



Post Office Box 309, Boonville, NC 27011
 533 N Carolina Avenue Highway 601 N
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 Serving: Davie, Stokes, Surry, and Yadkin Counties

To:	Interested Persons: <ul style="list-style-type: none"> • YVEDDI Service Centers • Surry Community College • Employment Security Commission
From:	Kathy Payne, Executive Director <i>K Payne 5-10-15</i> Yolanda Saffo, Program Coordinator/Center Director
Date:	4/8/2015
Re:	JOB VACANCY
Position Title:	Bus Monitor
Location Address:	113 Maple Street, Boonville, NC 27011
Work Schedule:	Monday-Friday (June-October) 20-25 hours per week-Part Time-Seasonal
Wage Range:	\$7.50 to \$7.88 per hour DOE
Starting Date:	June 1, 2015
Job Objective:	<ol style="list-style-type: none"> 1. To assist children to enter and exit buses safely 2. Secure seat belts and car seats as necessary 3. Maintain records and reports 4. Become knowledgeable and practice all related safety procedures 5. Maintain supplies on buses 6. Communicate with parents 7. Must be sensitive to the needs of migrant families 8. Must be able to communicate effectively (verbal and written), bilingual strongly preferred 9. Must have ability to learn and adhere to program requirements and regulations
Education Requirements:	Preferred: High School Diploma/General Equivalency Diploma (GED), bilingual, and must be at least 18 years old Accepted: High School Diploma/General Equivalency Diploma (GED) and must be at least 18 years old
Close Out Date	Until Filled
Contact:	Employment Application available for download at www.yveddi.com Yolanda Saffo ysaffo@yveddi.com

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