday-Friday (March-October) 40 hours per week- Full Time-Seasonal
Wage Range:	\$8.70-\$13.22 per hour DOE (Grade III)
Starting Date:	March 2016
Job Objective:	Assists with child enrollment and with the implementation of Family Services and Parent/Family Engagement, Health, Mental Health and Disabilities service areas of the program.
Education Requirements:	<p>Preferred: Strongly prefer Associate Degree in Early Childhood, Medical Office Administration, Emergency Medical Science, or Nursing or combination of training and experience of 2 years or more. Associate in Human Services Technology or Bachelor's in Social Work or Human Services and must be at least 18 years of age.</p> <p>Accepted: High School Diploma/ GED;) and Family Services Credential or must be willing to obtain Family Services Credential within one year of employment and must be at least 18 years of age</p>
Close Out Date	Until Filled
Contact:	Qualified applicants should contact Yolanda Saffo, Program Coordinator/Center Director at 336-367-3450 or ysaffo@yveddi.com Employment Application available for download at www.yveddi.com

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