



Post Office Box 309, Boonville, NC 27011
 533 N Carolina Avenue Highway 601 N
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To:	Interested Persons via Internal Posting
From:	Kathy Payne, Executive Director
Date:	May 21, 2014
Re:	JOB VACANCY
Position Title:	CSBG Program Director
Location Address:	533 N. Carolina Avenue, Highway 601 N, Boonville, NC 27011
Work Schedule:	Monday – Friday Generally 8:00 a.m. – 4:30 p.m. FLSA Exempt Position
Wage Range:	\$15.38 - \$17.38 per hour
Starting Date:	As soon as possible
Job Objective:	<ul style="list-style-type: none"> • To provide program management and supervision for assigned Community Service Programs/Projects and to develop and/or maintain effective communications and working relationships with funding sources • To provide technical assistance to and coordinate with community based organizations, agencies, and jurisdictions that have or may have a positive impact on causes and conditions of poverty and needed community services
Education Requirements:	Bachelor's in Social Work, Human Services or in related field with two years experience in service delivery to disadvantaged persons
Close Out Date	May 30, 2014
Contact:	Employment Application available for download at www.yveddi.com

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